



CITY COUNCIL MEETING MINUTES

Pelham City Hall
Council Chambers
September 18, 2023 – 7:00 p.m.

Proper notice of the regularly scheduled meeting of the Pelham City Council was given in advance of such a public meeting and the notice remained posted throughout the scheduled meeting.

Date: September 18, 2023
Time: 7:00 p.m.
Place: Pelham City Hall – Council Chambers
Present: Council President Maurice Mercer
Councilmember David Coram
Councilmember Chad Leverett
Councilmember Rick Wash
Councilmember Mildred Lanier-Reed
Mayor Gary Waters

CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Council President Mercer called the meeting to order at 7:11 p.m. Councilmember Lanier-Reed led the invocation. The Pledge of Allegiance was led by Councilmember Wash.

RECORD OF ATTENDANCE

The city clerk/treasurer recorded the attendance of the elected officials and announced a quorum was present. City Manager Gretchen DiFante and City Attorney Josh Arnold were present.

CONSENT AGENDA

A consent agenda is presented by the presiding officer at the beginning of a council meeting. Items presented on the consent agenda are considered routine and/or non-controversial, are organized apart from the rest of the agenda and are adopted by general consent and vote by the city council without debate. Items may be removed from the consent agenda on the request of any one member. Removed items may be considered either immediately after the consent agenda is approved or placed later on the agenda at the discretion of the presiding officer and City Council.

1. Approval of the September 18, 2023 City Council Agenda
2. Approval of the September 5, 2023 Regular City Council Meeting Minutes
3. **Resolution 2023-09-18-01** for consideration to adopt the City of Pelham's Fiscal Year 2024 Operating and Capital Budgets.
4. **Resolution 2023-09-18-02** for consideration to approve a quote from Working Fire Furniture & Mattress Co., Inc. for purchase of 11 double-wide lockers for the Fire Station No. 1 Improvements Project. This project was budgeted in FY2023.
5. **Resolution 2023-09-18-03** for consideration to authorize a public works contract with Cottingham Contracting, Inc. to provide labor and materials for the paving and striping of the parking lot at Coker Park. This project was budgeted in FY2023.
6. **Resolution 2023-09-18-04** for consideration to approve a proposal from VeloDyne for the replacement of the polymer preparation and feed system at the Pelham Wastewater Treatment Plant. This project was budgeted in FY2023.

7. **Resolution 2023-09-18-05** for consideration to accept the most responsive and responsible bid from The Eshelman Company, Inc. for the Pelham Wastewater Treatment Plant Filter Equipment Replacement Project. This project was budgeted in FY2023.
8. **Resolution 2023-09-18-06** for consideration to accept the most responsive and responsible bid for the installation of the clarifier equipment at the Pelham Wastewater Treatment Plant approved for purchase by Resolution 2023-09-05-18. This project was budgeted in FY2023.
9. **Resolution 2023-09-18-07** for consideration to authorize a public works contract with Lower Bros. Tennis Courts for repairing and resurfacing the nine (9) tennis courts at Pelham City Park. This project was budgeted in FY2023.
10. **Resolution 2023-09-18-08** for consideration to adopt the Second Amendment to the Solid Waste Collection and Disposal Contract.
11. **Resolution 2023-09-18-09** for consideration to accept the most responsive and responsible bid for Clubhouse Patio Furniture at Ballantrae Golf Club. This project is budgeted for FY2024.
12. **Resolution 2023-09-18-10** for consideration to amend the Public Works Department's FY2023 budget to apply proceeds from the sale of assets to fund the purchase of a new lawnmower.

Council President Mercer stated the complete text of the agenda, minutes, ordinance(s), and resolutions are available at Pelham City Hall and online at www.pelhamalabama.gov.

Councilmember Coram made a motion to adopt the Consent Agenda as presented by Council President Mercer.

Councilmember Lanier-Reed seconded the motion.

Council President Mercer asked the city clerk/treasurer for a roll call vote. The vote to adopt the Consent Agenda was recorded as follows:

Maurice Mercer, Council President	<u>Yes</u>
David Coram, Council Member	<u>Yes</u>
Chad Leverett, Council Member	<u>Yes</u>
Rick Wash, Council Member	<u>Yes</u>
Mildred Lanier-Reed, Council Member	<u>Yes</u>

There being no further discussion, the motion to adopt the Consent Agenda passed unanimously by roll call vote of those members present and the council president declared the same passed and adopted.

