

**The City of Pelham
Commercial Development Authority Board (CDA) Meeting
Tuesday, December 20, 2022 at 6:00 p.m.
Pelham Senior Center, 50 Racquet Club Parkway, AL 35124**



MEETING AGENDA

- I. Call to Order Darius Foster, Board Chairman
- II. Agenda Approval, Additions, or Deletions Darius Foster, Board Chairman
- III. Approval of the Minutes from the November 15, 2022, CDA Board meeting
- IV. Finance Matthew Jaeh, Secretary/Treasurer
 - A. 30-day Financial Report
 - B. Line of Credit Update and New Accounts
- V. Economic Development Darius Foster, Board Chairman
 - A. Submitted by Director Simon
- VI. Marketing Darius Foster, Board Chairman
 - A. Grow Pelham Website
 - B. Grow Pelham Launch Event (February 7, 2023 / 11am - 1pm / Pelham Civic Center)
 - 1) Reschedule for March 2023
 - C. Signage
- VII. Committees Darius Foster, Board Chairman
 - A. Purchases, Disposals & Development Committee
 - 1) Purchases
 - Opportunities
 - 2) Disposals
 - United Contracting Response // Welborn Property
 - 3) Development
 - Status of Fran's Property – Submitted by Director Simon
 - Status of Welborn Property – Submitted by Director Simon
 - B. Policies, Procedures & Partnerships Committee
 - 1) Policies
 - Operational policy update (Finalize by 1/31/2023)
 - Grant program - (Finalize by February 2023)
 - Strategic Planning (Schedule for January 2023)
 - 2) Procedures
 - Vote on bylaw amendment for consideration
 - 3) Partnerships
 - Organizational memberships – voted to join
 - EDAA // \$300 annually - Economic Development Association of Alabama
 - BBA // \$599 annually - Birmingham Business Alliance
 - Conferences
 - EDAA // Mon. 1/30/2023 – Wed. 2/1/2023 (\$775 per person)
- VIII. Call for Adjournment