



CITY COUNCIL WORK SESSION MINUTES

Pelham Police & Court Building
January 18, 2023 – 6:30 p.m.

Proper notice of the regularly scheduled work session of the Pelham City Council was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met on Wednesday, January 18, 2023, at 6:30 p.m. The regular work session was held in the Pelham Police & Court Building and was open to the public.

Call to Order

The work session was called to order by Council President Pro Tempore Coram at 6:30 p.m.

Record of Attendance

The following elected officials were present:

Council President Pro Tempore David Coram
Councilmember Larry Palmer
Councilmember Rick Wash
Councilmember Mildred Lanier
Mayor Gary Waters

Not Present:

Council President Maurice Mercer

The city clerk/treasurer recorded the attendance of the elected officials and announced a quorum was present. City Manager Gretchen DiFante and City Attorney Josh Arnold were present.

Media Present: None

Others Present: City department heads, city employees, and members of the public.

Approval of Minutes

A motion was made by Councilmember Wash to approve the January 11, 2023 Regular Work Session Minutes.

The motion was seconded by Councilmember Lanier.

There being no further discussion, the motion passed unanimously by voice vote of those members present.

Old Business – None

New Business – None

Review of January 18, 2023 Council Agenda

Council President Pro Tempore Coram reviewed the January 18, 2023 city council agenda.

E. Consent Agenda

A consent agenda is presented by the presiding officer at the beginning of a council meeting. Items presented on the consent agenda are considered routine and/or non-controversial and are organized apart from the rest of the agenda and are adopted by general consent and vote by the city council without debate. Items may be removed from the consent agenda on the request of any one member. Removed items may be taken up either immediately after the consent agenda is approved or placed later on the agenda at the discretion of the presiding officer and City Council.

1. Approval of the January 18, 2023 City Council Agenda
2. Approval of the January 11, 2023 Regular Council Meeting Minutes
3. Approval of non-budgeted expenses from restricted fund accounts: None
4. **Resolution 2023-01-18-01** for consideration to authorize the engagement of a real estate agent to exclusive market city-owned property located at 1297 Shelby County Highway 52E also known as Old Fire Station No. 3.

Economic Development Officer Michael Simon explained the contract is for the engagement of a real estate agent to market the city-owned property located at 1297 Shelby County Highway 52E also known as Old Fire Station No. 3. He further explained the contract excludes real estate commission if the property is sold to the Pelham Church of God or the Pelham Board of Education.

There were no comments or questions from the city council.

5. **Resolution 2023-01-18-02** for consideration to accept and award the most responsive bid to Forest Environmental Services, Inc. for the Canterbury Road Storm Sewer Replacement Project. This work has been budgeted in FY2023.

Director of Development Services & Public Works Andre` Bittas stated this work is budgeted in FY2023.

There were no comments or questions from the city council.

6. **Resolution 2023-01-18-03** for consideration to accept and award the lowest and most responsive bid to Jim House & Associates, Inc. for the Sanitary Sewer Lift Station B Dry Prime Pump Replacement Project. This work has been budgeted in FY2023.

Director of Development Services & Public Works Andre` Bittas explained the project and stated this work has been budgeted in FY2023.

There were no comments or questions from the city council.

7. **Resolution 2023-01-18-04** for consideration to accept the quote from Classic Interiors to purchase and install window shades as part of the interior renovations at Pelham City Hall. This purchase has been budgeted for FY2023 as a part of the City Hall Renovations Project.

Director of Development Services & Public Works Andre` Bittas explained the project and stated this work has been budgeted in FY2023.

8. **Resolution 2023-01-18-05** for consideration to accept the lowest quote from Advanced Landscape Services, Inc. for a Public Works Project to replace the Bradford Pear trees along both sides of Chandalar Drive in front of Carroll Park. This work has been budgeted in FY2023.

Director of Development Services & Public Works Andre` Bittas explained the project and stated this work has been budgeted in FY2023.

Councilmember Wash asked if the Bradford Pear trees would be replaced with Bradford Pear trees. Mr. Bittas stated a different type of tree would be planted as recommended by the area residents.

9. **Resolution 2023-01-18-06** for consideration to accept the lowest responsible quote from Ferguson Waterworks for the purchase of fire hydrants (materials only) to replace leaking fire hydrants in various locations within the water system. The FY2023 Water Department budget will be amended as a part of Resolution 2023-01-18-07.

Director of Development Services & Public Works Andre` Bittas explained the project and stated this work has been budgeted in FY2023. He further explained this is a part of the city's water main replacement project.

10. **Resolution 2023-01-18-07** for consideration accept the lowest quote from Willoughby Contracting Co., Inc. for the installation of fire hydrants (only) to replace leaking fire hydrants in various locations within the water system. To amend the FY2023 Water Department budget from unencumbered Water funds to include contingencies for the fire hydrant purchase and installation project.

Director of Development Services & Public Works Andre` Bittas explained the project and stated this work has been budgeted in FY2023.

There were no comments or questions from the city council.

11. **Ordinance No. 511** for consideration to annex into the corporate limits of the City of Pelham 20.67 acres of real property in three parcels owned by Roy Martin Construction, LLC, located at the intersections of Shelby County Highways 33 and 35, Pelham, Alabama 35124.
(First Reading was on January 11, 2023)

There were no comments or questions from the city council.

F. Public Hearing(s) – None

G. Mayor's Comments – None

H. Proclamation(s) by the Mayor and Others – None

I. Report of the City Manager

- Stated having reached out to the resident who spoke last week regarding noise around the facility of Vulcan Threaded Products, Inc. Said the city is working with Vulcan to address the resident's concerns.
- Finalizing interviews with all members of the Police Department regarding issues, concerns and their views about what qualities they see are needed in a new police chief.
- Thanked the city council for their leadership with improvements in the Building, Planning and Zoning Departments.
- Recognized city employee Owen Watkins for his customer service in reaching out to the citizens of Pelham.
- Introduced John Hughes, Interim Executive Director for VenuWorks at the Pelham Civic Complex & Ice Arena. Mr. Hughes addressed the city council regarding improving revenues.

J. Report of the City Attorney – None

K. Request(s) to Address the Council – None

L. Old Business / Resolutions / Ordinances / Orders and Other Business – None

M. New Business / Resolutions / Ordinances / Orders and Other Business – None

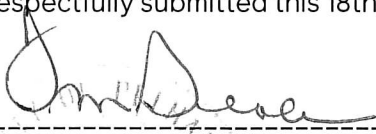
(End of January 18, 2023 Agenda Review)

Councilmember Wash inquired about a streetlight on Bearden Road which had been discussed at a previous meeting. Mr. Bittas stated he would contact Alabama Power Company for a status update.

Adjournment

A motion to adjourn the work session was made by Councilmember Lanier and seconded by Councilmember Palmer. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 6:46 p.m.

Respectfully submitted this 18th day of January 2023.



Tom Seale, MMC, City Clerk/Treasurer



Maurice Mercer, President of the Council

[SEAL]