PUBLIC HEARING(S) – None

MAYOR’S REPORT/COMMENTS – None

PROCLAMATION(S) AND RESOLUTION(S) BY THE MAYOR AND OTHERS

- Mayor Waters proclaimed September 17-23, 2023 as Constitution Week in the City of Pelham. He provided background regarding the drafting of the Constitution in 1787. Neville Peacock, a member of Daughters of the American Revolution (DAR), addressed the city council and accepted the Proclamation from Mayor Waters.

REPORT OF THE CITY MANAGER

City Manager Gretchen DiFante made the following comments:

- The Pelham Pathway magazine won two Awards of Excellence in the 2023 Savvy Awards presented by the City-County Communications and Marketing Association (3CMA).

- 2023 Savvy Awards judges' comments were:
 - "The Pelham Pathway uses a streamlined design, informative articles, amazing photos, and meets the goals of producing a high-quality publication that informs its readers about development, educates them about municipal government processes and creates community connections."
 - "A dynamic publication that perfectly captures the essence of what matters to the Pelham community. "
 - "You are publishing a publication for approximately \$1.34 per printed copy. That is incredible! "
 - "Stellar work and a beautiful piece – keep up the amazing work."
- She congratulated Communications & Branding Manager Ainsley Allison and Community Relations Coordinator Gina Womack and thanked the city council for their support in agreeing with the recommendation to have a higher quality publication, published less frequently.
- Community Classes at the Library

Free Resume Writing Class Friday October 6, 2023 from 1:00 p.m. until 4:30 p.m.

The purpose of the class is to provide job seekers with information that should put them in a better position to use their resume as a marketing tool. This class will cover:

- The purpose of a resume.
- Strategically giving out information on a resume- including what to hold back.
- How to use the Objective Statement for each specific job applied for.
- How to connect education, skills and experience with the job applied for.
- When to use a functional resume as opposed to a chronological resume .
- Application strategies.
- Interview and interview follow-up strategies.
- This class is free, but seating is limited. To reserve a space, please register at <https://pelham.librarycalendar.com/event/resume-writing-class>.

Job Interview Workshop Friday October 13, 2023 from 1:00 p.m. until 4:30 p.m.

- Job interviews require focus, determination, and preparation. Whether on the phone, online, or in person, there is a right way and a wrong way to make an impression. Whether you can do the job or not, if you cannot communicate your abilities in a job interview, you could get passed over. The interview preparation class by the Alabama Department of Labor-Alabaster Career Center will give attendees the tools to prepare for a job interview. We will look at the preparation for an interview, the types of questions asked and what is behind them. We will give hints at how to truthfully answer interview questions; what to include, what not to include, and how to frame the answers with integrity to put you in the best position to get the job you want. Limited seating, registration recommended. To reserve a space, register at <https://pelham.librarycalendar.com/event/job-interview-workshop>.

- Enterprise Asset Management
 - The process of setting up enterprise service requests and the development of the "My Civic" app is mostly complete. Tyler Technologies is following up with an email tomorrow regarding outstanding items and information needed from the Pelham EAM team. This information will be forwarded upon receipt.

REPORT OF THE CITY ATTORNEY – None

REQUEST(S) TO ADDRESS THE COUNCIL – None

OLD BUSINESS / RESOLUTIONS / ORDINANCES / ORDERS and OTHER BUSINESS

- 1. **Ordinance No. 135-256** an amendment to the zone district boundaries of the City of Pelham changing the present zoning MX-C (Mixed Use Development District) to R-T (Townhouse Residential District) for property located on the east side of Huntley Parkway approximately 1,500 feet north of Simmsville Road (Shelby County Highway No. 11). (First Reading was on September 5, 2023.)

Applicant: Grants Mill, LLC, 2106 Devereux Circle, Birmingham, AL 35243.

