PELHAM BEAUTIFICATION BOARD MEETING
July 2, 2013

A meeting of the Pelham Beautification Board was called to order at 6:00 pm by Gwen Kaminski in the Conference Room of the Pelham City Hall on Tuesday, July 2, 2013. Present were board members Gwen Kaminski, Mosely Johnson, Neville Peacock, David Russell and Ashley Anderson. Board members absent were Joel Price, Betsy Whitfield, Darlene Webb and Jeff Speegle. Also present were Mayor Gary Waters and Paula Holly.

ROLL CALL

It was determined that a quorum was present in order to conduct business.

MINUTES

Mr. Russell made a motion to approve the minutes of the June 4, 2013 meeting. Mr. Johnson seconded the motion and the minutes were unanimously approved by a vote of members present.

BEAUTIFICATION AWARD NOMINEES

Mr. Price provided the residential nominee at 225 Beaver Creek Parkway. Ms. Holly will forward the contact information to Mr. Dave Smith of The Pelham City News. There was no commercial winner at this time.

OLD BUSINESS

There was no old business at this time.

NEW BUSINESS

Ms. Kaminski requested updates regarding Pelhambration areas:

Kid's & Youth Zones
All activities and volunteers have been confirmed for Saturday, July 13th. Canopies, water and cups will be available for all outside volunteers.

Entertainment
Opening Ceremonies & Emcees
A meeting is scheduled for July 9th with the Emcees to discuss the timing and needs of the event. All participants in the Opening Ceremonies have been confirmed.
Entertainment
Senior Line Dancers, Grebel Dance, Stone Creek, Vintage Gray and Magic by Kevin are scheduled.
Dunking Booths
Lineup and workers are confirmed.

Banners & Signage
All banners and signage will be hung up on Friday, July 12th.

Civic Center Schematics
Veal Services will setup Friday during the day for the main arena with Vendor move in Friday night. The banquet hall will be setup Friday night with move in Saturday morning.

Expenses
Ms. Holly reviewed the list of expenses so far, currently this event is in the black between sponsor money and booth rental.

Volunteers
Volunteers have been contacted with their assigned area and time. All volunteers will check in at the welcome table.

Flyer Distribution
Ms. Peacock and Ms. Anderson will contact the daycares and determine the amount of flyers needed. Mr. Johnson will distribute the flyers by Wednesday, July 10th.

State & Local Taxes
Ms. Peacock has obtained the appropriate forms and information regarding the collection of State Sales Tax for the event. Ms. Kelly Windham will assist her in getting this information to each vendor and collecting on the day of the event.

NEXT MEETING

September 3, 2013, 6:00pm

There being no further business, the meeting adjourned at 7:45 pm.

Respectfully Submitted,

Paula Holly, Beautification Board Liaison

Approved,

Gwen Kaminski