

## **CITY OF PELHAM PERSONNEL BOARD MINUTES**

Proper notice of the scheduled Pelham Personnel Board meeting was given in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham Personnel Board met May 20, 2015 at 5:00 p.m. in the conference room at Pelham City Hall. The meeting was open to the public.

Members Present: Jim Collins and Bobby Hayes

Board member Greg Darnell was conferenced in via telephone at 4:57 p.m.

Others Present: City department heads and employees from fire, police, water, park and the administration departments

Call to Order: The meeting was called to order by Jim Collins at 5:00 p.m.

Bobby Hayes stated the meeting was called to discuss the promulgated rule titled "Computation of Sick Leave for 24 Hour Personnel." This rule was read aloud in its entirety and copies given to the clerk and Mr. Collins. Mr. Hayes called for any questions or discussion from the employees and there were none.

Bobby Hayes moved to adopt Promulgated Rule "Computation of Sick Leave for 24 Hour Personnel" as a first reading to be voted upon on May 27, 2015. The motion was seconded by Jim Collins and passed 2-0 by voice vote. Board member Greg Darnell was not allowed to vote over the telephone since he was not physically present and part of the quorum.

Bobby Hayes moved to schedule a meeting of the Pelham Personnel Board for next Wednesday, May 27, 2015 at 5:15 p.m. to vote on the promulgated rule introduced today. The motion was seconded by Jim Collins and passed 2-0.

Council President Rick Hayes asked to address the personnel board in regard to establishing the position of Executive Director of the Commercial Development Authority. He recommended the mayor and CDA conduct separate salary studies of economic development officer positions in the area to establish a fair salary range. Mr. Hayes would like to present a recommendation to add the position with an appropriate salary range to the City of Pelham Classification Pay Plan to the personnel board at the next meeting.

Adjournment:

A motion to adjourn was made by Bobby Hayes and seconded by Jim Collins. The motion passed unanimously by voice vote of those members present, and the meeting was adjourned at 5:13 p.m.

Respectfully submitted this 20<sup>th</sup> day of May, 2015,

  
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Marsha Yates, CMC, City Clerk