



CITY COUNCIL WORK SESSION MINUTES

SPECIAL WORK SESSION Pelham City Hall – Council Chambers August 21, 2024 – 5:00 p.m.

MINUTES

Proper notice of a special called Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met August 21, 2024 at 5:00 p.m. The special called work session was held at Pelham City Hall in the Council Chambers and was open to the public.

Call to Order

The special work session was called to order by Council President Mercer at 5:07 p.m.

Record of Attendance

The following elected officials were present:

Council President Maurice Mercer
Councilmember David Coram
Councilmember Rick Wash
Councilmember Chad Leverett
Councilmember Michael Harris, Jr.
Mayor Gary Waters

Media Present: None

Others Present: City department heads and city employees.

New Business

1. FY2025 Department Budget Review
 - a. City Manager

City Manager Gretchen DiFante presented the proposed FY2025 City Manager budget to the city council for review and consideration. She said the FY2025 reflects a full year for the assistant city manager and executive assistant positions. She noted the plan is to conduct a citizen's survey in FY2025. She discussed

training opportunities in the City Manager's office and the elimination of certain positions. City Manager DiFante reviewed specific expense line items in the FY2025 budget, including overtime. The city council asked several questions regarding the City Manager's budget.

b. Mayor

City Manager Gretchen DiFante presented the proposed FY2025 Mayor's budget to the city council for review and consideration. She noted the changes proposed in the Mayor's FY2025 budget are the moving of nonprofit contracts and Christmas decorations to the City Council budget.

c. City Council

City Manager DiFante presented the proposed FY2025 City Council budget to the city council for review and consideration. She stated there is an increase in nonprofit contracts. She further stated most of the City Council line items remain the same from FY2024. Additional discussion followed regarding a review of those organizations requesting donations in FY2025 and capping the funding of nonprofits in the future. City Manager DiFante reviewed each of the nonprofit requests and the recommended funding. She discussed having a conversation with Rob Johnston, Legal Counsel with the Alabama League of Municipalities, regarding whether a nonprofit serves a public purpose. Additional discussion followed between the city council and city manager about the current level of nonprofit funding and recommendations.

d. City Clerk/Treasurer

City Clerk/Treasurer Tom Seale presented the proposed FY2025 City Clerk/Treasurer budget to the city council for review and consideration. Mr. Seale stated the largest reduction in expenses for FY2025 are utilities, legal expenses, and the educational funds payment.

e. Fire Department

Chief Mike Reid thanked the city council for their ongoing investment in the Fire Department. Asst. Fire Chief Chris Carpenter and Administrative Assistant Ashley Rhodes were in attendance. He reviewed the pending launch of medical transport on January 1, 2025. Chief Reid discussed the possibility of working toward centralized dispatch with Shelby County 911. He continued with a review of the major changes and requests in specific line items in the Fire Department's proposed FY2025 budget.

2. Review City Council FY2025 Budget Meeting Schedule

a. August 22, 2024, 5:00 p.m.

Communications, Parks & Recreation, IT, and Racquet Club

Old Business – None

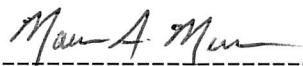
Adjournment

A motion to adjourn the special work session was made by Councilmember Coram and seconded by Councilmember Harris. The motion passed unanimously by voice vote of those members present, and the special work session was adjourned at 8:01 p.m.

Respectfully submitted this 21st day of August 2024.



Tom Seale, MMC, City Clerk/Treasurer



Maurice Mercer, President of the Council

