Pelham Public Library
September 30, 2019
MINUTES

The meeting was called to order by Sally Daniel at 6:07pm. Board members in attendance were Sally Daniel, Joe Myers, and Norman Patty. Connita Turner called at 6:20 and participated in the meeting by speaker phone. Council Representative, Maurice Mercer and Library Director, Mary Campbell were also in attendance.

Minutes from 2 previous meetings were read. Norman made a motion to accept the minutes from January 28th as presented. Joe seconded. Minutes were unanimously approved. Joe made a motion to accept the minutes from April 29th as presented. Norman seconded. Minutes were unanimously approved.

Director's Report
The library has received certification as a Sensory Inclusive Location. Several staff members have also attended training on offering programming for individuals with Sensory Sensitivities. The library is looking into beginning some sensory programming soon.
Cam Ward has secured a Legislative Grant for the library in the amount of $3,000. He will be at the library on October 11th to present the check. Some of this money will go towards sensory programming.
The Pancake Breakfast raised approximately $700. We will look at having the next breakfast in August of 2020. WE are very grateful to Ron Howard for sponsoring the cost of the Breakfast each year.
Regina Townsend's going away party was well attended. We appreciate all she has done for the Seniors in Pelham. It was obvious that she has touched many lives in her time here. We will especially miss her at the library. The Senior Center is now also under the direction of the Parks and Rec Department. They have new leadership in D. Tyrell McGirt and Alicia Walters. Expect to see some joint library and parks programs.
The City council passed the budget. The library is well set for the new fiscal year.
We are hiring a new part-time employee. Arshnoor Grewal has left to go to college. We hope to hire her replacement in the next couple of weeks.
Joe asked if the AED had been installed. Mary informed him that it had and it is located on the wall near the vending area.

Old Business
The library has received the Gold Level of Library Standards Award from the Alabama Library Association. The plaque was shown and discussion ensued.

Joe Reminded Mary to bring information about the number of Hotspots available, and whether or not any were out of commission to the next meeting.

New Business
Mary informed the Board that the Council requested the library survey the community to find out if Sunday hours would be necessary for the library. Mary would like to present a survey to the community that covers more aspects of library service in addition to library hours. Mary asked for suggestions of questions to include. Norman asked that they be allowed to email any potential questions to Mary. This was agreed upon. Sally asked when the survey would go out to the public. Mary stated that she would like the survey to be completed by the end of next week, remain open for 4 weeks, and have answers

ready to analyze by mid-November. The survey link will be shared on the library's social media and website, the City's social media, through an email to registered library users, and will be available in the library. It will also be sent to the Pelham Reporter. All efforts will be made to gather answers from library and non-library users. The board also discussed their thoughts on opening on Sundays. Mary gave the board the same proposal that was given to council with information on costs associated with additional hours and information on other area libraries hours and staffing. Mary informed the board that the library does not receive requests for Sunday Hours from patrons beyond 2 individuals. Much discussion ensued. It was agreed that Sunday hours may not be a need, but additional hours on Friday evenings or Saturdays may be more beneficial. The board members present felt like the survey could shed additional light on what is truly needed.

Mary presented the board with a proposed Social Media Policy. The board is to review the policy and make suggestions for changes and additions. It will be voted on at the next meeting. Mary will email copies of the policy to Connita since she was not physically present at the meeting and Lynn Armistead since she was absent.

The Next meeting was set for October 28, 2019.
There being no more business to bring before the Board, the meeting was adjourned at 6:45pm.

Respectfully Submitted,
Connita G. Turner

Approved