



CITY COUNCIL WORK SESSION MINUTES

Pelham Police & Court Building

July 5, 2022 – 5:30 p.m.

Proper notice of the regularly scheduled work session of the Pelham City Council was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met on Tuesday, July 5, 2022, at 5:30 p.m. The regular work session was held in the Pelham Police & Court Building and was open to the public.

Call to Order

The work session was called to order by Council President Mercer at 5:30 p.m. Council President Mercer led tonight's invocation. The Pledge of Allegiance was led by Councilmember Coram.

Record of Attendance

The following elected officials were present:

Council President Maurice Mercer
Councilmember David Coram
Councilmember Rick Wash
Councilmember Mildred Lanier
Mayor Gary Waters

Not Present: Councilmember Larry Palmer

The city clerk/treasurer recorded the attendance of all elected officials and announced a quorum was present. City Manager Gretchen DiFante and City Attorney Josh Arnold were in attendance.

Media Present: None

Others Present: City department heads, city employees, and members of the public.

Approval of Minutes

A motion was made by Councilmember Coram to approve the June 27, 2022 Regular Work Session Minutes.

The motion was seconded by Councilmember Lanier.

There being no further discussion the motion passed unanimously by voice vote of those members present.

Request to Address the City Council – None

Old Business – None

New Business – None

New Employee Introductions

- Sherri Proctor, Planning and Zoning Administrator – Department of Streets & Public Works was introduced by Director of Development Services & Public Works Andre` Bittas.
- Christian Holler, Athletic Coordinator – Pelham Parks & Recreation was introduced by Assistant Parks & Recreation Director Alicia Walters.

Employee Promotions – None

Employee Recognitions – None

Review of July 5, 2022 Council Agenda

Council President Mercer reviewed the July 5, 2022 city council agenda.

E. Consent Agenda

A consent agenda is presented by the presiding officer at the beginning of a council meeting. Items presented on the consent agenda are considered routine and/or non-controversial and are organized apart from the rest of the agenda and are adopted by general consent and vote by the city council without debate. Items may be removed from the consent agenda on the request of any one member. Removed items may be taken up either immediately after the consent agenda is approved or placed later on the agenda at the discretion of the presiding officer and City Council.

1. Approval of the July 5, 2022 City Council Agenda
2. Approval of the June 27, 2022 Regular Council Meeting Minutes
3. Approval of non-budgeted expenses from restricted fund accounts: None
4. **Resolution 2022-07-05-01** for consideration to approve a one-time lump sum payment for retirees and beneficiaries of deceased retirees as specified by Alabama legislative under Section 2 of Act #2022-229 of the Regular Session of the 2022 Alabama Legislature

Human Resources Director Tracy Hill provided a brief overview of Resolution 2022-07-05-01 which is before the city council for their consideration. She stated the cost to the city would be \$104,242.00 and payment is due on or before August 31, 2022. She further stated the one-time lump sum payment would be made to retirees and beneficiaries of deceased retirees in October 2022.

Councilmember Wash stated he is not drawing a retirement from the city and would be voting on the resolution.

5. **Resolution 2022-07-05-02** for consideration to accept the City of Pelham's Fiscal Year 2021 audit as prepared and presented by BMSS, the city's independent auditors

There were no questions or comments from the city council.

6. **Resolution 2022-07-05-03** for consideration to approve a Service Agreement with the American Legion Department of Alabama Youth Baseball Association regarding the 2022 American Legion Baseball U19 Regional Baseball Tournament

City Manager Gretchen DiFante recapped the attendance and economic impact of the 2021 American Legion Baseball U19 Regional Baseball Tournament. She stated there are areas of concern regarding the city's ability to provide in-kind services in support of the tournament.

- F. Public Hearing(s) – None
- G. Mayor's Comments
- H. Proclamation(s) by the Mayor and Others – None
- I. Report of the City Manager
- J. Report of the City Attorney
- K. Request(s) to Address the Council – None
- L. Old Business / Resolutions / Ordinances / Orders and Other Business – None
- M. New Business / Resolutions / Ordinances / Orders and Other Business – None

Report of the City Manager

City Manager Gretchen DiFante made the following comments.

- Reminded everyone the 2022 World Games are coming this week to Oak Mountain State Park. She gave a brief report of the activities and events scheduled to be held in Pelham.
- Shelby County has completed the grading and drainage improvements at Pelham City Park.
- The U.S. Department of Agriculture Natural Resources Conservation Service's grant to remove tornado debris along Buck Creek has been approved and the paperwork completed. Director of Development Services & Public Works Andre` Bittas said the work is expected to begin in September with the project slated to be completed in January 2023.
- Informed the city council the contractor working at City Hall cut the communications cable (Internet and telephone) late this afternoon and several departments are currently without service. She stated repairs should be completed in approximately two days.
- Active Shooter and Stop the Bleed training will occur over the next several weeks at city facilities.

Updates

- Director of Development Services & Public Works Andre` Bittas updated the city council on the ongoing renovations of City Hall and the banquet area at the Pelham Civic Complex & Ice Arena. He stated the Banquet Hall improvements should be completed by July 15, 2022 and the City Hall renovations in December 2022.
- Mr. Bittas updated the city council on the Pelham Parkway lighting upgrade project. He stated there are many challenges associated with existing infrastructure related to this project. He asked to address the city council in the coming weeks to further update the city council.
- Director of Economic Development Michael Simon stated the Commercial Development Authority is considering applying for a line of credit in their name. He said Bryant Bank is the leading bank in the process and the bank would require the city to guarantee the debt.
- Mr. Simon provided an update on the status of the two Cooperative Districts recently approved by the city council and the Oak Mountain Trail project. Mr. Bittas stated the dirt work and drainage improvements at the Oak Mountain Trail site are approximately 30 days ahead of schedule.

Mayor's Comments

Mayor Waters shared a letter written by his father, Herbert Waters. Mr. Waters served 30 years in the United States Army and passed away one year ago. The letter is entitled "What America Means to Me".

(End of July 5, 2022 Agenda Review)

Adjournment

A motion to adjourn the work session was made by Councilmember Coram and seconded by Councilmember Wash. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 6:16 p.m.

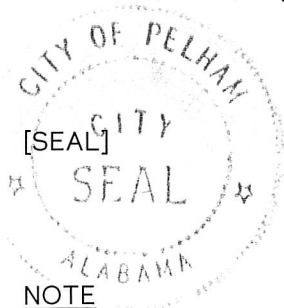
Respectfully submitted this 5th day of July 2022.



Tom Seale, MMC, City Clerk/Treasurer



Maurice Mercer, President of the Council



Following the adjournment of the work session, Director of Development Services & Public Works Andre` Bittas led the city council on a tour of the ongoing renovations at Pelham City Hall.