



CITY COUNCIL MEETING MINUTES

**Pelham City Hall
City Council Chambers
November 17, 2025 – 7:00 p.m.**

Proper notice of the regularly scheduled meeting of the Pelham City Council was given in advance of such a public meeting and the notice remained posted throughout the scheduled meeting.

Date: November 17, 2025
Time: 7:00 p.m.
Place: Pelham City Hall – City Council Chambers
Present: President of the Council Chad Leverett
Councilmember Michelle Power
Councilmember Christine Townes
Councilmember Markus Hal Snowden
Councilmember Michael Harris
Mayor Rick Wash

CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Council President Leverett called the meeting to order at 7:05 p.m. Councilmember Townes led the invocation. The Pledge of Allegiance was led by Councilmember Harris.

RECORD OF ATTENDANCE

The City Clerk/Treasurer recorded the attendance of the elected officials and announced a quorum was present. City Manager Gretchen DiFante and City Attorney Josh Arnold were present.

CONSENT AGENDA

A consent agenda is presented by the presiding officer at the beginning of a council meeting. Items presented on the consent agenda are considered routine and/or non-controversial, are organized apart from the rest of the agenda, and are adopted by general consent and vote by the city council without debate. Items may be removed from the consent agenda on the request of any one member. Removed items may be considered either immediately after the consent agenda is approved or placed on the agenda at the discretion of the presiding officer and City Council.

1. Approval of the November 17, 2025 City Council Agenda
2. Approval of the November 3, 2025 Regular Council Meeting Minutes
3. **Resolution 2025-11-17-01** for consideration to accept the proposal and enter into a professional services agreement with TTL, Inc. to provide construction materials testing and special inspection services for the Pelham Sports Park Renovations Project. This project was budgeted for FY2026.
4. **Resolution 2025-11-17-02** for consideration to accept the proposal from Rast Construction, Inc. for the installation of new water gate valves. This project was budgeted for FY2026.
5. **Resolution 2025-11-17-03** for consideration to accept the proposal and enter into an agreement with Taylor Power Systems for the installation of a new diesel generator for the Weatherly Booster Station. This project was budgeted for FY2026.
6. **Resolution 2025-11-17-04** for consideration to accept the proposal from Switch, LLC for the replacement and upgrade of existing audio/visual equipment at the Pelham Civic Complex & Ice Arena Banquet Hall Facility. This project was budgeted for FY2026.

- 7. **Resolution 2025-11-17-05** for consideration to accept the lowest responsive and responsible bid from Capstone Contractors, LLC for the Chandalar Lane/Hamilton Road Water Main Replacement Project. This project was budgeted for FY2026.
- 8. **Resolution 2025-11-17-06** for consideration to enter into a lighting services agreement with Alabama Power Company for the replacement of existing lights with LED fixtures for the parking lot adjacent to the Pelham Splash Pad and Dog Park
- 9. **Resolution 2025-11-17-07** for consideration to enter into a funding agreement with Shelby County, Alabama related to Emergency Medical Transport Services
- 10. **Resolution 2025-11-17-08** for consideration to approve a request made by AT&T for a special use permit for a cell tower modification located at 2052 Beabout Drive, Pelham, AL 35124
- 11. **Resolution 2025-11-17-09** for consideration to adopt an amendment regarding the appointment process for a municipal board
- 12. **Resolution 2025-11-17-10** for consideration to authorize the purchase of police vehicles. This expense was budgeted for FY2026.

Council President Leverett stated the complete text of the agenda, minutes, ordinances, and resolutions are available at Pelham City Hall and online at www.pelhamalabama.gov.

Councilmember Harris made a motion to adopt the Consent Agenda as presented by Council President Leverett. Councilmember Power seconded the motion.

There being no further discussion, Council President Leverett asked the City Clerk/Treasurer for a roll call vote. The vote to adopt the Consent Agenda was recorded as follows:

Chad Leverett, Council President	<u>Yes</u>
Michelle Power, Council Member	<u>Yes</u>
Christine Townes, Council Member	<u>Yes</u>
Markus Hal Snowden, Council Member	<u>Yes</u>
Michael Harris, Council Member	<u>Yes</u>

The motion to adopt the Consent Agenda passed unanimously by roll call vote of those members present and the President of the Council declared the same passed and adopted.

PUBLIC HEARING(S) – None

MAYOR’S REPORT/COMMENTS – None

PROCLAMATION(S) AND RESOLUTION(S) BY THE MAYOR AND OTHERS – None

REPORT BY THE CITY MANAGER

City Manager Gretchen DiFante noted the year in review data for 2025 is currently being compiled by City staff. She said she is excited to bring this information to the city council. She noted one data point she is excited about is that more drivers in Pelham are arriving at intersections while the traffic signal is green and not red. She said drivers are saving around 10 seconds of wait-time at certain intersections due to the traffic signal timing improvements made by the City of Pelham.

