

CITY OF PELHAM WATER DEPARTMENT

Pelham City Hall – Council Chambers

November 6, 2023

MINUTES

Proper notice of the meeting of the Pelham City Water Department was given at least 72 hours in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham Water Department met on November 6, 2023 at 4:00 p.m. in the Council Conference Room at Pelham City Hall. The meeting was open to the public.

Call to Order

The Pelham Water Department meeting was called to order by Council President Mercer at 4:01 p.m.

Record of Attendance

The following members of the Water Department were present:

Present: Councilmember Maurice Mercer
 Councilmember David Coram
 Councilmember Chad Leverett
 Councilmember Rick Wash
 Councilmember Mildred Lanier-Reed
 Mayor/Superintendent Mayor Gary Waters

Media Present: None

The city clerk/treasurer recorded the attendance of the elected officials and announced a quorum was present. City Manager Gretchen DiFante and City Attorney Josh Arnold were present.

Approval of Minutes

Councilmember Coram moved to approve the August 21, 2023 Water Department Minutes.

The motion was seconded by Councilmember Lanier-Reed. There being no further discussion, the council president announced the motion passed by a unanimous voice vote of those members present.

Old Business – None

New Business

1. Request to Address the Water Department – Karen Coshatt

Director of Development Services & Public Works Andre` Bittas explained Karen Coshatt, 145 Canyon Trail, Pelham, Alabama 35124, has requested a utility billing adjustment due to a water leak. Mr. Bittas explained her excessive water usage occurred in January 2023. He said the leak was repaired after

being notified by the Water Department's Customer Service. He stated the water leak will affect her sewer billing for the next 12 months. He further stated Ms. Coshatt was not aware she could apply for an adjustment but would have qualified.

Councilmember Wash made a motion to approve Ms. Coshatt's adjustment request with the change effective going forward. The motion was seconded by Councilmember Coram. There being no further discussion, the President of the Council announced the motion passed by a unanimous voice vote of those members present.

Mr. Bittas said Ms. Coshatt was notified of the date and time of the Water Department meeting but was not present.

Mr. Bittas said he would notify Ms. Coshatt of the Water Department's decision.

2. Request to Address the Water Department – James Dinkins

Director of Development Services & Public Works Andre` Bittas provided background information on the water leak of James Dinkins, 107 Stratshire Lane, Pelham, Alabama 35124, and the subsequent increase in sewer fees. Mr. Bittas explained the Water Department's process in following the approved refund policy. He said the customer was notified of high-water use in January 2022 via the city's automated system. Mr. Bittas said the excessive water use occurred over a two-year period. He said Mr. Dinkins did not apply for a leak adjustment but is now requesting the recalculation of the sewer charges. Discussion continued regarding when the leaks were discovered and repaired.

Councilmember Lanier-Reed made a motion to deny Mr. Dinkins' request. Councilmember Leverett seconded the motion. There being no further discussion, the President of the Council announced the motion passed by a unanimous voice vote of those members present.

Mr. Bittas said Mr. Dinkins was notified of the date and time of the Water Department meeting but was not present.

Mr. Bittas said he would notify Mr. Dinkins of the Water Department's decision.

Adjournment

With no other business before the Pelham Water Department, Councilmember Coram moved to adjourn the Water Department meeting and Councilmember Leverett seconded the motion. The motion passed unanimously by voice vote of those members present and the meeting was adjourned at 4:13 p.m.

Respectfully submitted this 6th day of November 2023.



Tom Seale, MMC, City Clerk/Treasurer



Maurice Mercer, President of the Council

