



CITY COUNCIL MEETING MINUTES

Pelham City Hall

Council Chambers

April 1, 2024 – 7:00 p.m.

Proper notice of the regularly scheduled meeting of the Pelham City Council was given in advance of such a public meeting and the notice remained posted throughout the scheduled meeting.

Date: April 1, 2024
Time: 7:00 p.m.
Place: Pelham City Hall – Council Chambers
Present: President of the Council Maurice Mercer
Councilmember David Coram
Councilmember Chad Leverett
Councilmember Rick Wash
Councilmember Michael Harris, Jr.
Mayor Gary Waters

Council President Mercer asked those in attendance to observe a moment of silence in remembrance of 2023 Pelham High School graduate Ra-Sen Martin who passed away in March. Mr. Martin was a recipient of the Bryant-Jordan Regional Football Scholarship.

CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Council President Mercer called the meeting to order at 7:00 p.m. Council President Mercer led the invocation. The Pledge of Allegiance was led by Councilmember Harris.

RECORD OF ATTENDANCE

The city clerk/treasurer recorded the attendance of the elected officials and announced a quorum was present. City Manager Gretchen DiFante and City Attorney Josh Arnold were present.

CONSENT AGENDA

A consent agenda is presented by the presiding officer at the beginning of a council meeting. Items presented on the consent agenda are considered routine and/or non-controversial, are organized apart from the rest of the agenda, and are adopted by general consent and vote by the city council without debate. Items may be removed from the consent agenda on the request of any one member. Removed items may be considered either immediately after the consent agenda is approved or placed on the agenda at the discretion of the presiding officer and City Council.

1. Approval of the April 1, 2024 City Council Agenda
2. Approval of the March 18, 2024 Regular City Council Meeting Minutes
3. **Resolution 2024-04-01-01** for consideration to participate in the State of Alabama's 2024 "Back to School" Sales Tax Holiday the weekend of July 19-21, 2024 and all future "Back to School" Sales Tax Holidays until rescinded by the Pelham City Council.
4. **Resolution 2024-04-01-02** for consideration to enter into a marketing agreement with WBRC Fox 6 to secure the title sponsorship in WBRC FOX 6's *Summer Staycation* campaign from May 31, 2024 through July 29, 2024. Funding was approved in the FY2024 budget.
5. **Resolution 2024-04-01-03** for consideration to accept the lowest and most responsible bid from Tren-Tay, Inc. for the Aaron Road - Kristen Circle Water Main Replacement Project. This project was budgeted in FY2024.

- 6. **Resolution 2024-04-01-04** for consideration to accept a proposal from Champion Electric, LLC to convert lighting in the Courtroom to LED. This project was budgeted in FY2024.
- 7. **Resolution 2024-04-01-05** for consideration to accept responsibility for the electrical bill only for one (1) new streetlight at 1713 Woodview Lane. This project was budgeted in FY2024.
- 8. **Resolution 2024-04-01-06** for consideration to accept a proposal from Gillespie Construction for storm sewer repairs to include the replacement of corrugated plastic drainage pipe at 212 Stonebrook Lane and replacement of concrete valley gutter and driveway affected by the construction. This project was budgeted in FY2024.

Council President Mercer stated the complete text of the agenda, minutes, ordinance(s), and resolutions are available at Pelham City Hall and online at www.pelhamalabama.gov.

Councilmember Coram made a motion to adopt the Consent Agenda as presented by Council President Mercer. Councilmember Harris seconded the motion.

Council President Mercer asked the city clerk/treasurer for a roll call vote. The vote to adopt the Consent Agenda was recorded as follows:

Maurice Mercer, Council President	<u>Yes</u>
David Coram, Council Member	<u>Yes</u>
Chad Leverett, Council Member	<u>Yes</u>
Rick Wash, Council Member	<u>Yes</u>
Michael Harris, Jr., Council Member	<u>Yes</u>

There being no further discussion, the motion to adopt the Consent Agenda passed unanimously by roll call vote of those members present and the President of the Council declared the same passed and adopted.

PUBLIC HEARING(S) – None

MAYOR'S REPORT/COMMENTS – None

PROCLAMATION(S) AND RESOLUTION(S) BY THE MAYOR AND OTHERS

Mayor Waters declared April 2024 as Sexual Assault Awareness Month in Pelham, Alabama. Representing SafeHouse of Shelby County to accept the proclamation from Mayor Waters were Debra Higgins, Forensic Services Director, Jannelle Sierra, Executive Director, and Nicole Harris.

REPORT OF THE CITY MANAGER

City Manager Gretchen DiFante made the following comments.

- Thanked the city council for their continued support of the Zoning Department. She extended her appreciation to the residents of Pelham for becoming compliant when a code violation is documented. She recognized Officer Bob Howard and Zoning Inspector Owen Watkins for their work in zoning and compliance. She said revisions to the current zoning ordinance, specifically regarding vape and CBD stores, will be brought to the city council for review in the coming weeks.
- The Employee Benefits Committee will have their kickoff next week.
- The Compensation Study will begin work next week through April 2024 with meetings with the department heads.
- The Birmingham Bulls have qualified for the 2023-2024 playoffs.
- Recognized Mayor Waters for his 47 years of service to the City of Pelham.

