

THE CITY OF PELHAM, ALABAMA

WORK SESSION

Pelham Senior Center

October 18, 2021 – 5:30 p.m.

MINUTES

Proper notice of the regularly scheduled work session of the Pelham City Council was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met on Monday, October 18, 2021 at 5:30 p.m. The regular work session was held in the Pelham Senior Center and was open to the public.

Call to Order

The work session was called to order by Council President Mercer at 5:30 p.m.

Record of Attendance

The following elected officials were present:

Council President Maurice Mercer
Councilmember David Coram
Councilmember Larry Palmer
Councilmember Rick Wash
Councilmember Mildred Lanier
Mayor Gary Waters

The city clerk/treasurer recorded all elected officials were in attendance and a quorum was present. City Attorney Josh Arnold was in attendance. City Manager Gretchen DiFante was not present.

Media Present: None

Others Present: City department heads, city employees, and members of the public.

Approval of Minutes

A motion was made by Councilmember Coram to approve the October 4, 2021 Regular Council Work Session Minutes. The motion was seconded by Councilmember Wash.

There being no further discussion the motion passed by voice vote of 4-0-1 of those members present with Councilmember Lanier abstaining.

Executive Session

Council President Mercer stated for the record the purpose of the Executive Session was to discuss the legal ramifications of and legal options for pending litigation, controversies not yet being litigated, but

imminently likely to be litigated if the governmental body pursues a proposed course of action. City Attorney Josh Arnold stated the purpose of tonight's Executive Session is appropriate under Section 36-25-A-7(3)(a), Code of Alabama 1975, as amended.

A motion was made by Councilmember Wash to enter into an Executive Session of the city council for the stated purpose. Said motion was seconded by Councilmember Coram. Council President Mercer asked the city clerk/treasurer for a roll call vote. The vote to adopt said motion was recorded as follows:

Maurice Mercer, Council President	<u>Yes</u>
David Coram, Council Member	<u>Yes</u>
Larry Palmer, Council Member	<u>Yes</u>
Rick Wash, Council Member	<u>Yes</u>
Mildred Lanier, Council Member	<u>Yes</u>

Council President Mercer asked the members of the city council, Mayor Gary Waters, City Attorney Josh Arnold, Director of Development Services & Public Works Andre` Bittas, Chris Cousins, Municipal Consultants, Inc., and City Clerk/Treasurer Tom Seale to attend the Executive Session. Council President Mercer stated he expected the city council to return from the Executive Session in approximately 40 minutes. The city council went into executive session at 5:33 p.m.

Councilmember Coram moved to adjourn the Executive Session. Said motion was seconded by Councilmember Palmer. The motion passed unanimously by voice vote of those members present, and the Executive Session was adjourned at 6:17 p.m.

Council President Mercer called the work session back to order at 6:19 p.m.

Old Business – None

New Business

1. Update – October 6-7, 2021 Flood Event

The Flood Event update was moved to the City Council Agenda under "Mayor's Report".

Review of October 18, 2021 Council Agenda

Council President Mercer reviewed the October 18, 2021 city council agenda.

- E. Consent Agenda
- F. Public Hearing(s) – None
- G. Mayor's Comments
- H. Proclamation(s) by the Mayor and Others

1. Resolution from the Shelby County Legislative Delegation honoring retired Pelham Fire Department Battalion Chief Don Green

I. Report of the City Manager – None

J. Report of the City Attorney – None

K. Request(s) to Address the Council – None

L. Old Business / Resolutions / Ordinances / Orders and Other Business – None

M. New Business / Resolutions / Ordinances / Orders and Other Business

1. **Resolution 2021-10-18-01** for consideration to approve a request by T-Mobile for a special use permit to modify their equipment on an existing facility located at 2794-A Pelham Parkway

David Andrews, with the Center for Municipal Solutions (CMS), the city's telecommunications consultants stated T-Mobile has made application to make modifications to their equipment on the existing tower located at 2794-A Pelham Parkway. He said the existing tower is a 117 foot monopole tower and T-Mobile is currently providing service at the 117 foot height at this facility. Mr. Andrews stated T-Mobile currently has six (6) antennas mounted on the tower and four (4) feedlines mounted inside the monopole shaft. T-Mobile proposes to remove all current antennas and replace them with six (6) new models. They also propose removing the existing feedlines and add two (2) new feed lines inside the monopole shaft. He further stated the antenna count will remain at six (6) and is not a substantial modification as defined by the Federal Communications Commission (FCC). Mr. Andrews said the upgrades should not have a negative effect on the aesthetics of the facility. He stated CMS recommends approval of the request and adoption of Resolution 2021-10-18-01.

