



Pelham

A path apart.

CITY OF PELHAM WATER DEPARTMENT

Pelham City Hall – Council Conference Room

October 20, 2025 – 5:30 p.m.

MINUTES

Proper notice of the meeting of the City of Pelham Water Department was given at least 72 hours in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham Water Department met on Monday, October 20, 2025 at 5:30 p.m. in the Council Conference Room at Pelham City Hall. The meeting was open to the public.

Call to Order

The Pelham Water Department meeting was called to order by Councilmember Mercer at 5:30 p.m.

Appointment of Acting City Clerk

Councilmember Coram made a motion to appoint Tom Seale as Acting City Clerk to record the minutes of the October 20, 2025 City of Pelham Water Department meeting.

Said motion was seconded by Councilmember Harris.

There being no further discussion, the motion to appoint Tom Seale as Acting City Clerk was approved by unanimous voice vote of those members of the Water Department present and Councilmember Mercer declared the same passed.

Record of Attendance

The following members of the Water Department were present:

Present: Councilmember Maurice Mercer
 Councilmember David Coram
 Councilmember Chad Leverett
 Councilmember Rick Wash
 Councilmember Michael Harris, Jr.
 Mayor/Superintendent Gary Waters

Media Present: Shelby County Reporter

The Acting City Clerk recorded the attendance of the elected officials and announced a quorum was present. City Manager Gretchen DiFante and City Attorney Josh Arnold were present.

Approval of Minutes

Councilmember Coram moved to approve the August 18, 2025 Water Department Minutes. The motion was seconded by Councilmember Wash. There being no further discussion, Councilmember Mercer announced the motion passed by a unanimous voice vote of those members present.

Old Business – None

New Business

1. Request to Address the Water Department

Director of Development Services & Public Works André Bittas explained Vincent Stephens had a water leak in March 2025. A robocall was sent to Mr. Stephens and the leak was repaired on March 28, 2025. He noted the utility account is current. Mr. Bittas explained the leak occurred during the sewer averaging period. Mr. Stephens is requesting a sewer averaging adjustment due to the water leak. Mr. Bittas said the request was denied because the leak adjustment was not requested within the 60-day period. He further stated the leak was at the hose bib, which is not a qualifying reason for an adjustment. Mr. Stephens explained all repairs have now been made. He further explained the home warranty company did not properly repair the leak in March 2025 which required a second repair call to a different plumbing company. Mr. Bittas stated Mr. Stephens' monthly sewer billing has increased from \$27.30 to \$201.77.

Further discussion followed between Mr. Bittas, Mr. Stephens, and the members of the Water Department. Mr. Bittas reviewed the Leak Adjustment Policy approved by the Water Department. Councilmember Leverett suggested a review of the current Policy.

Upon further discussion it was determined the actual leak occurred in the water supply line to the hose bib.

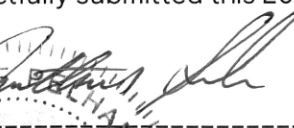
Councilmember Coram made a motion to approve the sewer averaging adjustment effective with the November 2025 billing. Councilmember Leverett seconded the motion.

There being no further discussion, the motion to approve the sewer averaging adjustment was approved by unanimous voice vote of those members of the Water Department present and Councilmember Mercer declared the same passed.

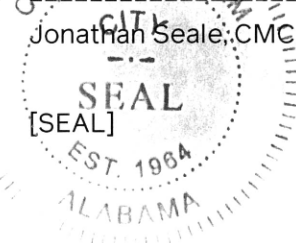
Adjournment

With no other business before the Pelham Water Department, Councilmember Wash moved to adjourn the Water Department meeting and Councilmember Harris seconded the motion. The motion passed unanimously by voice vote of those members present and the meeting was adjourned at 6:10 p.m.

Respectfully submitted this 20th day of October 2025.



Jonathan Seale, CMC, City Clerk/Treasurer





Chad Leverett, Councilmember