



CITY COUNCIL WORK SESSION MINUTES

Pelham Police & Court Building
August 15, 2022 – 5:00 p.m.

Proper notice of the regularly scheduled work session of the Pelham City Council was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met on Monday, August 15, 2022, at 5:00 p.m. The regular work session was held in the Pelham Police & Court Building and was open to the public.

Call to Order

The work session was called to order by Council President Mercer at 5:00 p.m.

Record of Attendance

The following elected officials were present:

Council President Maurice Mercer
Councilmember David Coram
Councilmember Larry Palmer
Councilmember Rick Wash
Councilmember Mildred Lanier
Mayor Gary Waters

The city clerk/treasurer recorded the attendance of all elected officials and announced a quorum was present. City Manager Gretchen DiFante and City Attorney Josh Arnold were present.

Media Present: Shelby County Reporter

Others Present: City department heads, city employees, and members of the public.

Approval of Minutes

A motion was made by Councilmember Coram to approve the August 1, 2022 Regular Work Session Minutes.

The motion was seconded by Councilmember Lanier.

There being no further discussion the motion passed unanimously by voice vote of those members present.

Executive Session

Council President Mercer stated for the record the purpose of the Executive Session is to discuss the legal ramifications of and legal options for pending litigation, controversies not yet being litigated, but imminently likely to be litigated if the governmental body pursues a proposed course of action under Section 36-25A-7(3)(a), Code of Alabama 1975, as amended.

City Attorney Josh Arnold stated the purpose of tonight's Executive Session is appropriate under Section 36-25A-7(3) (a) Code of Alabama 1975, as amended.

A motion was made by Councilmember Coram to enter into an Executive Session of the city council for the stated purpose. Said motion was seconded by Councilmember Palmer. Council President Mercer asked the city clerk/treasurer for a roll call vote. The vote to adopt said motion was recorded as follows:

Maurice Mercer, Council President	<u>Yes</u>
David Coram, Council Member	<u>Yes</u>
Larry Palmer, Council Member	<u>Yes</u>
Rick Wash, Council Member	<u>Yes</u>
Mildred Lanier, Council Member	<u>Yes</u>

Council President Mercer asked the members of the city council, Mayor Waters, City Manager Gretchen DiFante, City Attorney Josh Arnold, Attorney Ben Goldman, Fire Chief Mike Reid, Finance Director Jamie Wagner, Director of Development Services & Public Works Andre' Bittas, Chief Municipal Court Magistrate Jennifer Bridwell, Police Chief Pat Cheatwood and City Clerk/Treasurer Tom Seale to attend the Executive Session. Council President Mercer stated he expected the city council to return from the Executive Session in approximately 45 minutes. The city council went into Executive Session at 5:06 p.m.

Councilmember Coram moved to adjourn the Executive Session. Said motion was seconded by Councilmember Wash. The motion passed unanimously by voice vote of those members present and the Executive Session was adjourned at 6:08 p.m.

Council President Mercer called the work session back to order at 6:15 p.m.

Request to Address the City Council

1. Lisa Ripp, Community Engagement Liaison, Grace Klein Community Food Rescue, addressed the city council.

Old Business

1. Discussion – Rescheduling the September 5, 2022 Work Session and Council Meeting due to the observance of Labor Day

Council President Mercer led the discussion in rescheduling the September 5, 2022 Work Session and Council Meeting due to the observance of Labor Day. It was the consensus of the city council to move the meeting date to Tuesday, September 6, 2022.

New Business

1. Update – FY2022 Street Resurfacing Project

Director of Development Services & Public Works Andre` Bittas updated the city council on the FY2022 street resurfacing. He stated the resurfacing has been completed for the year. He further stated the expense came in under budget leaving monies available for additional paving this year. Mr. Bittas suggested additional streets be patched with the funds available in the FY2022 budget. Those streets include Grey Oaks Parkway, Grey Oaks Drive, Grey Oaks Way and Applegate Parkway near Shelby County Highway 11.

2. Discussion – Station Feasibility and Fire & EMS Services Operational Analysis Study

City Manager Gretchen DiFante proposed the city enter into an agreement for a comprehensive study and analysis regarding station feasibility and Fire and EMS services operations. Fire Chief Mike Reid explained the study will assist in making critical decisions about the status of the fire department, identify opportunities for continued improvement and deployment options, alternatives for provision of EMS services, community EMS options and a station analysis based on data and performance. He further explained the study will look at emergency patient transport. He said the contract provides for the completion of the study in 150-180 days at a cost of \$59,850.00. City Manager DiFante stated funding would come from available Workers Compensation and accreditation FY2022 budgeted monies.

Review of August 15, 2022 Council Agenda

Council President Mercer reviewed the August 1, 2022 city council agenda.

