



CITY COUNCIL MEETING AGENDA

Pelham Police & Court Building

March 20, 2023 – 7:00 p.m.

BY GENERAL CONSENT OF THE COUNCIL, AGENDA ITEMS MAY BE ADDED, REMOVED OR CONSIDERED OUT OF ORDER

Proper notice of the regular scheduled meeting of the Pelham City Council was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

- A. Call to Order
- B. Invocation
- C. Pledge of Allegiance
- D. Record of Attendance
- E. Consent Agenda

A consent agenda is presented by the presiding officer at the beginning of a council meeting. Items presented on the consent agenda are considered routine and/or non-controversial and are organized apart from the rest of the agenda and are adopted by general consent and vote by the city council without debate. Items may be removed from the consent agenda on the request of any one member. Removed items may be taken up either immediately after the consent agenda is approved or placed later on the agenda at the discretion of the presiding officer and City Council.

- 1. Approval of the March 20, 2023 City Council Agenda
- 2. Approval of the March 7, 2023 Regular Council Meeting Minutes
- 3. **Resolution 2023-03-20-01** having received no bids, consideration to approve a proposal from Total Mechanical Services, Inc. to replace the ice system at the Pelham Civic Complex & Ice Arena. This project was approved in the FY2023 budget.
- 4. **Resolution 2023-03-20-02** having received no bids, consideration to approve a proposal from Douglas Built, LLC for the Ballantrae Golf Club Clubhouse Improvements project and to amend the FY2023 Capital Projects Budget.
- 5. **Resolution 2023-03-20-03** for consideration to approve Summary Change Order No. 3 for the Oak Mountain Trail Project. This project was completed under budget.

6. **Resolution 2023-03-20-04** for consideration to approve a job description and pay ranges for the position of Event Sales and Membership Manager at Ballantrae Golf previously reviewed and approved by the Pelham Personnel Board which was budgeted in FY2023 and replaces an existing position.
7. **Resolution 2023-03-20-05** for consideration to approve a job description and pay ranges for the position of Food and Beverage Manager at Ballantrae Golf previously reviewed and approved by the Pelham Personnel Board which was budgeted in FY2023 and is a restructuring of an existing position.
8. **Resolution 2023-03-20-06** for consideration to approve a job description and pay ranges for the position of Recruiting Coordinator with the Pelham Human Resources Department previously reviewed and approved by the Pelham Personnel Board which was budgeted in FY2023 and is a restructuring of an existing position.
9. **Resolution 2023-03-20-07** for consideration to approve a job description and pay ranges for the position of Administrative Clerk with the department of Development Services & Public Works previously reviewed and approved by the Pelham Personnel Board which was budgeted in FY2023 as a new position.
10. **Ordinance No. 411-01** for consideration to amend Ordinance No. 411 providing a free individual lifetime membership to the Pelham Racquet Club and/or Ballantrae Golf Club and/or the Pelham Recreation Center for any retiring City of Pelham employee and retiring elected official with certain minimum years of service. The First Reading was on March 7, 2023.

F. Public Hearing(s)

1. To consider **Ordinance No. 067-12** adopting portions of the 2021 International Building and Fire Code and the International Property Maintenance Code, et al.
2. To consider **Ordinance No. 135-254** an amendment to the zone district boundaries of the City of Pelham changing the present zoning R-1 (Single Family Residential District) and B-2 (General Business District) to P-MHP (Planned Manufactured Home Park) for property located 301 Green Park South, Pelham, Alabama 35124. (98.778 acres)
Applicant: FSI Green Park South Property, LLC, 7457 Franklin Road, Suite 300, Bloomfield Hills, Michigan 48301
Property Owner: FSI Green Park South Property, LLC, 7457 Franklin Road, Suite 300, Bloomfield Hills, Michigan 48301

G. Mayor's Report/Comments

H. Proclamation(s) and Resolution(s) by the Mayor and Others

1. Retiring Councilmember Larry Palmer, Place No. 2

I. Report of the City Manager

J. Report of the City Attorney

K. Request(s) to Address the Council

1. Deb Harrelson, Board Chairman, Fund Development Committee, SafeHouse of Shelby County

L. Old Business / Resolutions / Ordinances / Orders and Other Business

1. **Ordinance No. 067-12** adopting portions of the 2021 International Building and Fire Code and the International Property Maintenance Code, et al. First Reading

M. New Business / Resolutions / Ordinances / Orders and Other Business

1. **Resolution 2023-03-20-08** for consideration to authorize an increase in the base pay compensation for the Pelham City Manager per the Employment Agreement retroactive to November 16, 2022
2. **Resolution 2023-03-20-09** for consideration to approve a purchase with Jerry Pate Turf & Irrigation for a Ventrac Tractor and accessories and amend the Parks & Recreation FY2023 budget.
3. **Ordinance No. 135-254** an amendment to the zone district boundaries of the City of Pelham changing the present zoning R-1 (Single Family Residential District) and B-2 (General Business District) to P-MHP (Planned Manufactured Home Park) for property located at 301 Green Park South, Pelham, AL 35124. (98.778 acres)
Applicant: FSI Green Park South Property, LLC, 7457 Franklin Road, Suite 300, Bloomfield Hills, Michigan 48301
Property Owner: FSI Green Park South Property, LLC, 7457 Franklin Road, Suite 300, Bloomfield Hills, Michigan 48301
First Reading
4. **Resolution 2023-03-20-10** for consideration of an ABC license request for a 150 Special Retail License – 30 Days or Less for applicant Legends Music, LLC located at 1000 Amphitheater Road, Pelham, Alabama 35124 operating under the trade name Oak Mountain Spring Fair 2023

N. Public Comments

Public comments are limited to three (3) minutes per speaker. Individuals wishing to address the City Council may after being recognized approach the podium and state their name and physical address prior to making their comments in a respectful manner.

O. City Council Comments

P. Public Announcements

1. ProTec Recycling and the City of Pelham will host a spring shred and e-recycling event on Saturday, April 1, 2023 from 9:00 a.m. until 12:00 Noon. It will take place in front of City Hall, 3162 Pelham Parkway. Additional, details about shredding and e-recycling are available on the city's website, www.pelhamalabama.gov.

2. Shelby County will host a Free Landfill Day at the Shelby County Landfill located at 401 Landfill Road on Highway 70 between Columbiana and Calera on Saturday, April 1, 2023 from 7:30 a.m. until 3:30 p.m. All participants must be unloaded and exited from the landfill by 3:30 p.m.
3. The April 3, 2023 work session and council meeting will be held in the Council Chambers at Pelham City Hall
4. The Pelham City Council is accepting letters of interest and resumes through Wednesday, April 7th at 5:00 p.m. from those citizens who would like to be considered for an appointment to the Pelham Commercial Development Authority, Place 1, 2 and 5. Please submit all letters and resumes to Pelham City Clerk/Treasurer Tom Seale or email tom@pelhamalabama.gov prior to the deadline. The city clerk/treasurer will acknowledge receipt of the application by email.
5. The Pelham City Council is accepting letters of interest and resumes through Wednesday, April 12th at 5:00 p.m. from those citizens who would like to be considered for an appointment to a vacancy on the Pelham City Council, Place 2. Please submit all letters and resumes to Pelham City Clerk/Treasurer Tom Seale or email tom@pelhamalabama.gov prior to the deadline. The city clerk/treasurer will acknowledge receipt of the application by email.

Q. Adjournment

THE COUNCIL MEETING IS OPEN TO THE PUBLIC BUT IS NOT A PUBLIC HEARING