



Pelham

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CITY OF PELHAM WATER DEPARTMENT

Pelham City Hall – Council Conference Room

August 18, 2025 – 4:30 p.m.

MINUTES

Proper notice of the meeting of the City of Pelham Water Department was given at least 72 hours in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham Water Department met on Monday, August 18, 2025 at 4:30 p.m. in the Council Conference Room at Pelham City Hall. The meeting was open to the public.

Call to Order

The Pelham Water Department meeting was called to order by Councilmember Mercer at 4:32 p.m.

Record of Attendance

The following members of the Water Department were present:

Present: Councilmember Maurice Mercer
 Councilmember David Coram
 Councilmember Chad Leverett
 Councilmember Rick Wash
 Councilmember Michael Harris, Jr.
 Mayor/Superintendent Gary Waters

Media Present: Shelby County Reporter

The City Clerk/Treasurer recorded the attendance of the elected officials and announced a quorum was present. City Manager Gretchen DiFante and City Attorney Josh Arnold were present.

Approval of Minutes

Councilmember Coram moved to approve the February 17, 2025 Water Department Minutes. The motion was seconded by Councilmember Harris. There being no further discussion, Councilmember Mercer announced the motion passed by a unanimous voice vote of those members present.

Old Business – None

New Business

1. Request to Address the Water Department – David and Ann Clayton

Director of Development Services & Public Works André Bittas explained the nature of the Clayton's water billing adjustment request. He stated they had a water leak in November 2024 and was repaired soon after it was discovered. He noted they missed the 60-day window to apply for a water billing adjustment.

Mr. Clayton addressed the Water Department members stating he and his wife have lived at that location for nearly 32 years. He added they were told by the customer service staff to wait until the water bill had returned to its normal amount before applying for an adjustment. Mr. Clayton said they waited and then applied but were told they were outside of the 60-day application window. He said that was the first they had heard about the deadline.

Mr. Bittas stated since they were outside of the 60-day window, the application was denied but the Claytons were informed of the appeal process.

Further discussion followed between Mr. Bittas, Mr. and Mrs. Clayton, and the members of the Water Department.

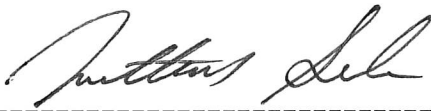
Councilmember Leverett made a motion to approve the billing adjustment for November 2024 and December 2024 and credit the Clayton's utility account in the amount of \$397.51. Councilmember Wash seconded the motion.

There being no further discussion, the motion to approve the billing adjustment was approved by unanimous voice vote of those members of the Water Department present and Councilmember Mercer declared the same passed.

Adjournment

With no other business before the Pelham Water Department, Councilmember Coram moved to adjourn the Water Department meeting and Councilmember Harris seconded the motion. The motion passed unanimously by voice vote of those members present and the meeting was adjourned at 4:49 p.m.

Respectfully submitted this 18th day of August 2025.



Jonathan Seale, CMC, City Clerk/Treasurer



Maurice Mercer, Councilmember