2. **Resolution 2021-10-18-02** for consideration to approve a contract for additional brand development and companion assets with Copperwing Design

Communications Manager Ainsley Allison stated the funding is a part of the FY2022 budget. She reviewed the proposal which will include updates to the Pelham Civic Complex & Ice Arena, Pelham Racquet Club, Ballantrae Golf Club, Library, Police and Fire Department branding.

3. **Resolution 2021-10-18-03** for consideration to participate in the 2022 Severe Weather Preparedness Tax Holiday – February 25-27, 2022

There were no questions or comments from the city council.

4. **Resolution 2021-10-18-04** for consideration to approve payment of funds to full time employees of the City of Pelham in lieu of participating in the city's health care benefits plan

Human Resources Director Tracy Hill stated having provided the city council with information regarding Resolution 2021-10-18-04 during the October 4, 2021 work session.

5. **Resolution 2021-10-18-05** for consideration to authorize a onetime pay adjustment for unused sick time to those employees who did not end their employment voluntarily with the City of Pelham due to the transition of the management of the Pelham Civic Complex & Ice Arena to VenuWorks of Pelham, LLC

Human Resources Director Tracy Hill stated there are five employees which are affected by the management contract with VenuWorks of Pelham, LLC. She further stated having provided the city council with information regarding Resolution 2021-10-18-05 during the October 4, 2021 work session. Mrs. Hill and City Attorney Josh Arnold stated the city is not setting a precedent by approving Resolution 2021-10-18-05.

6. **Resolution 2021-10-18-06** for consideration to approve the lone bid for appliances for the new Pelham Fire Station No. 3

Chris Cousins, Municipal Consultants, Inc., stated a lone bid was received for the appliances in the kitchen.

7. **Resolution 2021-10-18-07** for consideration to approve the most responsive and responsible quote for furniture for the new Pelham Fire Station No. 3

Chris Cousins, Municipal Consultants, Inc., stated a single bid was received for the furniture at new Fire Station No. 3.

8. **Resolution 2021-10-18-08** for consideration to approve a public works contract with Lower Bros. Tennis Courts for the resurfacing of the hard courts at the Pelham Racquet Club

Chris Cousins, Municipal Consultants, Inc., stated this is a budgeted item for resurfacing the hard courts at the Pelham Racquet Club.

9. **Resolution 2021-10-18-09** for consideration to approve the most responsive and responsible bid from Baird Contracting, Inc. for the installation of the city-wide radio read water meters

Chris Cousins, Municipal Consultants, Inc., stated this is the installation piece of the city-wide radio read water meters. He said the city can now move forward with completing the project.

10. **Resolution 2021-10-18-10** for consideration to approve additional architecture and engineering services with CMH Architects for the City Hall Renovation Project

Director of Development Services & Public Works Andre` Bittas stated the additional fees and services are a result of structural and architectural changes made for the renovations of Pelham City Hall. He stated funding is in the FY2022 budget.

11. **Resolution 2021-10-18-11** for consideration to approve a professional services contract for civil engineering and landscape architectural services for the parcel located at the corner of Shelby County Highways 52E and 35

Director of Development Services & Public Works Andre` Bittas stated approval will allow the city to move forward with the engineering and design of the property.

12. **Resolution 2021-10-18-12** for consideration to enter into a joint contract with Shelby County, Alabama for the 2021 Aerial Photography and Topographic Mapping Update

Director of Development Services & Public Works Andre` Bittas stated this is an annual expenditure and is budgeted in FY2022.

13. **Resolution 2021-10-18-13** for consideration to authorize an Agreement for Services with Shelby County, Alabama to provide plan reviews and inspection support services to the City of Pelham

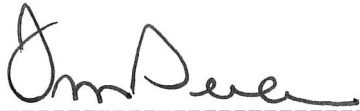
Director of Development Services & Public Works Andre` Bittas stated approval will allow the city to use the services of Shelby County on an as needed basis.

(End of October 18, 2021 Agenda Review)

Adjournment

A motion to adjourn the work session was made by Councilmember Coram and seconded by Councilmember Wash. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 6:56 p.m.

Respectfully submitted this 18th day of October 2021.



Tom Seale, MMC, City Clerk/Treasurer



Maurice Mercer, President of the Council

