



WORK SESSION
Pelham Senior Center
April 19, 2021 – 4:00 p.m.

MINUTES

Proper notice of the regularly scheduled work session of the Pelham City Council was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met on Monday, April 19, 2021 at 4:00 p.m. The regular work session was held in the Pelham Senior Center and was open to the public.

Call to Order

The work session was called to order by Council President Mercer at 4:00 p.m.

Record of Attendance

The following elected officials were present:

Council President Maurice Mercer
Councilmember David Coram
Councilmember Larry Palmer
Councilmember Rick Wash
Councilmember Mildred Lanier
Mayor Gary Waters

The city clerk/treasurer recorded all members of the city council were in attendance and a quorum was present. Mayor Waters and City Attorney Josh Arnold were also in attendance.

Media Present: None

Others Present: City department heads, city employees, and members of the public.

Approval of Minutes

A motion was made by Councilmember Coram to approve the April 5, 2021 Regular Council Work Session Minutes. The motion was seconded by Councilmember Lanier and passed by unanimous voice vote of those members present.

Old Business

1. Interviews – Pelham Board of Education Place No. 3

The second round of interviews for the Pelham Board of Education Place No. 3 began at 4:03 p.m.

Courtney N. Haun (4:05 p.m.)

Robert A. Plummer (4:20 p.m.)

Donna M. Ross (4:40 p.m.)

The Pelham Board of Education Place No. 3 candidate interviews concluded at 5:44 p.m.

2. The city council briefly discussed the interviews in order to move forward with the appointment in April 2021.

Discussion continued regarding the excellent qualifications of all three board candidates. Council President Mercer stated the selection process has been a success this year.

Councilmember Wash made a motion to move the name of Robert A. Plummer forward for appointment to the Pelham Board of Education, Place 3. Said motion was seconded by Councilmember Coram. There being no further discussion said motion passed by a majority vote of the city council.

Councilmember Wash made a motion to add Resolution 2021-04-19-11 to the April 19, 2021 city council agenda. Said motion was seconded by Councilmember Lanier. There being no further discussion, said motion passed by a majority vote of the city council.

3. Presentation – The Canopy

John Benner and Jordy Henson with GenRev, developers of The Canopy, addressed the city council. They discussed several proposed changes within the project which they plan to present to the Pelham Planning Commission for their consideration. Mr. Henson answered several city council questions regarding development, timelines, retail establishments and price point of the apartments.

New Business

1. Update – Capital Projects

Director of Development Services & Public Works Andre` Bittas provided updates to the city council with regard to the approximate 60 ongoing capital projects within the city. He stated the next update would be in approximately 90 days. Mr. Bittas asked the city council for feedback and questions.

2. Christmas Parade

Chad Leverette, 101 Talmadge Drive, Pelham, Alabama, discussed the possibility of a Pelham Christmas Parade in 2021 with the city council. Mr. Leverette talked about an advisory board and volunteers who have already been contacted to assist with the planning and execution of a Christmas Parade. Councilmember Wash concurred with the comments of Mr. Leverette and mentioned a number of individuals who have jumped on board with the planning of the event. All the members of the city council spoke in favor of moving forward with the parade.

Review of April 19, 2021 Council Agenda

Council President Mercer reviewed the April 19, 2021 city council agenda.

F. Public Hearing – None

G. Mayor's Comments

H. Proclamation(s) by the Mayor - None

I. Report of the City Manager – None

J. Request(s) to Address the Council – None

K. Old Business / Resolutions / Ordinances / Orders and Other Business

1. **Ordinance No. 505** for consideration to declare that certain real property of the City of Pelham, Alabama, is no longer needed for public or municipal purposes and further described as Lot 1, according to the Final Plat of the Woodland Mobile Home Park Subdivision as recorded in Map Book 54, Page 21 in the office of the Judge of Probate of Shelby County, Alabama. First Reading was on April 5, 2021.

There were no questions or comments from the city council.

L. New Business / Resolutions / Ordinances / Orders and Other Business

1. **Resolution 2021-04-19-01** for consideration to approve a request by Verizon for modifications of equipment on the existing communications facility located at 7700 Helena Road

Jeff Bass, with Center for Municipal Solutions (CMS), the city's telecommunications consultants stated Verizon Wireless has made application to modify their equipment on the existing tower located at 7700 Helena Road. He said the existing tower is a 151 foot monopole tower and Verizon is currently providing service from this facility at a height of 125 feet. Mr. Bass stated Verizon currently has six (6) antennas mounted on the tower and three (3) feed lines mounted on the inside of the monopole tower. He said Verizon proposes to add an additional three (3) feed lines and the existing feed lines will remain. He further stated the antenna count will increase from six (6) to nine (9) and this is not a substantial modification as defined by the FCC and should not have a negative effect on the aesthetics of the facility. Mr. Bass said CMS recommends the approval of the Special Use Permit.

