



CITY COUNCIL MEETING AGENDA

Pelham City Hall – Council Chambers

May 24, 2024 – 11:45 a.m.

SPECIAL MEETING

BY GENERAL CONSENT OF THE COUNCIL, AGENDA ITEMS MAY BE ADDED, REMOVED OR CONSIDERED OUT OF ORDER

Proper notice of the special scheduled meeting of the Pelham City Council was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

- A. Call to Order
- B. Invocation
- C. Pledge of Allegiance
- D. Record of Attendance
- E. Consent Agenda

A consent agenda is presented by the presiding officer at the beginning of a council meeting. Items presented on the consent agenda are considered routine and/or non-controversial and are organized apart from the rest of the agenda and are adopted by general consent and vote by the city council without debate. Items may be removed from the consent agenda on the request of any one member. Removed items may be taken up either immediately after the consent agenda is approved or placed later on the agenda at the discretion of the presiding officer and City Council.

- 1. Approval of the May 24, 2024 Special City Council Agenda
- F. Public Hearing(s) – None
- G. Mayor's Report/Comments
- H. Proclamation(s) and Resolution(s) by the Mayor and Others – None
- I. Report of the City Manager
- J. Report of the City Attorney – None
- K. Request(s) to Address the Council – None

L. Old Business / Resolutions / Ordinances / Orders and Other Business – None

M. New Business / Resolutions / Ordinances / Orders and Other Business

1. **Resolution 2024-05-24-01** for consideration of an ABC license application for a 140-Special Events Retail License for applicant The Beer Hog, LLC located at 2408 Pelham Parkway, Suite 205, Pelham, Alabama 35124 operating under the trade name Park 124 Grand Opening Event to be held at Park 124, 2408 Pelham Parkway, Pelham, Alabama 35124 on Saturday, June 8, 2024.

N. Public Comments

O. City Council Comments

P. Public Announcements – None

Q. Adjournment

THE COUNCIL MEETING IS OPEN TO THE PUBLIC BUT IS NOT A PUBLIC HEARING



Pelham

A path apart.

NOTICE

SPECIAL CITY COUNCIL MEETING

The Pelham City Council will hold a special city council meeting in the Council Chambers at Pelham City Hall on Friday, May 24, 2024 at 11:45 a.m. to consider the following municipal business.

- **Resolution 2024-05-24-01** for consideration of an ABC license application for a 140 Special Events Retail License for applicant The Beer Hog, LLC located at 2408 Pelham Parkway, Suite 205, Pelham, Alabama 35124 operating under the trade name Park 124 Grand Opening Event to be held at Park 124, 2408 Pelham Parkway, Pelham, Alabama 35124 on Saturday, June 8, 2024.
- Other business which may come before the City Council.

Tom Seale

Tom Seale, City Clerk/Treasurer

Posted: May 21, 2024

THE SPECIAL CITY COUNCIL MEETING IS OPEN TO THE PUBLIC
BUT ARE NOT A PUBLIC HEARING



Pelham

A path apart.

SPECIAL CALLED CITY COUNCIL MEETING

WAIVER OF NOTICE

We, the undersigned members of the City Council of the City of Pelham, Alabama, hereby waive notice of a Special Called Council Meeting of the Pelham City Council for the purpose of considering Resolution 2023-04-24-01 and/or other council business and do consent that said council meeting for said purpose be held in the Council Chambers at the Pelham City Hall in the City of Pelham, Alabama at 11:45 a.m. on the 24th day of May 2024.

Maurice Mercer, President of the Council

Councilmember David Coram

Councilmember Chad Leverett

Councilmember Rick Wash

Councilmember Michael Harris, Jr.

