



Personnel Board

May 7, 2013

The Personnel Board was called to order by Janis Parks, Human Resources Director in a meeting held, Tuesday, May 7, 2103 at 5:00 PM in the Conference Room at Pelham City Hall.

Present were Board members, Jim Collins, Greg Darnell, and Bobby Hayes.

Danny Tate presented an updated job description for Director of Hockey to the Personnel Board for consideration. It will also be necessary to update the job description for Director of Figure Skating. After reviewing the necessary updates of the job description, Mr. Hayes made a motion to accept the changes for Director of Hockey, Mr. Collins seconded. The votes were by majority, as Mr. Darnell abstained from voting due to his involvement on the Civic Complex Ice Council.

The City Council will have to approve the funding (salary) of the position before job announcement can be posted for the opening.

Other discussion addressed the need to look at all laborer positions in the departments. Typically address as either 'skilled' or 'unskilled'.

Upon completion of the discussion of the classification spreadsheets, the Board scheduled the next meeting for Wednesday, May 15, 2013 for 5:00PM.

With no other business to come before the Board, Mr. Darnell made a motion to adjourn, and seconded by Mr. Collins the Board adjourned at 7:40PM.