2. **Resolution 2021-04-19-02** for consideration to participate in the State of Alabama's 2021 "Back to School" Sales Tax Holiday the weekend of July 16-18, 2021

There were no questions or comments from the city council.

3. **Resolution 2021-04-19-03** for consideration to purchase a Kubota tractor and attachments for the Pelham Racquet Club through Sourcewell, a purchasing cooperative

Racquet Club Director Chaney Mills stated the tractor is in the budget and will be used every day. She stated the old tractor would be auctioned.

4. **Resolution 2021-04-19-04** for consideration to temporarily suspend Civil Service Act Rule 7.23 (e) which limits the number of compensation hours an employee can accrue to a maximum of 80 hours through December 31, 2021

Human Resources Director Tracy Hill stated the Civil Service Act limits the number of overtime hours of compensation time to 80 hours. She further stated during the recent tornado the Street Department employees accumulated a number of hours in excess of 80 hours. Mrs. Hill explained, if Resolution 2021-04-19-04 is adopted, the employee would be allowed to use their compensation time between now and December 31, 2021 or it would be paid out. City Attorney Josh Arnold stated adoption of Resolution 2021-04-19-04 would only suspend a promulgated rule and not the Civil Service Act. The city council spoke in support of adopting Resolution 2021-04-19-04.

5. **Resolution 2021-04-19-05** for consideration to approve a contract for professional services with Macknally Land Design for landscape architecture and planning services related to the City of Pelham Parks Improvement Plans

Parks & Recreation Director D. Tyrell McGirt noted the five to seven year park development and improvement plan adopted by the city council. He said the Clemson University study included the development of a master plan. Mr. McGirt said adoption of Resolution 2021-04-19-05 moves the concept forward. He stated Director of Development Services & Public Works Andre` Bittas had suggested the city use Macknally Land Design for the landscape architecture and planning services. Mr. McGirt said the timeline on the completion of the project is about six months. Council President Mercer thanked Mr. McGirt for bringing the Park Master Plan forward.

6. **Resolution 2021-04-19-06** for consideration to enter into a public works contract with Comer and Associates, Inc. for porch floor repairs at the Pelham Racquet Club and to adjust the Facilities Improvement & Maintenance Plan (FIMP) budget accordingly

Mr. Bittas detailed the issues with the porch area, which is currently covered by ceramic tile. He said the plan is to remove the tile and replace with a permanent solution to the problem.

7. **Resolution 2021-04-19-07** for consideration to enter into a professional services contract with MW/Davis Dumas and Associates to prepare plans and specifications for upgrades to the HVAC systems at the Pelham Police & Court Building

Mr. Bittas reminded the city council about the mechanical systems audit performed on city buildings about two years ago, specifically regarding HVAC systems. He said the mechanical equipment identified will be replaced over the coming years. Mr. Bittas said upon review of the plans the recommended replacement of the equipment will be bid.

8. **Resolution 2021-04-19-08** for consideration to enter into a professional services contract with MW/Davis Dumas and Associates to prepare plans and specifications for upgrades to the HVAC systems at the Pelham Civic Complex & Ice Arena

Mr. Bittas reminded the city council about the mechanical systems audit performed on city buildings about two years ago, specifically regarding HVAC systems. He said the mechanical equipment identified will be replaced over the coming years. Mr. Bittas said upon review of the plans the recommended replacement of the equipment will be bid.

9. **Resolution 2021-04-19-09** for consideration of an ABC License application for a 020 – Restaurant Retail Liquor License for applicant Seafood 168 Pelham Inc., operating under the trade name, Juicy Seafood, located at 615 Cahaba Valley Road, Pelham, AL 35124

Councilmember Coram stated he had visited the restaurant and discussed the Responsible Vendor Program with the general manager.

10. **Resolution 2021-04-19-10** for consideration to authorize the purchase of a parcel of unimproved real estate property located along Amphitheater Road and Pelham Parkway

Mr. Bittas explained the location of the property and how critical the acquisition of the parcel is to the construction of the trail system within the city. He further stated the property purchase would allow for expansion of parking at the Pelham Civic Complex & Ice Arena.

11. **Resolution 2021-04-19-11** for consideration to appoint Robert A. Plummer to the Pelham Board of Education, Place 3, with the term of office ending on June 1, 2026

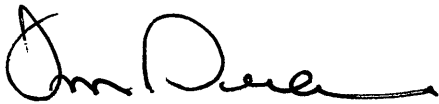
There were no questions or comments from the city council.

(End of April 19, 2021 Agenda Review)

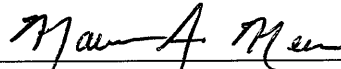
Adjournment

A motion to adjourn the work session was made by Councilmember Coram and seconded by Councilmember Wash. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 6:11 p.m.

Respectfully submitted this 19th day of April 2021.



Tom Seale, MMC, City Clerk/Treasurer



Maurice Mercer, President of the Council

