



WORK SESSION
Pelham Police & Court Building
March 4, 2019 – 6:00 p.m.

MINUTES

Proper notice of the regularly scheduled work session of the Pelham City Council was given in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham City Council met February 18, 2019 at 6:00 p.m. The regular work session was held in the Pelham Police & Court Building and was open to the public.

Call to Order

The work session was called to order by Council President Hayes at 6:15 p.m.

Record of Attendance

The following elected officials were present:

Council President Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Councilmember Mildred Lanier
Mayor Gary Waters

Media Present: WBRC/Fox 6

Others Present: City Manager, city department heads, city employees, and members of the public

Approval of Minutes

A motion was made by Councilmember Lanier to approve the February 18, 2019 Regular Council Work Session Minutes. The motion was seconded by Councilmember McMillan and passed unanimously by voice vote of those members present.

Mayor Waters' Comments – None

City Manager's Comments – None

Review of Council Agenda

Council President Hayes reviewed the March 4, 2019 city council agenda.

F. Public Hearing – None

H. Proclamations

Proclaiming March 17-25, 2019 as National Safe Place Week.

J. Requests to Address the Council – None

K. Old Business / Resolutions / Ordinances / Orders and Other Business

1. **Ordinance No. 135-220** an amendment to the zone district boundaries of the City of Pelham changing the present zoning R-1 (Single Family District) to A-1 (Agricultural District) for applicant Donovan Gravlee. The First Reading was on February 18, 2019.

Council President Hayes asked if the city council was ready to move forward with the rezoning request. Councilmember Scott stated additional discussion was needed.

Councilmember Scott moved to remove Ordinance No, 135-220 from the March 4, 2019 City Council Agenda. Councilmember Mercer seconded the motion. There being no further discussion, the motion passed unanimously by voice vote of those members present and the council president declared the same passed.

L. New Business / Resolutions / Ordinances / Orders and Other Business

1. **Resolution 2019-03-04-01** for consideration to approve a request by Verizon for a small wireless facility located at 1000 Amphitheater Road

David Aymett, with the Center for Municipal Solutions (CMS), the city's telecommunications consultant, stated Boingo Wireless has made application to construct a wireless telecommunication facility (Distributive Antenna System – DAS Node) at the Oak Mountain Amphitheater. Mr. Aymett said this is the first DAS Node that has been proposed in the City of Pelham. A DAS Node is a type of technology that incorporates small cell antennas but are capable of being used by multiple carriers simultaneously. He stated the wireless facility will include an equipment shelter that will be constructed behind the stage area and the antennas will be placed around the perimeter of the stage roof structure. He said there should not be an adverse impact to the aesthetics of the facility. In closing, Mr. Aymett said Boingo Wireless has complied with the City's Wireless Telecommunication Ordinance and CMS recommends approval of the request.

2. **Resolution 2019-03-04-02** for consideration to amend the Memorial Obelisk Guidelines adopted in Resolution 2012-04-02-05

Mayor Waters stated he recommends approval of Resolution 2019-03-04-02.

3. **Resolution 2019-03-04-03** for consideration to add the name of Walter Caron to the memorial obelisk at Pelham City Park

No comments were made by the city council.

4. **Resolution 2019-03-04-04** for consideration to appoint Michael Harris to the Pelham Park and Recreation Board, Place 3, with the term ending on September 30, 2022

No comments were made by the city council.

5. **Resolution 2019-03-04-05** for consideration to reauthorize a 36-month lease agreement with DLL Finance, LLC through the National Intergovernmental Purchasing Alliance for Ballantrae Golf Club for various pieces of golf course maintenance mowing equipment

Ballantrae Golf General Manager Hal Brown stated the vendor used a different financing company from the one referenced in Resolution 2019-02-18-04. Mr. Brown said DLL Finance, LLC offered a better lease resulting in a savings of \$7,600. He said he had no concerns recommending approval of the lease.

