

CITY OF PELHAM – WORK SESSION

Pelham City Hall – Council Chambers

September 4, 2018 – 6:00 p.m.

MINUTES

Proper notice of the regularly scheduled work session of the Pelham City Council was given in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham City Council met September 4, 2018 at 6:00 p.m. The regular work session was held in the Council Conference Room in Pelham City Hall and was open to the public.

Call to Order

The work session was called to order by Council President Hayes at 6:00 p.m.

Record of Attendance

The following elected officials were present:

Council President Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Councilmember Mildred Lanier

Not Present: Mayor Gary Waters

Media Present: None

Others Present: City Manager, city department heads, city employees, and members of the public

Approval of Minutes

A motion was made by Councilmember Scott to approve the following Council Work Session Minutes:

August 13, 2018 (Special)
August 16, 2018 (Special)
August 20, 2018 (Regular)
August 23, 2018 (Special)

The motion was seconded by Councilmember McMillan and passed unanimously by voice vote of those members present.

Mayor Waters' Comments – None

City Manager's Comments – None

Review of Council Agenda

Council President Hayes reviewed the September 4, 2018 city council agenda.

F. Public Hearing – None

H. Proclamations – None

J. Requests to Address the Council – None

K. Old Business / Resolutions / Ordinances / Orders and Other Business

1. **Ordinance No. 067-09** for consideration to adopt the 2015 International Residential Code, 2015 International Building Code, and the 2015 International Fire Code for the City Of Pelham, Alabama. **First Reading was on August 20, 2018.**

There were no additional comments.

L. New Business / Resolutions / Ordinances / Orders and Other Business

1. **Resolution 2018-09-04-01** for consideration to appoint individuals to terms of office on the Pelham Library Board

Councilmember Mercer spoke in favor of the appointees. Library Director Mary Campbell stated the individuals under consideration have been a huge asset to the City and Library, especially during the construction of the new library.

2. **Resolution 2018-09-04-02** for consideration to accept the lowest responsive bid from Byrd Contractors, Inc. for the Industrial Park Drive Phase II Water Improvement Project

The city's engineering consultant, Chris Cousins, stated the approval of this bid and the subsequent construction will complete the Industrial Park Drive water improvement project. He said five bids were received, with Byrd Contractors, Inc. being the lowest responsive bid. Mr. Cousins stated he recommends approval of the bid.

3. **Resolution 2018-09-04-03** for consideration to authorize the purchase of a HAZMAT Command apparatus from Pierce Manufacturing, Inc. through the Houston-Galveston Area Council Cooperative Purchasing Program

Fire Chief Tim Honeycutt stated he highly recommends approval of the resolution authorizing the purchase of the HAZMAT Command apparatus.

4. **Resolution 2018-09-04-04** for consideration to authorize a consulting contract with Human Resource Management, Inc. for job analyses, job description development and other related services

There were no additional comments.

5. **Resolution 2018-09-04-05** for consideration to authorize the purchase of a new Christmas tree to be used at the annual community-wide Christmas Tree Lighting Ceremony held at the Pelham Civic Complex & Ice Arena

There were no additional comments.

6. **Resolution 2018-09-04-06** for consideration to authorize the purchase of communication equipment from Shelby County in conjunction with the Motorola P25 Radio System

Chief Honeycutt said the mobile radios and pagers were needed to fill additional requirements in the fire department. He stated the equipment would be purchased through an agreement with Shelby County at their bid price with a savings of \$125,000. Chief Honeycutt said the purchase of the additional communication equipment will complete the system and allow acceptance by the city.

7. **Resolution 2018-09-04-07** for consideration to approve change orders with Taylor and Miree Construction, Inc. for renovations to the Pelham Civic Complex & Ice Arena

Council President stated Change Order 11, Exhibit A, had been previously approved by Mayor Waters because of the time-sensitivity of the related work between Bulls hockey games. He explained the approval of the change orders and their relation to deductions in other Civic Complex Renovation Project payments. He further stated Taylor and Miree has several punch list items yet to be resolved and had agreed to waive/withdraw one of the change orders that it had previously submitted. Building Official Bob Miller said that he agreed with the approval of these change orders and also stated his desire to recoup some other construction expenses related to the delayed installation of the seating and other construction issues.

Council President Hayes stated Change Order 13 are all items related to design and construction issues by the architect. He recommended that payment on Change Order 13 be withheld until Mr. Miller gives his final approval of the remaining Taylor and Miree punch list items.

Councilmember McMillan asked, with the approval of these change orders, are our commitments to Taylor and Miree complete? Council President Hayes said yes, these were the last of the Taylor and Miree change orders.

(End of September 4, 2018 Agenda Review)

Old Business – None

New Business

1. FY2019 Budget

City Manager Gretchen DiFante reviewed the proposed FY2019 city budgets with the city council.

A motion was made by Councilmember Scott to recess the work session. Said motion was seconded by Councilmember McMillan. The motion to recess passed unanimously by voice vote of those members present. The work session was recessed at 6:59 p.m.

Council President Hayes called the work session back to order at 7:45 p.m.

Following the presentation, discussion regarding the process for final review of the budget continued among the members of the city council and city staff.

It was noted by Council President Hayes the projected date to approve the FY2019 budget is Monday, October 1, 2018.

Adjournment

A motion to adjourn the work session was made by Councilmember Mercer and seconded by Councilmember Scott. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 9:19 p.m.

Respectfully submitted this 4th day of September 2018,



Tom Seale, MMC, City Clerk/Treasurer



Rick Hayes, Council President