RESOLUTION 2024-05-24-01

Consideration for an ABC License for The Beer Hog, LLC Operating Under the Trade Name Park 124 Grand Opening Event

WHEREAS, the Pelham City Council has considered the ABC application for 140-Special Events Retail License for applicant The Beer Hog, LLC located at 2408 Pelham Parkway, Suite 205, Pelham, Alabama 35124 and operating under the trade name Park 124 Grand Opening Event, to be held at 2408 Pelham Parkway, Pelham, Alabama 35124; and

WHEREAS, The Beer Hog LLC has agreed to the following terms and conditions pursuant to the issuance of said license:

1. Location: Park 124 located at 2408 Pelham Parkway, Pelham, Alabama 35124.
2. Date: June 8, 2024 only.
3. Hours: The event is scheduled from 4:00 p.m. until 9:00 p.m.
4. There will be no alcohol sales outside the licensed area and no “to go” sales.
5. The Beer Hog, LLC will insure everyone complies with all aspects of the Pelham Noise Ordinances No. 270 and 270-1.

NOW, THEREFORE, BE IT RESOLVED by the Pelham City Council that the Pelham City Council has considered and _____ the ABC License request for a 140-Special Events Retail License for applicant The Beer Hog, LLC, located at 2408 Pelham Parkway, Suite 205, Pelham, Alabama 35124 operating under the trade name Park 124 Grand Opening Event, to be held at 2408 Pelham Parkway, Pelham, Alabama 35124.
(approves or denies)

THEREUPON _____, a councilmember, moved and _____, a councilmember, seconded the motion that Resolution 2024-05-24-01 be given vote, and said resolution passed by a majority vote of all members of the Council present and the President of the Council declared the same passed and adopted.

ADOPTED this 24th day of May 2024.

Maurice Mercer, President of the Council

[SEAL]

ATTEST

Tom Seale, MMC, City Clerk/Treasurer

I, the undersigned City Clerk/Treasurer of the City of Pelham, Alabama, do hereby certify that the above and foregoing is a true copy of a resolution lawfully passed and adopted by the City Council of the City named herein, at a regular meeting of such Council held on the 24th day of May 2024 and that such resolution is on file in the office of the City Clerk/Treasurer and that no action has been taken to rescind or modify said Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City on this 24th day of May 2024.

Tom Seale, MMC, City Clerk/Treasurer

[SEAL]



Pelham

A path apart.

MEMORANDUM

TO: Mayor Waters, City Manager DiFante, and City Council Members
FROM: Chief Brent Sugg *BAS*
DATE: May 23, 2024
SUBJECT: ABC License Application – Background Investigation

The police department has conducted an investigation of the applicant(s) application for a new ABC license with the following results and recommendation:

The applicant is The Beer Hog, LLC, operating under the trade name Park 124 Grand Opening Event, located at 2408 Pelham Parkway, Pelham, AL 35124.

The applicant is requesting a 140 – Special Events Retail license.

A name only records check of the corporate member(s) through ALEA disclosed no criminal record in the state of Alabama. The Pelham Police Department conducted an in-house name based check which revealed no negative information on the applicant(s).

The ABC Alcohol License Application has been reviewed by all pertinent City departments. The recommendations of the individual departments are recorded below. Additional information is available on the attached Department Review Form.

Department	Recommendation	Notes
Police Department	Yes	
Fire Department	Yes	
Zoning	Yes	
Business License	Yes	
Building Department	Yes	
Water/Sewer	Yes	
Finance/Tax	Yes	

Based on our investigation of the applicants and the above information provided by all pertinent departments, I recommend the Council's approval of the applicant's license application.



City of Pelham

ABC Liquor License Request

Department Review and Recommendation Form

This form will be submitted to the City Clerk for Council review by the Police Department once all Departments have reviewed and submitted recommendations. If any Department fails to recommend approval, a separate letter detailing the reason should be attached to that Department's signing.

Business Name: The Beer Hog, LLC DBA Business Phone: 205-913-0468

Business Address: 2408 Pelham Parkway, Suite 205, Pelham, AL 35124

Business Email: chrlawrence@yahoo.com

Business Owner/Applicant: Christopher Lawrence Phone: 205-913-0468

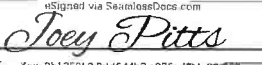
Owner/Applicant Email: chrlawrence@yahoo.com

Type of Business: Special Event - Park 124

Description of Business: Special Event - Park 124

Police Department Name Base Search Complete Yes ☒ No ☐

Remarks: No negative in-house information on this applicant.