E. Consent Agenda

A consent agenda is presented by the presiding officer at the beginning of a council meeting. Items presented on the consent agenda are considered routine and/or non-controversial and are organized apart from the rest of the agenda and are adopted by general consent and vote by the city council without debate. Items may be removed from the consent agenda on the request of any one member. Removed items may be taken up either immediately after the consent agenda is approved or placed later on the agenda at the discretion of the presiding officer and City Council.

1. Approval of the August 15, 2022 City Council Agenda
2. Approval of the August 1, 2022 Regular Council Meeting Minutes
3. Approval of non-budgeted expenses from restricted fund accounts: None
4. **Resolution 2022-08-15-01** for consideration to enter into a purchase and maintenance agreement for software and equipment for the Pelham Racquet Club

Racquet Club Director Chaney Mills explained the need to upgrade the software to better serve the needs of the Racquet Club and its membership. She stated the expense is in the FY2022 budget.

5. **Resolution 2022-08-15-02** for consideration to approve a public works project to install new electrical equipment at the Street Department's Pole Barn

Director of Development Services & Public Works Andre` Bittas stated city has built a pole barn to store equipment. He said the funds not used for the fence would be reallocated to complete the pole barn project.

6. **Resolution 2022-08-15-03** for consideration to declare repairs to the baseball field lights at City Park as a public works project and further authorize and approve of said repairs

Assistant Parks & Recreation Director Alicia Walters stated on June 13, 2022 there was no electrical power to Fields 1-4 at City Park. She said a high voltage electrician came out over several days trying to troubleshoot the problem. Alabama Power could not reengage their fuses without immediately blowing the fuses feeding the lights. After several days of troubleshooting Ed Monroe, with Monroe Electric who handles the city's high voltage work, determined one of the two legs of power supplying the transformers had grounded out and was causing the problem. Ms. Walters said the wiring was originally installed in 1983 and does not meet current electrical codes.

Ms. Walters said to fix the problem a new power pole will be set, and a new high voltage line will be installed and placed in conduit to meet current electrical codes.

Ms. Walters said she has spoken with the insurance agent and we are moving forward with a claim to determine if the damage will be covered by our insurance carrier. She said at this point we are unsure if the claim will be covered. She stated she would like to make the council aware of the situation, the steps being taken and the funding needed if this expense is not covered under the city's insurance.

Ms. Walters noted fall season begins in a couple of weeks and she would like to make the electrical repairs as soon as possible. She said the city would continue pursuing the insurance claim.

7. **Resolution 2022-08-15-04** accepting responsibility for paying only the electric service for five (5) LED streetlights in Simms Landing, Phase 2

Director of Development Services & Public Works Andre` Bittas explained this is standard practice of the city following the completion of a phase or section in a subdivision.

8. **Resolution 2022-08-15-05** accepting the most responsive and responsible bid from Takco Construction for the Oak Mountain Trail infrastructure improvements and amending the budget for said project

Director of Development Services & Public Works Andre` Bittas stated the quotes received from the bidders was over budget. He said this project allows the city to build the road, turn lanes and install the utilities. Finance Director Jamie Wagner said approval permits the city to issue purchase orders in FY2022 and not delay the project.

9. **Resolution 2022-08-15-06** authorizing a professional services agreement with AECOM to assist the city in the preparation of a grant application for the Railroad Crossing Elimination Grant Program (RCE)

Director of Development Services & Public Works Andre' Bittas explained approval allows the city to move forward with the preparation of a grant application for the Railroad Crossing Elimination Grant Program. He said AECOM prepared preliminary documents in 2014.

F. Public Hearing(s)

To consider proposed amendments to Articles XXI (Corridor Overlay District) and Article XV (B-2 General Business District)

G. Mayor's Comments

H. Proclamation(s) by the Mayor and Others – None

I. Report of the City Manager

J. Report of the City Attorney

K. Request(s) to Address the Council – None

L. Old Business / Resolutions / Ordinances / Orders and Other Business – None

M. New Business / Resolutions / Ordinances / Orders and Other Business

1. Ordinance No. 135-251 to amend Article XXI (Corridor Overlay District)
2. Ordinance No. 135-252 to amend Article XV (B-2 General Business District)

(End of August 15, 2022 Agenda Review)

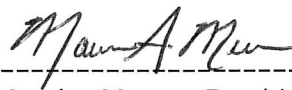
Adjournment

A motion to adjourn the work session was made by Councilmember Coram and seconded by Councilmember Palmer. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 6:47 p.m.

Respectfully submitted this 15th day of August 2022.



Tom Seale, MMC, City Clerk/Treasurer



Maurice Mercer, President of the Council

