



Personnel Board

October 24, 2013

The Personnel Board was called to order by Janis Parks, Human Resources Director, in a meeting held, Wednesday, October 23, 2013 at 5:07PM in the Conference Room at Pelham City Hall.

Present were Board members, Jim Collins, Greg Darnell, and Bobby Hayes. Also present were Emily Marks and Butch Ellis; Mayor Gary Waters and Rick Hayes.

Board member Greg Darnell made a motion to convene into Executive Session; the motion was seconded by Mr. Hayes, with a unanimous vote. The purpose of the Executive Session was announced by City of Pelham attorney representative Butch Ellis for discussion of pending litigation. The Board will re-convene into regular session within in one hour at 6:09PM.

The Board reconvened into regular session at 6:30PM. A motion was made by Board member Jim Collins to present a recommendation to the City Council for the attorneys to proceed in an appeal process for the Final Order of Judgment from Judge Harrington on the Martin, et.al., -v- City of Pelham case. The motion was seconded by Greg Darnell. Ms. Parks will forward to the Council members the recommendation of the Personnel Board.

A motion was made by Greg Darnell to convene into Executive Session; seconded by Mr. Hayes, with a unanimous vote. The purpose of the Executive Session was to discuss a legal matter and procedural process before the Board. The Board will re-convene into regular session within twenty minutes at 6:50PM.

The Board reconvened into regular session at 6:50PM. There was discussion for the agenda at the next meeting which is scheduled for Wednesday, November 13, 2013 at 5:00PM in the Conference Room at City Hall. The agenda will include discussions on definitions for the laborer positions within the City.

At this time Mayor Waters requested to address the Board concerning the matter of an employee's job position. The hiring of P.T. Pritchard in the open position of Assistant Maintenance Supervisor (Civic Complex), was physically place at City Hall for the purpose of not only providing courier support, but also to assist in the security procedures at City Hall. Mr. Pritchard being a former police officer and task force officer with Shelby County Sheriff brings additional training and skills for the security at City Hall. However, there is not a current job description for this position at City Hall and Mayor Waters requested that the Board review, at its next meeting, a prepared job description and salary for this position and requests that the Board have a favorable opinion of its need.

Ms. Parks will prepare the job description and salary range for the Board prior to its next meeting.

With no other business to come before the Board, Mr. Darnell made a motion to adjourn, Mr. Collins seconded and the meeting was adjourned at 7:18PM.