



CITY COUNCIL WORK SESSION MINUTES

Pelham Police & Court Building

November 21, 2022 – 5:30 p.m.

Proper notice of the regularly scheduled work session of the Pelham City Council was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met on Monday, November 21, 2022, at 5:30 p.m. The regular work session was held in the Pelham Police & Court Building and was open to the public.

Call to Order

The work session was called to order by Council President Mercer at 5:30 p.m.

Record of Attendance

The following elected officials were present:

Council President Maurice Mercer
Councilmember David Coram
Councilmember Larry Palmer
Councilmember Mildred Lanier
Mayor Gary Waters

The following elected official(s) were not present:

Councilmember Rick Wash

The city clerk/treasurer recorded the attendance of the elected officials and announced a quorum was present. City Manager Gretchen DiFante was not present. City Attorney Josh Arnold was present.

Media Present: None

Others Present: City department heads, city employees, and members of the public.

Approval of Minutes

A motion was made by Councilmember Coram to approve the November 7, 2022 Regular Work Session Minutes.

The motion was seconded by Councilmember Lanier.

There being no further discussion the motion passed unanimously by voice vote of those members present.

Old Business

1. Interviews for Pelham Board of Adjustment Reappointments and Appointments

The city council interviewed the following citizens for reappointment and appointment to the Pelham Board of Adjustment.

Reappointment: Mike Harris, Michael Kelley and Joe Schifano

Appointment: La Fran Marks

The city council asked the city clerk/treasurer to prepare an appointment resolution for the December 5, 2022 council meeting.

New Business – See Below

Review of November 21, 2022 Council Agenda

Council President Mercer reviewed the November 21, 2022 city council agenda.

E. Consent Agenda

A consent agenda is presented by the presiding officer at the beginning of a council meeting. Items presented on the consent agenda are considered routine and/or non-controversial and are organized apart from the rest of the agenda and are adopted by general consent and vote by the city council without debate. Items may be removed from the consent agenda on the request of any one member. Removed items may be taken up either immediately after the consent agenda is approved or placed later on the agenda at the discretion of the presiding officer and City Council.

1. Approval of the November 21, 2022 City Council Agenda
2. Approval of the November 7, 2022 Regular Council Meeting Minutes
3. Approval of non-budgeted expenses from restricted fund accounts: 911 Account

Dispatch Center: Replace headsets, purchase two chairs, office items and incidentals in the amount of \$5,000.00

Dispatch Supervisor Jeanie Davis reviewed with the city council the items and incidentals under consideration for purchase from the 911 funds.

4. **Resolution 2022-11-21-01** for consideration to accept the most responsive and responsible bid for personal protective equipment for the Pelham Fire Department. This expenditure has been budgeted in FY2023.

Deputy Fire Chief Danny Reid explained the personal protective equipment items bid. Councilmember Palmer asked if there were any difficulties obtaining bids. Chief Reid said there were not.

5. **Resolution 2022-11-21-02** authorizing the release of street bond money and accepting the dedication of certain public streets(s) and rights-of-way located in the Bent Creek Subdivision Sector 2, Phase 2 previously approved by the Pelham Planning Commission

Director of Development Services & Public Works Andre` Bittas stated the streets, curbs and gutters in the Bent Creek Subdivision Sector 2, Phase 2 are complete and ready for acceptance by the city.

6. **Resolution 2022-11-21-03** for consideration to amend the FY2023 Pelham Civic Complex & Ice Arena budget for the purchase of kitchen equipment. This expenditure was budgeted in FY2022 but not carried forward in the FY2023 budget.

Finance Director Jamie Wagner explained during the budget process it was anticipated the kitchen equipment would be delivered prior to the end of FY2022. The equipment was not delivered. This expenditure was budgeted in FY2022 but not carried forward in the FY2023 budget. Mrs. Wagner said the city is requesting a budget amendment to pay for the delivered kitchen equipment.

7. **Resolution 2022-11-21-04** for consideration to approve the City of Pelham's application for funding from the Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grant Program

Director of Development Services & Public Works Andre` Bittas stated this is an additional rail crossing elimination grant program for Shelby County Highway 52 West. He said the city should receive notification during the spring of 2023 regarding the approval of the grant. He further explained funding would be approved in the Capital Funds Project monies.

8. **Resolution 2022-11-21-05** for consideration to support the City of Pelham's request for funding from the Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grant Program

Director of Development Services & Public Works Andre` Bittas stated the city will seek support from surrounding municipalities and elected officials for the grant funding.

