



CITY COUNCIL WORK SESSION MINUTES

Pelham Senior Center
May 2, 2022 – 5:00 p.m.

Proper notice of the regularly scheduled work session of the Pelham City Council was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met on Monday, May 2, 2022, at 5:00 p.m. The regular work session was held in the Pelham Senior Center and was open to the public.

Call to Order

The work session was called to order by Council President Pro Tempore Coram at 5:04 p.m.

Record of Attendance

The following elected officials were present:

Councilmember David Coram
Councilmember Rick Wash
Mayor Gary Waters

Not Present: Council President Maurice Mercer
Councilmember Larry Palmer
Councilmember Mildred Lanier

The city clerk/treasurer recorded all elected officials were in attendance, with the exception of Council President Mercer, Councilmember Palmer and Councilmember Lanier. City Manager Gretchen DiFante, City Attorney Josh Arnold and City Attorney Bent Owens were in attendance.

The city clerk/treasurer announced a quorum was not present to conduct official city business.

Media Present: None

Others Present: City department heads, city employees, and members of the public.

It was the consensus of those members of the city council present to proceed with a reports from the city staff and to review the May 2, 2022 city council agenda in an unofficial capacity.

Old Business

1. City Hall Renovations Update

Director of Development Services & Public Works Andre` Bittas updated the city council on the ongoing renovations to Pelham City Hall. He noted, based on the architect's recommendation, to remove the existing cupola and replace the flat roof with a pitched roof for better water drainage. Acting City Engineer Chris Cousins addressed the water intrusion issues on the front porch of City Hall.

New Business – None

Review of May 2, 2022 Council Agenda

Council President Mercer reviewed the May 2, 2022 city council agenda.

E. Consent Agenda

A consent agenda is presented by the Council President at the beginning of a council meeting. Items presented on the consent agenda are considered routine and/or non-controversial and are organized apart from the rest of the agenda and are adopted by general consent and vote by the city council without debate. Items may be removed from the consent agenda on the request of any one member. Removed items may be taken up either immediately after the consent agenda is approved or placed later on the agenda at the discretion of the Council President and City Council.

1. Approval of the May 2, 2022 City Council Agenda
2. Approval of the April 18, 2022 Regular Council Meeting Minutes
3. Approval of non-budgeted expenses from restricted fund accounts: None
4. **Resolution 2022-05-02-01** for consideration of an ABC License application for a 020 – Restaurant Retail Liquor License for applicant Half Shell Oyster House Pelham, LLC, operating under the trade name Half Shell Oyster House, located at 2408 Pelham Parkway, Suite 215 and Suite 225, Pelham, AL 35124

Council President Pro Tempore Coram stated the applicant is a member of the Responsible Vendor Program.

5. **Resolution 2022-05-02-02** for consideration to extend a 36-month lease agreement with DLL Finance, LLC originally purchased through the National Intergovernmental Purchasing Alliance for Ballantrae Golf Club for various pieces of golf course maintenance mowing equipment

Ballantrae Golf General Manager Hal Brown stated Resolution 2022-05-02-02 is a request to extend the current turf equipment lease for an additional 36 months. He explained the reason for the lease extension is the inability to acquire new equipment due to the supply chain shortage. He further explained the equipment has few hours and has been properly maintained over the past 36 months

6. **Resolution 2022-05-02-03** for consideration to declare certain personal property (vehicles trailers, heaters, truck lift and generators) of the City of Pelham, which are no longer needed for public or municipal purposes, as surplus

Police Chief Pat Cheatwood said the items being declared as surplus are a part of the U.S. Military's 1033 Program. He stated funds received from the sale of the items will be deposited into the Police Department's Federal Forfeiture Program.

7. **Resolution 2022-05-02-04** for consideration to accept the lowest and most responsive bid from Central Alabama Asphalt & Construction Co., LLC for the city's FY2022 paving projects

Director of Development Services & Public Works Andre` Bittas stated Resolution 2022-05-02-04 is to award the contract for the city's 2022 paving project. He noted the need to amend the FY2022 due to the increase in the cost of materials and adding a street due to damage resulting from the October 6-7, 2021 flood event.

8. **Resolution 2022-05-02-05** for consideration to accept the lowest and most responsive bid from Bama Utility Contractors, Inc. for the Red Fox Drive Storm Water Sewer Replacement Project Phase I and amending the FY2022 Public Works budget

Director of Development Services & Public Works Andre` Bittas explained to the city council the need to begin work on Phase 1 of the project and amending the FY2022 Public Works budget.

9. **Resolution 2022-05-02-06** for consideration to approve a proposal from Spectrum Industrial Services, Inc. to provide inspection and cleaning services for the Lift Station I sanitary sewer drainage basin

Director of Development Services & Public Works Andre` Bittas stated the need to phase in the project to move forward with additional phases.

10. **Resolution 2022-05-02-07** for consideration to approve additional architecture and engineering services with CMH Architects for the City Hall Renovation Project

Director of Development Services & Public Works Andre` Bittas updated the city council on the ongoing renovations to Pelham City Hall. He noted, based on the architect's recommendation, to remove the existing cupola and replace the flat roof with a pitched roof for better water drainage. Acting City Engineer Chris Cousins addressed the water intrusion issues on the front porch of City Hall.

11. **Resolution 2022-05-02-08** for consideration to enter into a marketing agreement with WBRC Fox 6 to secure the title sponsorship in WBRC FOX 6's *Summer Staycation Sweepstakes* from May 27, 2022 through July 29, 2022

Brad Harris, WBRC FOX 6, explained WBRC FOX 6 is promoting a *Summer Staycation Sweepstakes* from May 27, 2022 through July 29, 2022. City Manager DiFante, Pelham Civic Complex Ice Arena Manager Steve St. John, Ballantrae Golf General Manager Hal Brown and Pelham Racquet Club Director Chaney Mills stated having reviewed the proposal from WBRC Fox 6. He explained the marketing opportunities for the City of Pelham as title sponsor. City staff spoke in favor of Resolution 2022-05-02-08.

F. Public Hearing(s) – None

G. Mayor's Comments

- o Mayor Waters noted having attended last weekend's a reunion of former teachers and administrators at Valley Elementary School.

H. Proclamation(s) by the Mayor and Others – None

I. Report of the City Manager

- o City Manager DiFante stated safety and traffic improvements began today along Shelby County Highway 11.
- o City Manager DiFante stated site work began today on the Oak Mountain Trail project today.

J. Report of the City Attorney – None

K. Request(s) to Address the Council – None

L. Old Business / Resolutions / Ordinances / Orders and Other Business – None

M. New Business / Resolutions / Ordinances / Orders and Other Business – None

It was the consensus of those members of the council present to rescheduling the May 2, 2022 city council meeting to May 9, 2022 at a time to be determined.

(End of May 2, 2022 Agenda Review)

The meeting was dismissed at 6:37 p.m. by Council President Pro Tempore Coram.