



# CITY COUNCIL WORK SESSION MINUTES

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## SPECIAL WORK SESSION

Police & Court Building

August 13, 2022 - 8:30 a.m.

### MINUTES

Proper notice of a special called Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met August 13, 2022 at 8:30 a.m. The special called work session was held in the Police & Court Building and was open to the public.

### Call to Order

The special work session was called to order by Council President Mercer at 8:36 a.m.

### Record of Attendance

The following elected officials were present:

Council President Maurice Mercer  
Councilmember David Coram  
Councilmember Larry Palmer  
Councilmember Rick Wash  
Councilmember Mildred Lanier  
Mayor Gary Waters

Media Present: None

Others Present: City department head and city employees.

### New Business

City Manager Gretchen DiFante addressed the city council with a brief overview of the FY2023 budget process.

Finance Director Jamie Wagner explained the capital projects budgeted in FY2023. She stated most cities our size have a capital budget funding a project from start to finish.

City Manager DiFante discussed a proposed 3% cost of living raise for employees, a 3% decrease in expected General Fund revenues and a capital improvement fee for the city's proprietary funds.

1. FY2023 Department Budget Review

- a. Pelham Civic Complex & Ice Arena

Steve St. John, Executive Facility Director, VenuWorks of Pelham, presented the proposed FY2023 Pelham Civic Complex & Ice Arena budget to the city council.

- b. Capital

Director of Development Services & Public Works Andre` Bittas and Acting City Engineer Chris Cousins presented the proposed FY2023 capital budget to the city council. Mr. Bittas explained all capital projects are included in a Capital Budget in FY2023. He said costs can be tracked throughout the life of the project.

- c. Department of Streets & Public Works

Director of Development Services & Public Works Andre` Bittas presented the proposed FY2023 Streets & Public Works budget to the city council.

- d. Water and Sewer Departments

Director of Development Services & Public Works Andre` Bittas presented the proposed FY2023 Water/Sewer budgets to the city council.

Acting City Engineer Chris Cousins discussed the ongoing water rate study currently under evaluation. He stated the last water rate study was completed in 2017, sewer in 2014.

- e. Information Technology

Information Technology Specialist Matt Griffin presented the proposed FY2023 IT operating budget to the city council.

Brooke Jenkins, ERP Project Manager, updated the city council on the implementation of the various modules of the ERP system.

Mr. Griffin discussed long-term storage of city data and short-term customer service assistance.

2. Review City Council FY2023 Budget Meeting Schedule

- a. August 15, 2022: Library, HR, Fire, Parks & Recreation, Golf and Racquet

- b. August 17, 2022: Economic Development, Communications, City Manager, Mayor, City Council, City Clerk, Finance, Police and Court

Old Business – None

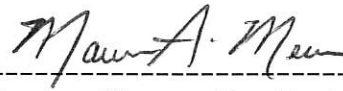
Adjournment

A motion to adjourn the special work session was made by Councilmember Coram and seconded by Councilmember Lanier. The motion passed unanimously by voice vote of those members present, and the special work session was adjourned at 2:23 p.m.

Respectfully submitted this 13th day of August 2022.



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Tom Seale, MMC, City Clerk/Treasurer



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Maurice Mercer, President of the Council

