

THE CITY OF PELHAM, ALABAMA

WORK SESSION
Pelham Senior Center
October 4, 2021 – 5:00 p.m.

MINUTES

Proper notice of the regularly scheduled work session of the Pelham City Council was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met on Monday, October 4, 2021 at 5:00 p.m. The regular work session was held in the Pelham Senior Center and was open to the public.

Call to Order

The work session was called to order by Council President Mercer at 5:00 p.m.

Record of Attendance

The following elected officials were present:

Council President Maurice Mercer
Councilmember David Coram
Councilmember Larry Palmer
Councilmember Rick Wash
Mayor Gary Waters

The following elected official was not present:

Councilmember Mildred Lanier

The city clerk/treasurer recorded, with the exception of Councilmember Lanier, all elected officials were in attendance and a quorum was present. City Manager Gretchen DiFante and City Attorney Josh Arnold were also in attendance.

Media Present: None

Others Present: City department heads, city employees, and members of the public.

Approval of Minutes

A motion was made by Councilmember Coram to approve the September 20, 2021 Regular Council Work Session Minutes. The motion was seconded by Councilmember Wash.

There being no further discussion the motion passed unanimously by voice vote of those members present.

Old Business – None

New Business

1. Discussion – Funds to be paid to full time employees of the City of Pelham in lieu of participating in the city's health care and dental benefits plans

City Manager Gretchen DiFante and Human Resources Director Tracy Hill discussed the recommendations from the Benefits Committee. It was stated there are employees who have coverage either through their spouse or parents. The proposal is for the city to pay a stipend of \$1,200.00 on an annual basis for those full time employees who decline health care and dental coverage. Mrs. Hill explained the cost savings for the city for those employees electing to take this option. It was further stated the option is compliant with the Affordable Care Act (ACA). Several members of the city council had additional questions about the coverage and eligibility. The city council asked that a resolution be prepared for considering this option at the next council meeting.

2. Update – Residential Garbage Options and Discussion

City Manager Gretchen DiFante reviewed the options available for the residents of Pelham with regard to residential garbage service. Rick Sweeney, Vice President of Operation and Chuck Munsey, District Manager were present representing AmWaste.

The following service schedules were discussed.

Residential Trash Scenarios

Scenario A - \$22.11 per home

- Garbage collection and separate recycle collection (each 1x/ week, but not commingled) (this would include the 2 cubic yards of handheld piles 1x/ week)
- Large brush collection (yard waste only) (1x/ week)
- Heavy trash pick-up (quarterly)

Scenario B - \$22.11 per home

- One garbage collection and one commingled collection (each 1x week) (this would include the 2 cubic yards of handheld piles 1x/ week)
- Large brush collection (yard waste only) (1x/ week)
- Heavy trash pick-up (quarterly)

Scenario C - \$22.11 per home (Hoover & Vestavia both use)

- One garbage collection and one commingled collection (each 1x/ week) (this would include the 2 cubic yards of handheld piles 1x/ week)
- Large brush and heavy trash collection (once every 10 days)
- Extra heavy items (as requested or on regularly scheduled pickup)

Scenario D - \$19.34 per home

- One garbage collection and one commingled collection (each 1x/ week) (this would include the 2 cubic yards of handheld piles 1x/ week)
- No brush collection
- Heavy trash pick-up (quarterly)

Scheduled Weekly Pickups

- First Pickup: Garbage, yard debris, & small bulk items
- Second Pickup: Commingled household garbage & recycling

Discussion continued between the representatives from AmWaste and the city council. City Manager DiFante said a resolution will be brought to the city council for consideration in order to add Pelham to the Cahaba Solid Waste Disposal Authority contract.

3. Discussion – Additional brand development and companion assets with Copperwing Design

Communications Manager Ainsley Allison provided an update to the city's rebranding project.

She informed the city council a Request for Proposal was sent out in July. The purpose is to develop companion assets for the Pelham Civic Complex & Ice Arena, the Pelham Racquet Club, Ballantrae Golf Club and van wraps for the Library and Racquet Club passenger vans. In addition, the Police and Fire Departments will also be included. Mrs. Allison stated a resolution would be brought to the city council for consideration at the next meeting of the council.

4. Discussion – Scheduling Interviews for Municipal Board Appointments

The city council discussed scheduling interviews of those individuals who have applied for various board positions. Councilmember Coram stated the city council has developed a format for the purpose of filling board positions. He stated he and Councilmember Lanier would be working through the interview process.