9. **Resolution 2022-11-21-06** for consideration to approve the job description and pay ranges for the Parks & Recreation Department's Recreation Programs Supervisor previously reviewed and approved by the Pelham Personnel Board. This position has been budget in FY2023.

Parks & Recreation Director Brian Cooper stated this position was previously approved and funded by the city council. He explained the plan is to expand this position with more duties and responsibilities. He said this is a supervisory position in the Parks & Recreation Department.

10. **Resolution 2022-11-21-07** for consideration to approve a public works contract with 1 Call Contractors (Electrical) to perform electrical services related to the Tennis Center Improvements Project. This expenditure has been budgeted in FY2023.

Director of Development Services & Public Works Andre` Bittas stated this is a part of the renovations of the Tennis Center.

11. **Resolution 2022-11-21-08** for consideration to accept the most responsive and responsible bid from Baird Contracting Company, Inc. for the Red Fox Drive Storm Sewer Replacement Project, Phase II. This expenditure has been budgeted in FY2023.

Director of Development Services & Public Works Andre` Bittas stated this is a continuation of the storm water sewer replacement project on Red Fox Drive.

12. **Resolution 2022-11-21-09** for consideration to approve a public works contract and accept the most responsive and responsible quote from Issis and Sons to install flooring related to the Department of Streets and Public Works Interior Improvements Project. This expenditure has been budgeted in FY2023.

Director of Development Services & Public Works Andre` Bittas stated this is a part of the upgrades and improvements to the Department of Streets and Public Works building.

F. Public Hearing(s)

1. To consider **Ordinance No. 135-253** an amendment to the zone district boundaries of the City of Pelham changing the present zoning B-2 (General Business District) to M-1 (Light Industrial District) for property located at 7 Crosscreek Trail, Pelham, Alabama 35124.
Applicant: Gonzalez-Strength and Associates, c/o Bill Wilson, 1550 Woods of Riverchase Drive, Suite 200, Hoover, Alabama 35244.
Property Owner: Vulcan Threaded Products, Inc., 10 Crosscreek Trail, Pelham, AL 35124.

Director of Development Services & Public Works Andre` Bittas stated Vulcan Threaded Products, Inc. is requesting to rezone a portion of their property to expand the business. Mr. Bittas said the company is aware the proposed storage building is in the floodplain. He further explained the requirements the company must meet to comply with the floodplain ordinance. He said the Pelham Planning Commission reviewed the rezoning application and recommended approval.

G. Mayor's Comments

H. Proclamation(s) by the Mayor and Others

1. Proclaiming November 2022 as National Home Care & Hospice Month in Pelham, Alabama

I. Report of the City Manager

J. Report of the City Attorney

K. Request(s) to Address the Council – None

L. Old Business / Resolutions / Ordinances / Orders and Other Business – None

M. New Business / Resolutions / Ordinances / Orders and Other Business

1. Ordinance No. 135-253 an amendment to the zone district boundaries of the City of Pelham changing the present zoning B-2 (General Business District) to M-1 (Light Industrial District) for property located 7 Crosscreek Trail, Pelham, Alabama 35124.

Applicant: Gonzalez-Strength and Associates, c/o Bill Wilson, 1550 Woods of Riverchase Drive, Suite 200, Hoover, Alabama 35244.

Property Owner: Vulcan Threaded Products, Inc., 10 Crosscreek Trail, Pelham, AL 35124.

(End of November 21, 2022 Agenda Review)

New Business

Parks & Recreation Director Brian Cooper discussed his recent conversation with Pelham High School Principal Kim Kiel regarding the student representative on the Parks & Recreation Advisory Board. Ms. Kiel had explained the difficulty in finding a student willing to commit the time as a board member. The city council recommended contacting college, private or home school students to gauge their interest in the position. It was the consensus of the city council to move in this direction instead of eliminating the position on the Advisory Board.

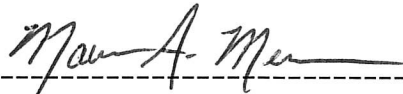
Adjournment

A motion to adjourn the work session was made by Councilmember Coram and seconded by Councilmember Lanier. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 6:40 p.m.

Respectfully submitted this 21st day of November 2022.



Tom Seale, MMC, City Clerk/Treasurer



Maurice Mercer, President of the Council