Police Representative Signature:  Date: 05-22-2024

Fire Department Recommend Approval Yes ☒ No ☐

Date of Last Inspection: _____

Remarks: _____

Fire Representative Signature:  Date: 05-22-2024

Zoning Department Recommend Approval Yes ☒ No ☐

Zoning Classification: B-2 Corridor Overlay District Yes ☒ No ☐

Additional Requirements for certain business types: Y ☐ N ☒

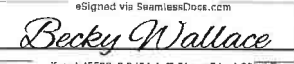
Remarks: No zoning concern.

Zoning Representative Signature:  Date: 05-22-2024

Business License Recommend Approval Yes ☒ No ☐

Type of Current of License: restaurant (if applicable)

Remarks: _____

License Representative Signature:  Date: 05-22-2024

Building Department

Recommend Approval

Yes ☒ No ☐

Permit Issues

Yes ☐ No ☒

Stop Work Order

Yes ☐ No ☒

Remarks: _____

Building Representative Signature: _____

eSigned via SeamlessDocs.com
Kelsey Cunningham
Key: 5125076a-c2a8-4611-a5d0-ba71681e788

Date: 05-23-2024

Water/Sewer Department

Recommend Approval

Yes ☒ No ☐

Account Current

Yes ☒ No ☐

History of non-payment

Yes ☐ No ☒Remarks: WES PARSONS

Water Representative Signature: _____

eSigned via SeamlessDocs.com
WES PARSONS
Key: f59d9286-6796-4afc-919d-28ed01e7f55e

Date: 05-23-2024

Finance/Tax

Recommend Approval

Yes ☒ No ☐

Account Current

Yes ☒ No ☐ NA ☐

History of non-payment

Yes ☐ No ☒

Remarks: _____

Finance Representative Signature: _____

eSigned via SeamlessDocs.com
Phil Brashier
Key: 5d6d9e68-53d8-44b7-a6ad-234bba73abba3

Date: 05-23-2024



Pelham

Police Department

Event Security and Law Enforcement Plan

This plan is required by City of Pelham Ordinance, Article XII, §5-244. It must be submitted no later than twenty (20) business days prior to the start date of the event. It is the intent of the Department to review and either approve or deny this plan within ten (15) business days of the event. If denied, the event organizer may modify the Plan or appeal the decision to the Chief of Police within two (2) business days of the denial.

Event Name: Park 124 Grand Opening Celebration

Event Location: Park 124; 2408 Pelham Parkway

Event Organizer: Brian Cooper, Pelham Parks and Recreation Phone: 2058940311

If the event organizer is a business, name of responsible person: _____

How many days will this event last? 1 Day(s).

Event Start Date: June 08, 2024 Event End Date: June 08, 2024 (if more than one day)

Event Start Time: 4:00 PM Event End Time: 9:00 PM

(If your event is more than one day and your start and end times vary, please list each specific day and the start and end time for each day in the additional information section of this Plan.)

Event Details: (Describe the event, special guests, objectives for the event, etc.)

We will have a band at the pavilion. We will have 2 or 3 food trucks (only ones permitted and inspected by City of Pelham). We will have 2 or 3 10x10 tents (no flames). We will have Beer Hog selling alcohol within the park, which will be activated into the new Entertainment District. Half Shell Oyster House will be selling food. Vahalla Cafe will be selling food. We will have fun game and a kid zone with inflatables. 10 port-o-lets have been ordered for the event. Set up will begin earlier in the

Average daily estimated attendance: 800-1000 Maximum capacity: Unknown at this

Event locale: (Check all that apply) ☐ Indoors ☒ Outdoors ☒ Covered (Pavilion, Large Tent, etc)

SECURITY:

Do you plan to hire Off-Duty Pelham Police Officers:

☒ Yes

☐ No

(§5-244 (a) required if total number of patrons will be >1,000). The Chief of Police will determine the number of officers and supervisors needed to provide an adequate law enforcement presence. If attendance exceeds stated expectations, the on-duty supervisor shall be able to bring in additional officers. Additional information about hiring off-duty law enforcement officers will be provided to the event organizer.

