



Personnel Board

September 12, 2013

The Personnel Board was called to order by Janis Parks, Human Resources Director, in a meeting held, Wednesday, September 11, 2103 at 4:59PM in the Conference Room at Pelham City Hall.

Present were Board members, Jim Collins, Greg Darnell, and Bobby Hayes.

The Board addressed the recommendations from City Attorney Butch Ellis' office concerning the definition and compensation of 'stand-by' and 'on-call' pay. A motion was made to approve as written and seconded. The effective date will be September 14, 2013 (the next pay period). Mr. Darnell recommended that training be conducted for those supervisors affected by the update. This will allow consistency in the application for the departments. A copy of the definitions recommended and the memo are included in the minutes.

Other discussion included changes at the Civic Complex with classification titles and pay. Clarification was obtained via teleconference with Butch Ellis; Mayor Waters also teleconferenced and subsequently attended the meeting. With consideration to the legal opinion and requirements to follow Civil Service Law, classification titles and pay will remain as currently assigned.

The Board requested an update to the Employees' Voluntary Sick Bank rule to remove the Personnel Board and the Human Resources Director from the committee. The committee should only be the employee representatives. The Board will review the revision and recommend the update.

Mr. Darnell made a request for the Board to meet every 3rd Wednesday to continue to review any Classification Pay Plan updates, i.e., Laborers, review Human Resources procedures and the Civil Service Law. The proposed schedule is included in the minutes.

With no other business to come before the Board, Mr. Darnell made a motion to adjourn, Mr. Hayes seconded and the meeting was adjourned at 7:30PM.