



February 10, 2016

The Personnel Board was called to order by Janis Parks, Human Resources Director, in a meeting held, Wednesday January 20, 2016 at 5:30PM in the Conference Room at Pelham City Hall.

Present were Board members, Jim Collins, Greg Darnell and Bobby Hayes. Also present were Rick Hayes and Mayor Gary Waters. Other employees and department heads were also in attendance.

Mr. Hayes presented concerns about the upcoming election for the employee representative to serve on the Personnel Board. Mr. Hayes addressed Ms. Parks to question why the candidate information was a secret. Ms. Parks expressed that none of the candidates nominated or the candidates' names were a secret and all information was available. A broadcast email would be sent to all employees. The discussion concerning an email sent by Butch Ellis' office was the next topic. Ms. Parks explained a number of questions had been submitted by the employees and she submitted an inquiry to the city attorney. She stated the reply was sent directly to her. She had not sought permission from the attorney to share any of the information as it was confidential.

The Board will need to address administrative rules of the Board for election requirements.

The Board continued discussion of the pay plan revisions. A question was presented by Rick Hayes concerning education incentives. He requested a copy of the pending resolutions.

A motion was made by Greg Darnell to adopt the recommendations of the Police and Fire revised pay plans, a second was made by Jim Collins, all approved.

A motion was made by Bobby Hayes to adopt the recommendations of the Municipal Court revised pay plan, a second was made by Greg Darnell, all approved. As a note, Jennifer Bridwell will provide updated information for the job description of Entry – Magistrate.

A motion was made by Greg Darnell to adopt the recommendations of the Library revised pay plan, a second was made by Jim Collins, all approved.

Other discussion included Garage comps and a review of the Supervisor/Laborer spreadsheet.

Next meetings were scheduled for Thursday, January 28, 2016 at 5:30PM and also for February 3, 2016 at 5:30PM. Announcements will be posted accordingly.

A motion was made to adjourn by Greg Darnell and seconded by Jim Collins.
Adjourned at 7:35PM.