Do you plan to hire Off-Duty Pelham Fire Department/Medics:

☐ Yes

☒ No

(§5-244 (a) required if total number of patrons will be >1,500)

Do you plan to hire private security:

☐ Yes

☒ No

§5-244 (b) It shall be unlawful for any private, nonsworn security personnel or any person who is not a sworn law enforcement officer, who may be employed by the owner(s) and/or management of the facility, to be armed with any type of weapon while on event premises and/or while performing security or crowd control activities at events at the facility.

If yes, name of company: _____

(Will be required to obtain a City of Pelham business license)

Overnight security: ☒ none ☐ Pelham PD ☐ Private

PARKING/TRAFFIC:

Paid Parking: ☐ Yes ☒ No Private Parking Vendor: ☐ Yes ☒ No

If yes, name of company: _____
(Will be required to obtain a City of Pelham business license)

Primary parking location: Behind Campus 124

Overflow parking location: In front of Campus 124

Traffic control be needed from the Pelham Police Department: ☐ Yes ☒ No

(If yes, the Pelham Police Department will devise a traffic control plan. If no and the Police Department determines the event causes traffic delays, the Event Organizer may be required to hire additional officers for traffic control.)

ACCESS CONTROL:

Event access: ☒ Public/Free ☐ Ticketed Limited points of entry: ☐ Yes ☐ No

Security Screening Checkpoints: ☐ Yes ☒ No

Types of screening*: ☐ Metal Detectors ☐ Metal Detector Wands ☐ Pat down ☐ Bag searches
(Check all that apply)

☐ Other: _____

Clear Bag Policy: ☐ Yes ☒ No If yes, describe policy:

*The Pelham Police Department will not conduct screening or searches on patrons except in an official law enforcement capacity.

MAP:

Please attach a map of the event space. Please include the following (if applicable):

- Locations of Security Checkpoints
- Parking Checkpoints
- Police Command Post Location
- Fire Department Command Post Location
- Traffic flow ingress/egress
- EMS pickup/staging points
- Venue entry and exit points (locked and unlocked)

CONTINGENCIES

Critical Incident Contingency Plan – If your organization has prepared a critical incident plan, please email it to your Pelham Police Department point of contact.

Weather Contingency Plan:

(In the event of inclement weather describe the operational plan. Include, if applicable, shut down for lightening, relocation of event, cancellation of event, reschedule of event, etc.)

If heavy rain, we will cancel. If light rain, we will make a decision on site to continue or cancel. Brian Cooper will be on site to make the decision.

Will you have the ability to broadcast a message which can be heard by all attendees? ☒ Yes ☐ No

Will staff/key personnel have radio communications with event management? ☒ Yes ☐ No

How will you communicate any emergency situation to those in attendance?

We will use the bands microphone and equipment.

Additional Information (including list of specific dates/times of event). Provide any additional information that will assist us in preparing for your event.

Event Website (if applicable): <https://www.pelhamalabama.gov/629/recreation-center>

CONTACTS:

Provide points of contact for each of the following that apply to your event. Contacts need to be reachable during event operation. Positions marked with an asterisk (*) are required and must have decision-making ability.

Position	Name	Cell Phone Number	Organization
Event Management*	Brian Cooper	205-894-0311	City of Pelham Parks and
Venue Coordinator	Brian Cooper		
Facilities	Brian Cooper		
Security*	Pelham Police Department		
Parking	Brian Cooper		
Technical Production(A/V)	The band		
Public Relations	Alicia Walters		Pelham Parks and Recreation
Other Personnel whom we can contact			

Name of Submitter

Director of Parks and

Title

Digitally signed by Brian Cooper
Brian Cooper
DN: cn=Brian Cooper, o=City of Pelham, ou=City of Pelham, email=bcooper@pelhamalabama.gov

Signature

05-22-2024

Date

Email Address: bcooper@pelhamalabama.gov**If required to hire off-duty law enforcement officers:**

The Pelham Police Department uses RollKall for managing off duty jobs. This third-party platform allows the Department to post available positions to law enforcement officers at the Pelham Police Department as well as surrounding law enforcement agencies in Shelby County. Due to the size, frequency, or number of events being staffed at any given time, not all law enforcement officers who are scheduled to work your event may be from the Pelham Police Department. All personnel who are scheduled to work an event through the RollKall platform are currently employed, sworn law enforcement officers with powers of arrest in Shelby County. They will wear their respective department-approved uniform. Additionally, marked police vehicles present at the event may be from these surrounding agencies.