6. **Resolution 2019-03-04-06** for consideration to approve a “Supplement to Original Contract” with Goodwyn, Mills & Cawood for environmental documentation related to the Pelham Greenway Trail, Phase 1 & 2

David Willingham, Director of Development Services & Public Works stated the amended contract is related to environmental documents for Phases 1 and 2 of the Pelham Greenway Trail project. He said providing the environmental documents are the city’s responsibility. He further stated the bid documents for both phases have been approved and the city is waiting authorization from the Alabama Department of Transportation (ALDOT) to bid the project. Mr. Willingham said the added contract expense is not expected to exceed the overall budget for the project. He mentioned there may be a need to add additional funds for construction, engineering and inspections (CE&I) services.

7. **Resolution 2019-03-04-07** for consideration to approve a professional engineering services agreement with Neel-Schaffer for design services for the proposed US-31/CR-33 Connector Road

Mr. Willingham stated this contract will continue the work to develop alternative alignments and options for the proposed US-31/CR-33 Connector Road. Councilmember Scott asked for an additional explanation and the number of property owners affected by the proposed project. Mr. Willingham said two, possibly three, property owners could possibly be affected. Councilmember Scott asked about the length of the road. Mr. Willingham stated the proposed route is just under one mile.

(End of March 4, 2019 Agenda Review)

Old Business – None

New Business

1. Discuss Upcoming Pelham Board of Education Appointment for Place 1

Council President Hayes mentioned having received two applications for the Pelham Board of Education appointment. He stated the need to have time to review the applications. He noted the requirement to make the appointment during the month of April. Council President Hayes mentioned reviewing and scheduling the interviews at the next city council meeting for early April.

2. Review Rescheduling Options for the March 18th , May 6th and May 20th Work Session and City Council Meetings

The March 18, 2019 Work Session and Council Meetings will be held at the Pelham Senior Center.

It was mentioned the 2019 Youth Government Day tentatively scheduled for May 6th conflicts with the annual Alabama League of Municipalities Convention. The rescheduling of the May 6th and May 20th dates will be discussed at a future meeting.

Executive Session

Council President Hayes stated for the record the purpose of the Executive Session was to discuss the consideration the governmental body is willing to offer or accept when considering the purchase, sale, exchange, lease, or market value of real property. City Attorney Bent Owens stated purpose of tonight's Executive Session is appropriate under Section 36-25-A-7(a)(6), Code of Alabama 1975, as amended.

A motion was made by Councilmember Scott to enter into an Executive Session of the city council for the stated purpose. Said motion was seconded by Councilmember Mercer. Council President Hayes asked the city clerk/treasurer for a roll call vote. The vote to adopt said motion was recorded as follows:

Rick Hayes, Council President	<u>Yes</u>
Ron Scott, Council Member	<u>Yes</u>
Beth McMillan, Council Member	<u>Yes</u>
Maurice Mercer, Council Member	<u>Yes</u>
Mildred Lanier, Council Member	<u>Yes</u>

Council President Hayes asked the members of the city council, Mayor Gary Waters, City Manager Gretchen DiFante, Director of Developmental Services & Public Works David Willingham, Melody Whitten and Yvonne Murray with 58 Inc., City Attorney Bent Owens, and City Clerk/Treasurer Tom Seale to attend the Executive Session. Council President Hayes stated he expected the city council to return from the executive session in approximately 20 minutes. The city council went into executive session at 6:35 p.m.

Councilmember Scott moved to adjourn the executive session. Said motion was seconded by Councilmember McMillan. The motion passed unanimously by voice vote of those members present, and the executive session was adjourned at 7:03 p.m.

Adjournment

A motion to adjourn the work session was made by Councilmember Scott and seconded by Councilmember Mercer. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 7:08 p.m.

Respectfully submitted this 4th day of March 2019,



Tom Seale, MMC, City Clerk/Treasurer



Rick Hayes, Council President

