

Pelham Public Library
August 27, 2018
MINUTES

The meeting was called to order by Sally Daniel at 6:02pm. Board members in attendance were Sally Daniel, Norman Patty, Joe Myers, and Lynn Armistead. Connita Turner and Council Representative, Maurice Mercer were absent. Library Director, Mary Campbell, was also present.

Minutes from previous meeting were read. Joe Myers made a motion to accept minutes as presented. Norman Patty seconded. Minutes were approved.

Director's Report

Mary went over the library stats from June and July. Circulation is up 24%, visits are up 82%, library cards issued are up 35%. The Study Rooms have been used 537 times in 2.5 months. Discussion followed. The Teen department will be hosting a community day revolving around comic books and how heroes help their communities. Nancy Silberkleit from Archie Comics reached out to the library after she heard the story about Walter in the national news. She was impressed by the kindness Pelham showed him, and will be doing a program for us about kindness and comics. As part of the program, we will have a costume contest. Entry for the contest is a donation of canned goods. A donation of a coat (for a coat drive) will enter kids in a drawing for a prize. Kids will be encouraged to write a note to children at Children's Hospital. Lastly, the library staff will attend "Stop the Bleed" training in September and "Active Shooter" training in October.

Old Business

On August 20, [REDACTED] was convicted of 2 counts of indecent exposure and sentenced to 180 days in jail. He has the right to appeal this ruling. He must start the appeal process by September 3. If he appeals, the case will go to Shelby County and be tried before a jury.

Each member of the board has chosen to continue serving. All letters requesting to stay on the board have been sent to Tom Seale. Mary will notify the board when the council places the requests on the agenda. Mary will find out if members need to be in attendance.

New Business

The contract between Pelham Public Library and Harrison Regional Library System is up for another 3 year renewal. Mary informed the board that the only change to this contract is an increase in processing of materials in the amount of \$.15 per item. This does not directly affect Pelham since we do not send items to HRL to process. Lynn moved that we renew the contract with HRL as written. Joe Seconded. The motion was passed unanimously.

Mary presented the board with a proposed policy for managing after school visits by Pelham Park Middle School students. The policy was written with input from the Middle School Principal, Justin Heffner. Discussion followed. Norman moved that the policy be accepted. Joe Seconded. Motion was approved unanimously.

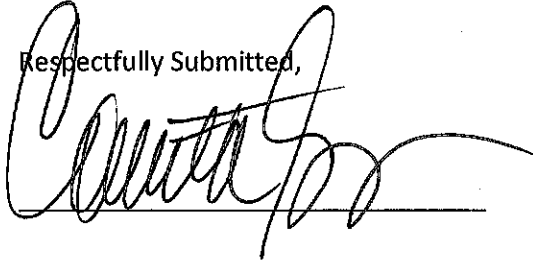
Mary suggested a change to the Circulation policy. DVD's are not in as high a demand as they once were due to the availability of streaming services and newer technology. Mary requested that the number of

new DVDs patrons can check out be changed from 2 to 4, and that the fine for overdue DVDs be changed from \$2 to \$1 a day. Discussion followed. Lynn moved to accept those changes. Joe seconded. Motion was approved unanimously.

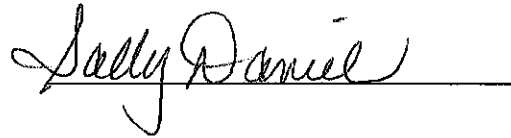
The Next meeting was tentatively set for October 29.

There being no more business to bring before the Board, the meeting was adjourned at 6:50pm.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Cynthia", written over a horizontal line.

Approved

A handwritten signature in cursive script, appearing to read "Sally Daniel", written over a horizontal line.