

May 24, 2018

A meeting of the City of Pelham Personnel Board was held in the conference room of Pelham City Hall on May 23, 2018, and was called to order by Mayor Gary Waters, Interim Human Resource Director, at 5:35 p.m.

Board members, Bobby Hayes, Greg Darnell and Jim Collins were all present.

Mayor Waters opened the meeting by informing all present that this special called meeting was for the purpose of hearing a termination appeal by Richard Borders who was dismissed from his position as Crew Supervisor in the Water Department on April 27, 2018. He then read from Civil Service Law Handbook, Rule 6.6 of the purpose of this hearing and informed everyone that this hearing would be recorded as directed in Rule 6.10. He invited Mr. Borders to address the Board and the hearing progressed with questions being asked by members of the Board to Mr. Borders and Gretchen DiFante, City Manager. The recording is available in the Human Resource office. Mayor Waters concluded the hearing by reading Rule 6.9 regarding the decision that would be made by the Board. The termination appeal hearing portion of the meeting was concluded at 5:55 p.m.

The next item to be heard was a request from Ms. DiFante for an Administrative Assistant for the new Director of Development Services and Public Works. Ms. DiFante asked the Board for their help with a recently discovered limitation in the Civil Service Act that requires new employees be started at Step 1 of their assigned classification. After discussion between Board members, Mayor Waters, Ms. DiFante and Council President, Rick Hayes, a decision was made to create a Promulgated Rule that allows the appointing authority the discretion to assign a higher step if certain conditions of education, experience and certifications are met. Copies will be sent to each Board member.

The next meeting was scheduled for May 30, 2018, at 5:30 p.m. for a vote on the Promulgated Rule.

A motion for adjournment was made by Bobby Hayes and seconded by Greg Darnell at 6:45 p.m.