



CITY COUNCIL WORK SESSION MINUTES

SPECIAL WORK SESSION Pelham City Hall – Council Chambers August 15, 2024 – 5:00 p.m.

MINUTES

Proper notice of a special called Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met August 15, 2024 at 5:00 p.m. The special called work session was held at Pelham City Hall in the Council Chambers and was open to the public.

Call to Order

The special work session was called to order by Council President Mercer at 5:03 p.m.

Record of Attendance

The following elected officials were present:

Council President Maurice Mercer
Councilmember David Coram
Councilmember Rick Wash
Councilmember Chad Leverett
Councilmember Michael Harris, Jr.
Mayor Gary Waters

Media Present: None

Others Present: City department heads and city employees.

New Business

1. FY2025 Department Budget Review
 - a. Human Resources

Human Resources Director Tracy Hill presented the proposed FY2025 Human Resources budget to the city council for review and consideration. She noted the pending retirement of Candy Porter which will require an additional employee in FY2025 for secession planning and training.

Mrs. Hill is requesting to purchase recruiting and onboarding software and provide additional employee training opportunities. She said expenses for consulting fees, legal expenses, and part-time staffing will be reduced in FY2025.

b. Public Works Department

Director of Development Services & Public Works Andre` Bittas (DSPW) presented the proposed FY2025 Public Works Department budget to the city council for review and consideration. He stated the increase in the proposed budget was due to staffing consolidation with other departments. He further stated except for the consolidation, the Public Works Department's overall budget is flat. He reviewed the major line-item expenses in the FY2025 budget. Mr. Bittas discussed requests for new equipment and the purpose for each. There are no requests for additional employees.

c. Water Department

Director of Development Services & Public Works Andre` Bittas presented the proposed FY2025 Water Department budget to the city council for review and consideration. The review included revenue projections. He noted the expenses for FY2025 are less than FY2024 due to no new equipment will be purchased. Mr. Bittas said there are no requests for additional employees.

d. Sewer Department

Director of Development Services & Public Works Andre` Bittas presented the proposed FY2025 Sewer Department budget to the city council for review and consideration. He noted the expenses for FY2025 are less than FY2024 due to no new equipment will be purchased. Mr. Bittas said there are no requests for additional employees.

e. Capital Projects

Director of Development Services & Public Works Andre` Bittas presented the proposed FY2025 Capital Projects budget to the city council for review and consideration.

Director of Parks & Recreation Brian Cooper discussed specific capital projects in the park system he is requesting to be funded in FY2025 and beyond.

Library Director Mary Campbell requested consideration to reconfigure the main customer service desk at the library.

Mr. Bittas reviewed the Water and Sewer Department capital projects.

2. Review City Council FY2025 Budget Meeting Schedule

a. August 20, 2024, 5:00 p.m.

Economic Development, Pelham Civic Complex & Ice Arena, Ballantrae Golf, and Library.

b. August 21, 2024, 5:00 p.m.

City Manager, Mayor, City Clerk, and Fire

c. August 22, 2024, 5:00 p.m.

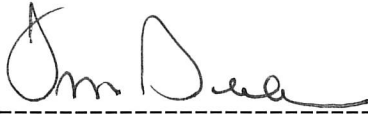
Communications, Parks & Recreation, IT, and Racquet Club

Old Business – None

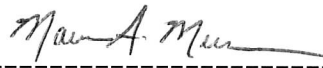
Adjournment

A motion to adjourn the special work session was made by Councilmember Leverett and seconded by Councilmember Coram. The motion passed unanimously by voice vote of those members present, and the special work session was adjourned at 8:19 p.m.

Respectfully submitted this 15th day of August 2024.



Tom Seale, MMC, City Clerk/Treasurer



Maurice Mercer, President of the Council