It was the consensus of the city council to schedule interviews for the Storm Water Board candidates on October 28, 2021. It was requested the candidate for reappointment to the Pelham Planning Commission attend the October 28, 2021 work session.

Norman Patty, candidate for reappointment to the Pelham Public Library Board, addressed the city council.

Review of October 4, 2021 Council Agenda

Council President Mercer reviewed the October 4, 2021 city council agenda.

- E. Consent Agenda
- F. Public Hearing(s) – None
- G. Mayor's Comments
- H. Proclamation(s) by the Mayor and Others

1. Proclaiming October 2021 as Breast Cancer Awareness Month in the City of Pelham, Alabama
 2. Proclaiming October 1, 2021 as Alabama Down Syndrome Day and October 2021 as National Down Syndrome Awareness Month in the City of Pelham, Alabama
 3. Proclaiming the week of October 3-9, 2021 as Fire Prevention Week in the City of Pelham, Alabama
- I. Report of the City Manager
 - J. Report of the City Attorney
 - K. Request(s) to Address the Council – None
 - L. Old Business / Resolutions / Ordinances / Orders and Other Business

1. **Ordinance No. 135-239** an amendment to the zone district boundaries of the City of Pelham changing the present zoning B-2 (General Business District) to M-1 (Light Industrial District) for property located at Shelby County Highways 52E and 35, Pelham, AL 35124. **First Reading was on June 21, 2021.**

Applicant: BT Pelham Associates, LLC, 943 Oak Valley Lane, Nashville, Tennessee 37220

Name of Legal Owner: Susan Schein, 1406 Sutherland Place, Homewood, Alabama 35209

There were no city council comments or questions.

2. **Ordinance No. 135-242** amending Article XVI – B-3 Warehouse Business District, Section 2 - Permitted Uses by adding “Any use permitted in the B-2 zoning [district] not to include permitted uses in the B-1 neighborhood business district, however, the requirements set forth in B-2 general business district, Article XV, shall apply to this permitted use” and further renumbering the remaining items in Section 2. **First Reading was on September 20, 2021.**

There were no city council comments or questions.

- M. New Business / Resolutions / Ordinances / Orders and Other Business

1. **Resolution 2021-10-04-01** for consideration to approve a request by T-Mobile for a special use permit to modify their equipment on an existing facility located at 1000 Martin Street

Jeff Bass, with the Center for Municipal Solutions (CMS), the city's telecommunications consultants stated T-Mobile has made application to make modifications to their equipment on the existing tower located at 1000 Martin Street. He said the existing tower is a 146 foot monopole tower and T-Mobile is currently providing service at the 132 foot height at this facility. Mr. Bass stated T-Mobile currently has three (3) antennas mounted on the tower and three feedlines mounted inside the monopole shaft. T-Mobile proposes to remove all current antennas and replace them with six (6) new models. They also propose to add two (2) new feed line inside the monopole shaft. He further stated the antenna count will increase to six (6) and is not a substantial modification as defined by the Federal Communications Commission (FCC). Mr. Bass said the upgrades should not have a negative effect on the aesthetics of the facility. He stated CMS recommends approval of the request and adoption of Resolution 2021-10-04-01.

2. **Resolution 2021-10-04-02** for consideration to approve a donation to Pelham Strong in support of their community efforts in hosting the 2021 Christmas activities within the City of Pelham

Councilmember Wash stated it was his goal while running for city council was to bring the community closer together. He stated Pelham Strong is a 501(c)(3) organization. He said he would be abstaining from the vote since he is a member of the organization. There were no additional city council comments or questions.

3. **Resolution 2021-10-04-03** for consideration to approve or deny an ABC License application for a 020 – Restaurant Retail Liquor License for applicant Creekside Foods, LLC, operating under the trade name Creekside BBQ located at 1020 Oak Mountain State Park Road, Pelham, Alabama 35124

Councilmember Coram explained Creekside BBQ will be opening in the old Waffle House location on Oak Mountain State Park Road. Councilmember Coram stated he recommends approval of the resolution. Attorney Brad McGiboney addressed the city council. The members of the city council expressed their excitement about the new restaurant.

4. **Resolution 2021-10-04-04** for consideration to approve or deny an ABC License application for a ABC License application(s) for a 220 – Brewpub license for applicant Oak Mountain Brewing Company, LLC operating under the trade name Oak Mountain Brewing Company located at 110 Cahaba Valley Road, Pelham, AL 35124

Councilmember Coram stated the location has been previously approved for a retail license by the city council. He stated the license under consideration is for a brew pub. Councilmember Coram stated he recommends approval of the resolution. Attorney Brad McGiboney addressed the city council.

