



WORK SESSION
Pelham Police & Court Building
October 7, 2019 – 6:15 p.m.

MINUTES

Proper notice of the regularly scheduled work session of the Pelham City Council was given in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham City Council met October 7, 2019 at 6:15 p.m. The regular work session was held at the Pelham Police & Court Building and was open to the public.

Call to Order

The work session was called to order by Council President Hayes at 6:24 p.m.

Record of Attendance

The following elected officials were present:

Council President Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Councilmember Mildred Lanier
Mayor Gary Waters

Media Present: None

Others Present: City Manager, city department heads, city employees, and members of the public

Approval of Minutes

A motion was made by Councilmember McMillan to approve the September 23, 2019 Regular Council Work Session Minutes. The motion was seconded by Councilmember Mercer and passed by voice vote of those members present.

Review of Council Agenda

Council President Hayes reviewed the October 7, 2019 city council agenda.

F. Public Hearing

1. Ordinance No. 135-224. An amendment to the zone district boundaries of the City of Pelham changing the present zoning from A-1 (Agricultural District) to R-1 (Single Family District) for property located along Shelby County Highway 332, Pelham, Alabama. Applicant: Michael J. Wilcox and Sadie L. Wilcox.

G. Proclamations by the Mayor

1. Proclaiming the week of October 6, 2019 as Fire Prevention Week in Pelham, Alabama

J. Requests to Address the Council – None

K. Old Business / Resolutions / Ordinances / Orders and Other Business

1. **Resolution 2019-09-23-08** for consideration to adopt the City of Pelham's Vehicle Use Policy, Procedures and Guidelines for city owned vehicles

During the Special Work Session held earlier this evening, Councilmember McMillan moved to remove Resolution 2019-09-23-08 from the October 7, 2019 city council agenda. Councilmember Scott seconded said motion. There was no further discussion and the motion to remove Resolution 2019-09-23-08 from the agenda passed unanimously by voice vote of those members present and the council president declared the same passed.

L. New Business / Resolutions / Ordinances / Orders and Other Business

1. **Resolution 2019-10-07-01** for consideration to accept the lowest qualified bid for protective clothing for the Pelham Fire Department

Fire Chief Tim Honeycutt stated this is a bid process the fire department goes through once a year. He recommended the bid be accepted even though it was roughly \$1 more than the lowest bid. He stated the low bid did not meet all the qualifications as stated in the bid specifications.

2. **Resolution 2019-10-07-02** for consideration to accept the lowest qualified bid for a bi-directional amplifier (BDA) system for the Pelham Police & Court Building

Sgt. Mike Williams said the bi-directional amplifier (BDA) system eliminates the challenges associated with the implementation of the P25 radio system in the Police & Court Building. He said they have experienced serious issues within the Police & Court Building regarding cellular phone reception. Council President Hayes asked about other buildings in Pelham experiencing this same problem like a few of the schools. Fire Captain Justin Palmer confirmed this and mentioned several businesses, including Wal-Mart, are considering installing BDAs. Sgt. Williams said he was comfortable recommending the approval of Resolution 2019-10-07-02 awarding the lowest qualified bid to BearCom Wireless. He further stated BearCom Wireless is Motorola's largest two-way radio dealer. Councilmember Lanier asked about a service maintenance contract. Sgt. Williams said there would be a service contract in place after the one year service guarantee period.

3. **Resolution 2019-10-07-03** for consideration to approve an ABC License application for a 050-Retail Beer (Off Premises Only) and a 70-Retail Table Wine (Off Premises Only) for applicant Saboor, LLC operating under the trade name Kangaroo Marathon, located at 7994 Helena Road, Pelham, Alabama 35124

Councilmember Scott said he was pleased to see a representative of Saboor, LLC in attendance tonight. He stated the owner of the convenience store is a trainer in the Alabama Beverage Control Board's Responsible Vendor Program. He stated having a large degree of confidence in the success of Kangaroo Marathon located at 7994 Helena Road.

4. **Resolution 2019-10-07-04** for consideration to approve Change Order No. 1 for Phase 1 of the Pelham Greenways Project along Bishop Creek

City Engineer Chris Cousins stated this is a modification to the original construction contract. He said the change order involved adding electrical receptacles to two light poles, construction of a concrete valley gutter to address drainage issues unrelated to the trails construction and elimination of the road bed processing which has essential been completed and not needed in the contract.

Change Order Request No. 1

Add:	\$23,225.40 (Electrical receptacles to two (2) Light Poles)
Add:	\$ 3,600.00 (Approximately 90 linear feet of concrete valley gutter)
Deduct:	\$18,666.72 (Road bed processing)
Total:	+\$8,158.68
Adjusted Contract Price:	\$956,749.17

Keith Strickland with Goodwyn, Mills and Cawood, the city's engineering consultants, stated the project is moving forward. He said the trail lighting should be completed during the first calendar quarter of 2020. He further stated, barring any unforeseen issues, Phase 1 of the Greenways Project should be completed prior to the end of 2020.

5. **Resolution 2019-10-07-05** for consideration to declare certain personal property (vehicles) as surplus and no longer needed by the City of Pelham or the Pelham Police Department.

Interim Police Chief Pat Cheatwood stated all the vehicles have mechanical issues and recommended approving Resolution 2019-10-07-05.

6. **Ordinance No. 135-224.** An amendment to the zone district boundaries of the City of Pelham changing the present zoning from A-1 (Agricultural District) to R-1 (Single Family District) for property located along Shelby County Highway 332, Pelham, Alabama. **First Reading.**

(End of October 7, 2019 Agenda Review)

Old Business - None

New Business – None

Adjournment

A motion to adjourn the work session was made by Councilmember Mercer and seconded by Councilmember Lanier. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 6:43 p.m.

Respectfully submitted this 7th day of October 2019,



Tom Seale, MMC, City Clerk/Treasurer



Rick Hayes, Council President