REPORT OF THE CITY ATTORNEY – None

OLD BUSINESS / RESOLUTIONS / ORDINANCES / ORDERS and OTHER BUSINESS

1. **Resolution 2024-03-18-07** for consideration to approve an agreement for the purchase and sale of real estate between the City of Pelham and Jack's Family Restaurants, LP was introduced by Council President Mercer.

Councilmember Leverett moved to adopt Resolution 2024-03-18-07 and Councilmember Wash seconded the motion.

Councilmember Leverett thanked Jack's for staying the course with their move into Pelham. Council President Mercer thanked Jack's. Councilmember Wash concurred with Councilmember Leverett's comments.

There being no further discussion, Council President Mercer asked the city clerk/treasurer for a roll call vote to adopt Resolution 2024-03-18-07. The roll call vote was recorded as follows:

Maurice Mercer, Council President	<u>Yes</u>
David Coram, Council Member	<u>Yes</u>
Chad Leverett, Council Member	<u>Yes</u>
Rick Wash, Council Member	<u>Yes</u>
Michael Harris, Jr. , Council Member	<u>Yes</u>

Council President Mercer announced Resolution 2024-03-18-07 was passed and adopted by unanimous roll call vote of those councilmembers present.

NEW BUSINESS / RESOLUTIONS / ORDINANCES / ORDERS and OTHER BUSINESS

1. **Resolution 2024-04-01-07** for consideration to approve a job description and pay grades for the position of Assistant City Manager within the Administration Department previously reviewed and approved by the Pelham Personnel Board was introduced by Council President Mercer.

Councilmember Coram moved to adopt Resolution 2024-04-01-07 and Councilmember Wash seconded the motion.

There being no further discussion, the motion to adopt Resolution 2024-04-01-07 passed unanimously by voice vote of those members present and the council president declared the same passed and adopted.

2. **Resolution 2024-04-01-08** for consideration to approve a job description and pay grades for the position of Senior Financial Analyst within the Finance Department previously reviewed and approved by the Pelham Personnel Board was introduced by Council President Mercer.

Councilmember Coram moved to adopt Resolution 2024-04-01-08 and Councilmember Harris seconded the motion.

There being no further discussion, the motion to adopt Resolution 2024-04-01-08 passed unanimously by voice vote of those members present and the council president declared the same passed and adopted.

3. **Resolution 2024-04-01-09** for consideration to approve a job description for the position of Assistant Emergency Medical Services (EMS) Director within the Fire Department previously reviewed and approved by the Pelham Personnel Board was introduced by Council President Mercer.

Councilmember Wash moved to adopt Resolution 2024-04-01-09 and Councilmember Coram seconded the motion.

There being no further discussion, the motion to adopt Resolution 2024-04-01-09 passed unanimously by voice vote of those members present and the council president declared the same passed and adopted.

PUBLIC COMMENTS

Public comments are limited to three (3) minutes per speaker. Individuals wishing to address the City Council may, after being recognized, approach the podium, and state their name and physical address prior to making their comments in a respectful manner.

There were no comments or questions from the public.

CITY COUNCIL COMMENTS

Councilmember Harris asked everyone to keep Parks & Recreation Department employee Brian Reese in their thoughts and prayers on the recent passing of his wife.

Councilmember Wash congratulated Mayor Waters on his 47th anniversary with Pelham. He said Mayor Waters leads from the front and by example. He stated Mayor Waters has been a great asset to our city.

Councilmember Leverett spoke to the representatives of SafeHouse and stated Pelham is very generous with donations of toys and clothes throughout the year. He thanked SafeHouse for serving our community. He stated he was glad the compensation study would begin soon. He congratulated his son, Will, for his recent accomplishments. Councilmember Leverett encouraged everyone to attend Pelham Strong's event on Saturday.

Councilmember Coram noted the approval of the Assistant Emergency Medical Services (EMS) Director tonight and the new ambulance service. He thanked the representatives from SafeHouse for what they do in our community.

Council President Mercer acknowledged those who have responded to servicing our community on the city's various boards and committees. He wished his wife, Amanda, a happy 40th birthday.

PUBLIC ANNOUNCEMENTS

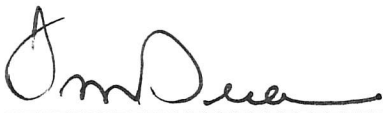
- 1. Pelham Strong's Walk for Christ is scheduled of April 6, 2024. The 5K Run will begin at 8:00 a.m., the 1 Mile Run at 9:00 a.m., and followed by a homerun derby. The homerun derby will pit the Pelham Police Department against the Pelham Fire Department.
- 2. The Taste of Pelham will be held on April 11, 2024 at 6:00 p.m. at the Pelham Civic Complex & Ice Arena.
- 3. The Pelham City Council is accepting letters of interest and resumes through Friday, May 3, 2024 at 4:00 p.m. from those residents who would like to be considered for an appointment to a vacancy on the Pelham Parks & Recreation Advisory Board, Place No. 7.

You will find the application under City News on our website. The city clerk/treasurer will acknowledge receipt of the application by email.

ADJOURNMENT

With no other business before the city council, Councilmember Coram moved to adjourn the council meeting and Councilmember Leverett seconded the motion. By voice vote the motion passed unanimously by those members present and the meeting was adjourned at 7:33 p.m.

Respectfully submitted this 1st day of April 2024.



Tom Seale, MMC, City Clerk/Treasurer



Maurice Mercer, President of the Council

