



MEETING MINUTES

- I. Call to Order: **6:01p.m.** Roberto Rodriguez, Board Chairman
Board Members in attendance: Roberto Rodriguez, Chair; Tim German, Vice Chair; Edna Felton, Board member
- II. Agenda Approval, Additions, or Deletions Robert Rodriguez, Board Chairman
A motion to approve the agenda removing the Finance Report and Committee Reports was made by Board member Felton and seconded by Vice Chair German. The vote was unanimously approved.
- III. Approval of the Minutes from the September 24, 2024, CDA Board meeting
A motion to approve the minutes from the August 20, 2024, meeting of the CDA Board was made by Vice Chair German and seconded by Board member Edna Felton. The vote was unanimously approved.
- IV. Finance Matthew Jaeh, Secretary/Treasurer
Financial Report: **None.**
- V. Resolution 2024-10-08-01: Approving Authority to Certain CDA Board Members for Financial Institutions
A motion to approve Resolution 2024-10-0-01, approving authority be granted to certain CDA Board Members for board related items at their financial institutions was made by Vice Chair German and seconded by Board member Edna Felton. The vote was unanimously approved.
- VI. Committees: Roberto Rodriguez, Board Chairman
Purchases, Disposals & Development Committee: **None.**
CDA Owned Properties:
Welborn Property and Fran's Property Updates
Chair Rodriguez informed the Board that the Welborn property had been cleaned and mowed since the September 24, 2024, meeting.
Discussion regarding commercial brokerage representation:
Susan Kelley, ARC Realty Services
Michael Murray, Shannon Waltchack
The CDA Board was seeking the services of a commercial real estate broker to represent their properties and assist the Board with future property acquisitions. Separately, each real estate professional was given 30 minutes to present their resume and marketing plan and answer questions from the Board. At the conclusion of the presentations, the CDA Board held discussion on the merits of each professional. A motion was made by Vice Chair German to select Susan Kelley of ARC Realty as the commercial real estate broker for CDA owned properties. The motion was seconded by Board member Edna Felton and the vote was unanimously approved.
- VII. Executive Session (If determined necessary by the CDA Board)
- VIII. Call for Adjournment