- 1. Recognition of the Pelham Public Library – Best Library in the Birmingham Parent Magazine Readers Choice Awards

City Manager DiFante called on Tameka Wilson Lewis, President of the Pelham Public Library Board, who recognized the Pelham Public Library as a place where residents can learn, connect, and feel at home. She reported a record-setting Summer Reading Program, with participants logging over 100,000 minutes of reading. She stated this level of engagement demonstrates the community’s enthusiasm for reading and supports the Library’s mission to encourage literacy every day. Ms. Lewis noted that the Library’s programs are genuinely making a difference in the lives of Pelham families. She thanked the Library staff,

the Library Board, and the City Council for their continued support, noting that the expansion of services has helped create a welcoming space that fosters learning and connection.

Pelham Public Library Director Mary Campbell expressed her appreciation to the City Council for their ongoing support of Library services. She stated their support motivates the Library team to work even harder. She credited the Library’s accomplishments to the dedication of the staff.

2. Recognition of Ballantrae Golf Club

City Manager DiFante recognized Ballantrae Golf Club General Manager Hal Brown and noted their profit of \$435,548.73 for the previous fiscal year. She said over 48,000 rounds of golf were played during that time. Mr. Brown introduced several of the Ballantrae team members in attendance tonight:

- Michelle Reis - Operations Manager
- Robert Shoemaker - Food & Beverage Manager
- Drew Vice - Assistant Golf Professional
- Ty Bowen - Assistant Golf Professional
- James Helton - Golf Operations

REPORT BY THE CITY ATTORNEY – None

REQUEST(S) TO ADDRESS THE COUNCIL – None

OLD BUSINESS / RESOLUTIONS / ORDINANCES / ORDERS and OTHER BUSINESS – None

NEW BUSINESS / RESOLUTIONS / ORDINANCES / ORDERS and OTHER BUSINESS

- 1. **Resolution 2025-11-17-11** for consideration of ABC License 020 – Restaurant Retail Liquor - for applicant Crawdaddys, LLC operating under the trade name Crawdaddys located at 3220 Cahaba Valley Road, Pelham, Alabama 35124 was introduced by Council President Leverett.

Councilmember Harris made a motion to approve Resolution 2025-11-17-11. Councilmember Snowden seconded the motion.

City Clerk/Treasurer Jonathan Seale spoke on behalf of the applicant and noted he was not in attendance tonight due to the birth of his child. Mr. Seale noted City staff reviewed the application and recommends approval.

There being no further discussion, the motion to approve and adopt Resolution 2025-11-17-11 passed by a unanimous voice vote of those members present and the President of the Council declared the same passed and adopted.

PUBLIC COMMENTS

Public comments are limited to three (3) minutes per speaker. Individuals wishing to address the City Council may, after being recognized, approach the podium, and state their name and physical address prior to making their comments in a respectful manner.

There were no comments from any member of the public.

CITY COUNCIL COMMENTS

Councilmember Harris noted the passing of the wife of former Pelham Mayor Burk Dunnaway. He also asked for prayers for the family of a Pelham school resource officer.

Councilmember Power congratulated the Ballantrae Golf Club staff on their success for the year. She said it has been a busy first two weeks serving as a city council member. She noted attending two ribbon cuttings, a groundbreaking ceremony, and community board meetings. She said she is enjoying every minute.

Councilmember Townes congratulated the Ballantrae Golf Club staff of their amazing accomplishment. She said the staff is in good hands under General Manager Hal Brown. She also congratulated Pelham Public Library Director Mary Campbell and Pelham Public Library Board President Tomeka Wilson Lewis on being named the best library in the Birmingham Parent Magazine. She said it has been a busy and amazing first two weeks in office.

Council President Leverett said he is excited to serve alongside his fellow council members over the next four years. He noted how friendly the staff is at Ballantrae Golf Club and congratulated them on their success this year. He added that his son Will loves the Pelham Public Library. He congratulated the Library team on their success. He said the groundbreaking ceremony for the sports park renovations project was great to see come to fruition. He said youth sports are incredibly valuable and he is proud the previous city council funded the project and made such a big investment in Pelham. He closed by reading John 16:33.

Councilmember Snowden thanked the staff at Ballantrae Golf Club and encouraged them to keep up the good work. He said the Pelham Public Library is doing some great things too and encouraged their team to keep up the good work as well. He said literacy is important and we need to keep doing everything we can to get people to the library. He noted the exciting progress on the U.S. Highway 31 lighting project. He added good things are happening in Pelham and thanked everyone for coming tonight.

PUBLIC ANNOUNCEMENTS

- 1. Pelham City Offices will be closed on Thursday, November 11, 2025 in observance of Veterans Day.
- 2. Pelham City Offices will be closed on Thursday, November 27, 2025 and Friday, November 28, 2025 in observance of the Thanksgiving Holiday.

ADJOURNMENT

With no other business before the city council, Councilmember Harris moved to adjourn the council meeting and Councilmember Snowden seconded the motion. By voice vote the motion passed unanimously by those members present and the meeting was adjourned at 7:34 p.m.

Respectfully submitted this 17th day of November 2025.



Jonathan Seale, CMC, City Clerk/Treasurer



Chad Leverett, President of the Council

