



WORK SESSION
Pelham Police & Court Building
September 9, 2019 – 6:15 p.m.

MINUTES

Proper notice of the regularly scheduled work session of the Pelham City Council was given in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham City Council met September 9, 2019 at 6:15 p.m. The regular work session was held at the Pelham Police & Court Building and was open to the public.

Call to Order

The work session was called to order by Council President Hayes at 6:20 p.m.

Record of Attendance

The following elected officials were present:

Council President Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Councilmember Mildred Lanier
Mayor Gary Waters

Media Present: None

Others Present: City Manager, city department heads, city employees, and members of the public

Approval of Minutes

A motion was made by Councilmember Scott to approve the August 19, 2019 Regular Council Work Session Minutes. The motion was seconded by Councilmember Mercer and passed by voice vote of those members present.

Review of Council Agenda

Council President Hayes reviewed the September 9, 2019 city council agenda.

F. Public Hearing - None

G. Proclamations by the Mayor

1. Proclaiming September 17-23, 2019 as Constitution Week in the City of Pelham
2. Congratulating The ARC of Shelby County on their 45th Anniversary
3. Proclaiming September 2019 as Library Card Sign-Up Month in the City of Pelham

J. Requests to Address the Council – None

K. Old Business / Resolutions / Ordinances / Orders and Other Business - None

L. New Business / Resolutions / Ordinances / Orders and Other Business

1. **Resolution 2019-09-09-01** for consideration to approve the payment of accumulated overtime compensation as authorized by Section 7.23 (e) Overtime Leave, The City of Pelham, Shelby County, Alabama Civil Service System Act (2015)

Council President Hayes asked City Manager DiFante to comment on Resolution 2019-09-09-01. She explained when an employee exceeds 80 hours of overtime compensation the payout should be made during the next pay period according to the Civil Service Act. Director of Human Resources Tracy Hill said her email of August 20, 2019 further explained any employee accruing over 80 hours of overtime would be paid for those hours exceeding 80 hours. She explained the funding of the proposed payout would come for approved positions funded but not filled. Councilmember Scott stated it sounded like sound fiscal responsibility to him. He agreed with the recommendation. Council President Hayes asked about the two methods of paying overtime compensation. Mrs. Hill addressed the question. Councilmember Lanier asked if there is a limit to the number of overtime hours an employee can work. Mrs. Hill said she was not aware of a limit. Additional discussion followed. Councilmember Lanier asked Mrs. Hill to review the memorandum sent to all department heads regarding overtime compensation.

2. **Resolution 2019-09-09-02** for consideration to appoint an acting building official for the City of Pelham

City Manager DiFante stated the need for the city council to appoint an acting building official due to a recent retirement. She stated this individual would rely on the recommendation of the City of Pelham and Shelby County building department employees, as well as the Pelham Fire Department employees, in executing official documents and certificates of occupancy.

3. **Ordinance No. 488** for consideration to enter into a franchise agreement with Spectrum Southeast, L.L.C. D/B/A Charter Communications, to construct, operate, and maintain a cable system in the city of Pelham, Alabama. **FIRST READING**

City Manager DiFante reviewed the renewal process which has been ongoing for a number of years. Pelham resident Claude Peacock asked if a representative from Charter Cable would be in attendance at the next city council meeting. Council President Hayes asked the city clerk to request the presence of Charter representative Taylor Vice at the city council meeting on September 23, 2019.

4. Ordinance No. 091-03 for consideration to adjust the water connection fees for residential and commercial customers. **FIRST READING**

David Willingham stated all new and replacement water meters are being replaced with radio read meters. He said adoption of Ordinance No. 091-03 addresses the additional \$200 cost of the radio read meters.

(End of September 9, 2019 Agenda Review)

Old Business - None

New Business

1. Vehicle Use Policy – Tracy Hill

Director of Human Resources Tracy Hill stated the need for a city-wide Vehicle Use Policy. She said currently city departments have developed their own policy. She further stated the need to make additional revisions to the proposed Vehicle Use Policy prior the city council's review and vote. Councilmember McMillan asked if other cities were surveyed. She said they had been. Mrs. Hill said the survey revealed some cities being more restrictive and some less than the proposed Pelham policy.

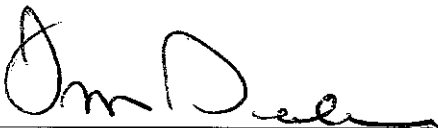
2. Water Connection Fee Review – David Willingham

David Willingham stated all new and replacement water meters are being replaced with radio read meters. He said adoption of Ordinance No. 091-03 addresses the additional \$200 cost of the radio read meters.

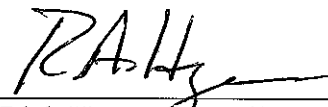
Adjournment

A motion to adjourn the work session was made by Councilmember Scott and seconded by Councilmember Lanier. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 6:50 p.m.

Respectfully submitted this 9th day of September 2019,



Tom Seale, MMC, City Clerk/Treasurer



Rick Hayes, Council President

