



Personnel Board

July 11, 2013

The Personnel Board was called to order by Janis Parks, Human Resources Director, in a meeting held, Thursday, July 11, 2103 at 5:15PM in the Conference Room at Pelham City Hall.

Present were Board members, Jim Collins, Greg Darnell, and Bobby Hayes. Mr. Darnell mad a motion to convene into Executive Session for the purpose of pending disciplinary action. Board requested to reconvene in 10 minutes.

The Board reconvened from Executive Session at 5:35PM. At this time the appeal hearing for Chris Curtis proceeded. Mr. Curtis was introduced to the Board and Ms. Parks explained the procedure. Ms. Parks administered the oath and explained per Civil Service Law Rule 6.10 the proceedings would be recorded. (Please refer to the recording via digital for further information)

The hearing was completed at 6:04PM. Mr. Hayes made a motion to uphold the termination, seconded by Mr. Collins. The Board voted unanimously to uphold the termination.

Other discussion by the Board included that an explanation needed to be included to the Council on why some of the cities in the pay comparisons could not be used in the averages. The department heads need to be in the meeting with the Council to answer any questions. The Board needs to review the documents before they are sent to the Council. Mr. Hayes made a motion that any information from the Board going to the Council comes through the Board first, seconded by Mr. Darnell and all voted unanimously.

Mr. Darnell made a motion to adjourn with a second by Mr. Hayes and the meeting adjourned at 7:02PM.

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Council Members

Rick Hayes
Ron Scott
Maurice Mercer
Beth McMillan
Karyl Rice

Mayor
Gary W. Waters

City Clerk
Marsha Yates, CMC

July 12, 2013

Christopher D. Curtis
420 4th Av SW
Alabaster, AL 35007

Dear Chris,

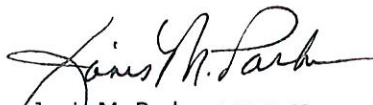
As review, due to your separation of employment, as determined by the Personnel Board hearing, your benefit coverage is as stated in the previous letter sent to you on June 12, 2013. The letter stated the following information.

You are covered for health insurance through June 30, 2013. At that time you will be eligible for COBRA coverage as outlined in the attached document. The Local Government Health Insurance Group will be your point of contact for the COBRA coverage at this time and any premiums will be payable to the LGHI group. Also, you are covered for vision insurance through June 30, 2013. You will be eligible for COBRA coverage also for vision as outlined in the attached document. Any premium payments for the COBRA coverage for vision will be payable to the City of Pelham.

You are currently vested in the Employee's State Retirement. Therefore you are eligible as a Tier I participant to draw retirement at age 60. Contributions may be elected to be withdrawn however there are substantial tax penalties. You will need to review the Special Tax Notice in connection with any withdrawal. You may also request a Direct Rollover to another qualified plan. You may contact the State Retirement directly for any additional questions.

Your life insurance through Dearborn Insurance is available. You would be responsible for the premiums and you must contact Dearborn directly, should you wish to convert this policy. The contact number is 800-348-4512.

You have been issued your final check for appropriate earnings. If you have any questions, please contact me at 620-6524.


Janis M. Parks, AAPPA-CS
Human Resources Director

cc: Danny Tate
Mayor Gary Waters