Owner: Louise Ann Pardue Devers, et al, 451 Tranquil Bay Circle, Norwood, NC. 28128

Councilmember Wash moved to adopt Ordinance No. 135-256 as presented and Councilmember Coram seconded the motion. The city council thanked the developer, Price Hightower, for building quality, affordable housing in Pelham. There being no further discussion, Council President Mercer asked the city clerk/treasurer for a roll call vote to adopt Ordinance No. 135-256. The roll call vote was recorded as follows:

Maurice Mercer, Council President	<u>Yes</u>
David Coram, Council Member	<u>Yes</u>
Chad Leverett, Council Member	<u>Yes</u>
Rick Wash, Council Member	<u>Yes</u>
Mildred Lanier-Reed, Council Member	<u>Yes</u>

Council President Mercer announced Ordinance No. 135-256 was passed and adopted by unanimous roll call vote of those councilmembers present.

NEW BUSINESS / RESOLUTIONS / ORDINANCES / ORDERS and OTHER BUSINESS

- 1. **Ordinance No. 514** for consideration to declare that certain real property of the City of Pelham, Alabama, is no longer needed for public or municipal purposes and further described as Lot 2, according to the Final Plat of The Grande Vista, a Commercial Subdivision, as recorded in Map Book 56, Page 84 in the office of the Judge of Probate of Shelby County, Alabama. First Reading.

He stated a complete text of Ordinance No. 514 is available at Pelham City Hall and online at www.pelhamalabama.gov.

Council President Mercer announced this Ordinance will likely be considered by the city council at a future city council meeting.

PUBLIC COMMENTS

Public comments are limited to three (3) minutes per speaker. Individuals wishing to address the City Council may, after being recognized, approach the podium, and state their name and physical address prior to making their comments in a respectful manner.

There were no comments or questions from the public.

CITY COUNCIL COMMENTS

Councilmember Coram noted having taken his daughter to Taco Mac for her 15th birthday. He said he was impressed with the restaurant and encouraged everyone to stop by.

Councilmember Leverett said he was also excited Taco Mac has opened in Pelham. He said the restaurant will employ approximately 160 people. He noted the adoption of the FY2024 budget and thanked the city staff for their work in preparing the budget.

Councilmember Wash echoed the comments of Councilmember Leverett. He said the FY2024 budget was a challenge, but everyone came together. He thanked those who offered their thoughts and prayers for his father. He asked those in attendance to ask themselves what is important to you.

Councilmember Lanier-Reed said without a vision we perish. She thanked the city leadership and the city council for the successes in our community. She noted Mayor Waters comments tonight regarding the United States Constitution.

Council President Mercer congratulated Communications & Branding Manager Ainsley Allison and Community Relations Coordinator Gina Womack for their hard work in making the Pelham Pathway magazine a success. He thanked the Finance Department and the Budget Committee for their contributions in the passage of the FY2024 operating and capital budgets tonight. He said we all have differences, but we work together. He said he enjoyed eating at Taco Mac and thanked those responsible for bringing the first one to Alabama.

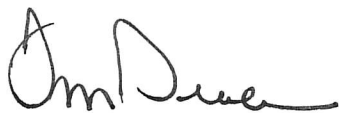
PUBLIC ANNOUNCEMENTS

- 1. Shelby County will host a Free Landfill Day at the Shelby County Landfill located at 401 Landfill Road just off Highway 70 between Columbiana and Calera on Saturday, October 7, 2023 from 7:30 a.m. until 3:30 p.m. The Landfill does NOT accept hazardous waste, tires, batteries, or liquids of any type. All participants must be unloaded and exited from the landfill by 3:30 p.m.
- 2. Bring the entire family out for an evening of fun, food, and first responders. Pelham's National Night Out is Tuesday, October 3, 2023, and will feature exhibits and displays from the Pelham Police and Fire Departments, plus over 40 community organizations. There will be a free hot dog supper for the first 1,400 and plenty of activities for children.
- 3. The City of Pelham has partnered with Protec Recycling to provide free document shredding and electronic recycling services for residents on Saturday, October 7, 2023, from 9:00 a.m. to 12:00 p.m. Protec will be set up at Pelham City Hall, located at 3162 Pelham Parkway. Please visit the City's website for additional information.

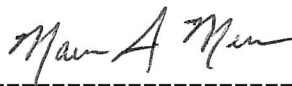
ADJOURNMENT

With no other business before the council, Councilmember Coram moved to adjourn the council meeting and Councilmember Leverett seconded the motion. By voice vote the motion passed unanimously by those members present and the meeting was adjourned at 7:53 p.m.

Respectfully submitted this 18th day of September 2023.



Tom Seale, MMC, City Clerk/Treasurer



Maurice Mercer, President of the Council