5. **Resolution 2021-10-04-05** for consideration to reappoint a citizen to the Pelham Public Library Board

There were no city council comments or questions.

6. **Resolution 2021-10-04-06** for consideration to approve a job description and pay scale within Administration Department previously reviewed and approved by the Pelham Personnel Board

Human Resources Director Tracy Hill stated the need to change the job title for this position to Facilities Assistant/Housekeeping. She explained the job duties for this position will cross many city facilities. She noted the job description and pay scale was reviewed and approved by the Pelham Personnel Board on September 30, 2021. City Manager DiFante further explained the duties and responsibilities of the position.

7. **Resolution 2021-10-04-07** for consideration to approve a job description and pay scale within Administration Department previously reviewed and approved by the Pelham Personnel Board

City Manager DiFante noted the job description and pay scale was reviewed and approved by the Pelham Personnel Board on September 30, 2021. She noted the need to fill this position due to the recent resignation of the accounting manager. City Manager DiFante stated there are a lot of projects currently underway within the Finance Department. She further stated Brooke Jenkins would be assuming the duties as project manager for the ERP Project with Candy Porter responsible for the Human Resources portion of the conversion.

8. **Resolution 2021-10-04-08** for consideration to approve a public works contract with Rustic Roof Restoration for roof repairs at the main entrance portico of the Pelham Civic Complex & Ice Arena

Chris Cousins, Municipal Consultants, Inc., explained the roof problem and the need to address this repair as soon as possible.

9. **Resolution 2021-10-04-09** for consideration to approve the lowest responsive and responsible bid from One Call Services of Alabama, LLC for the Chandalar Drive PVC Water Main Replacement Project

Chris Cousins, Municipal Consultants, Inc., explained this is a part of the city's annual PVC replacement project. He stated having received four bids and recommends awarding the contract to One Call Services of Alabama, LLC.

10. **Resolution 2021-10-04-10** for consideration to approve a public works contract with Winston Contracting, LLC for the installation of a water main stub out for a future secondary service line to Oak Mountain State Park

Chris Cousins, Municipal Consultants, Inc., stated approval of the resolution would provide an additional water main option for Oak Mountain State Park. He further stated the State Park was agreed to pay 50% of the construction and installation cost.

11. **Resolution 2021-10-04-11** for consideration a professional services contract proposal with Crocker Moving Services to remove furniture and dispose of trash as a part of the Pelham City Hall Renovation Project

Director of Development Services & Public Works Andre` Bittas stated approval of the resolution will allow the city to proceed with removing furniture from City Hall prior to beginning the renovations.

12. **Resolution 2021-10-04-12** for consideration to approve a real estate purchase agreement between Susan Schein and the City of Pelham

City Manager DiFante explained the purchase agreement and the negotiations involved in bringing the resolution to the city council for consideration. She stated the city attorney has been involved with the purchase agreement.

Further discussion between Director of Development Services & Public Works Andre` Bittas and the city council regarding building pads, detention ponds and acreage. Councilmember Coram stated he works in the hotel business and will be abstaining in the vote to consider the resolution. Council President Mercer thanked Mr. Bittas and his staff for their working in bringing this project to the city council.

13. **Resolution 2021-10-04-13** for consideration to approve a real estate purchase agreement between the City of Pelham and BT Pelham Associates, LLC

There were no questions or comments from the city council.

14. **Resolution 2021-10-04-14** for consideration to approve a professional services contract with Atlas Technical Consultants, LLC for geotechnical services required for the development site along Shelby County Highways 52E and 35

There were no questions or comments from the city council.

15. **Resolution 2021-10-04-15** for consideration to approve a professional services contract with Ray and Gilliland P.C. for surveying services required for the development site along Shelby County Highways 52E and 35

There were no questions or comments from the city council.

(End of October 4, 2021 Agenda Review)

5. Candidates for Pelham Personnel Board

Tom Walker and Floyd Collins addressed the city council.

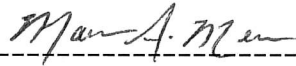
Adjournment

A motion to adjourn the work session was made by Councilmember Coram and seconded by Councilmember Wash. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 6:47 p.m.

Respectfully submitted this 4th day of October 2021.



Tom Seale, MMC, City Clerk/Treasurer



Maurice Mercer, President of the Council

