



CITY COUNCIL WORK SESSION MINUTES

SPECIAL WORK SESSION

Police & Court Building
August 17, 2022 – 2:00 p.m.

MINUTES

Proper notice of a special called Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met August 17, 2022 at 2:00 p.m. The special called work session was held in the Police & Court Building and was open to the public.

Call to Order

The special work session was called to order by Council President Mercer at 2:00 p.m.

Record of Attendance

The following elected officials were present:

Council President Maurice Mercer
Councilmember David Coram
Councilmember Larry Palmer
Councilmember Rick Wash (Present at 3:27 p.m.)
Councilmember Mildred Lanier

The following elected official(s) were not present:

Mayor Gary Waters

Media Present: None

Others Present: City department head and city employees.

New Business

1. FY2023 Department Budget Review

City Manager Gretchen DiFante made opening comments regarding the budget process for FY2023. She distributed a timeline for the remaining FY2023 budget schedule. City Manager DiFante stated the FY2023 budget reflects a 2% decrease in overall revenue projections, a change from the previously announced 3% reduction.

a. Revenue

Tax Accountant Phil Brashier presented the proposed FY2023 budget revenue projections to the city council. He explained the economic factors affecting the city's anticipated revenues in FY2023, including the supply chain challenges, the slowing of the housing market and government stimulus funding due to the COVID-19 pandemic. Mr. Brashier said they are suggesting a 2% decline in overall revenues for FY2023 based on the mid-year FY2022 totals.

City Manager DiFante reviewed the increasing costs associated with the collection of residential garbage. Those costs include diesel fuel, starting wages for CDL drivers and supply chain deficiencies for parts and materials. She stated Amwaste has proposed a modification to the fuel cost pricing model and contract. Discussion followed among the city council for the city to absorb more of the Amwaste price increase and not pass the total cost along to the Pelham residents.

b. Economic Development

Economic Development Director Michael Simon presented the proposed FY2023 Economic Development budget to the city council. He discussed the ongoing commercial development projects underway in the city.

A motion was made by Councilmember Lanier to recess the August 17, 2022 Special Work Session to conduct a meeting of the Pelham Water Board. Said motion was seconded by Councilmember Coram. There being no further discussion the motion to recess the August 17, 2022 Special Work Session passed by a unanimous voice vote of the city council present and the Council President announced the special work session was in recess.

The Special Work Session recessed at 3:59 p.m.

Council President Mercer called the Special Work session back to order at 4:59 p.m.

City Manager Gretchen DiFante explained Administration has been divided into separate budgets for FY2023.

c. Mayor

Executive Assistant to the Mayor Paula Holly reviewed the Mayor's proposed FY2023 budget with the city council.

Chad Leverett, Pelham Strong and Pelham B.E.A.T., discussed their FY2023 budget requests. Trey Woodrow, South City Theater, addressed the city council with a review of their schedule of events for the coming months.

d. City Council

City Manager Gretchen DiFante discussed and presented the proposed FY2023 City Council budget. She suggested a city council spring retreat be added to the FY2023 budget. Assistant to the City Manager Brook Jenkins discussed the various funding requests of \$26,290.00 received by the city for FY2023.

e. Communications and Branding

Communications Manager Ainsley Allison presented the proposed FY2023 Communications and Branding budget to the city council. She discussed planned projects for FY2023.

f. City Manager

City Manager Gretchen DiFante presented the proposed FY2023 City Manager's budget to the city council.

g. City Clerk

City Clerk/Treasurer Tom Seale presented the proposed FY2023 City Clerk budget to the city council.

h. Finance

Finance Director Jamie Wagner presented the proposed FY2023 Finance budget to the city council. She updated the city council of the progress of the implementation of the ERP system. She stated ten modules have been completed to date.

i. Police

Police Chief Pat Cheatwood and Sgt. Jason Vandiver presented the proposed FY2023 Police budget to the city council.

j. Court

Chief Municipal Court Magistrate Jennifer Bridwell presented the proposed FY2023 Court budget to the city council.

Old Business – None

Adjournment

A motion to adjourn the special work session was made by Councilmember Lanier and seconded by Councilmember Coram. The motion passed unanimously by voice vote of those members present, and the special work session was adjourned at 8:01 p.m.

Respectfully submitted this 17th day of August 2022.



Tom Seale, MMC, City Clerk/Treasurer



Maurice Mercer, President of the Council