To be completed by the Pelham Police Department:

Minimum # of sworn officers required for this event: 2 /day. Use the comment box below if needed.

Based on my review of this Safety Plan, I recommend this Plan be ☒ Approved ☐ Denied

Comments:

We will staff this event with two PPD officers for paid 1.5 time.

Signature: _____



Date: 05-23-2024

FINAL APPROVAL

This Plan is ☒ Approved ☐ Denied

Comments:

Signature: _____


Chief of Police or Designee

Date: 05-23-2024



CITY OF PELHAM
PARKS & RECREATION

USE AUTHORIZATION

Under guidelines of the City of Pelham Special Event Permit, the Parks and Recreation Department hereby grants authorization to **The Beer Hog, LLC**, located at **2408 Pelham Parkway, Suite 205, Pelham, AL 35124**, use of the City of Pelham's **Park 124** located at **2408 Pelham Parkway, Pelham, AL 35124**, for the purposes of participating in a special event marking the completion of the park.

Authorized Use of the city's **Park 124** is hereby granted to **The Beer Hog, LLC**, on **June 8, 2024**, for the specified time period of **4:00 p.m. – 9:00 p.m.**

Christopher Lawrence, Owner
The Beer Hog, LLC.
2408 Pelham Parkway, Suite 205
Pelham, AL 35124

5/6/24

Date

Gretchen DiFante, City Manager
City of Pelham
3162 Pelham Parkway
Pelham, AL 35124

Date



CITY OF PELHAM
PARKS & RECREATION

USE AUTHORIZATION

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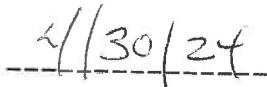
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Christopher Lawrence, Owner
The Beer Hog, LLC.
2408 Pelham Parkway, Suite 205
Pelham, AL 35124

Date



Gretchen DiFante, City Manager
City of Pelham
3162 Pelham Parkway
Pelham, AL 35124



Date



BEERHOG-01

EJONES

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/15/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Prewitt Group 2146 Highland Avenue South Birmingham, AL 35205	CONTACT NAME: Jillianne Worrell		
	PHONE (A/C No. Ext.): (205) 397-5108	FAX (A/C No.): (205) 397-5158	
	E-MAIL ADDRESS: jworrell@prewitt.group		
INSURED The Beer Hog, LLC 2408 Pelham Parkway Suite 205 Pelham, AL 35124	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Frankenmuth Mutual Insurance		13986
	INSURER B: Alabama Retail Comp		
	INSURER C: Founders Insurance Company		10994
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER	X		6623561	4/19/2024	4/19/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 750,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED ☐ AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS MADE ☐ DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A		ARC-4001961-2024A	1/1/2024	1/1/2025	☒ PER STATUTE ☐ OTH-ER E L EACH ACCIDENT \$ 2,000,000 E L DISEASE - EA EMPLOYEE \$ 2,000,000 E L DISEASE - POLICY LIMIT \$ 2,000,000
C	Liquor Liability			2022005925	5/10/2024	5/10/2025	Per Occurrence 100,000
C	Liquor Liability			2022005925	5/10/2024	5/10/2025	Aggregate 200,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Coverage for Worker's Compensation is limited to the provisions of the Alabama Workers Compensation Law.

ABC Board of Contractors is named Additional Insured(s) in regard to General Liability when required by written contract, per policy terms and conditions.

CERTIFICATE HOLDER

CANCELLATION

ABC Board of Contractors
Park 124
2408 Pelham Pkwy
Pelham, AL 35124

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE