CITY OF PELHAM – WORK SESSION

Pelham City Hall – Conference Room
June 18, 2018 – 6:00 p.m.

MINUTES

Proper notice of the regularly scheduled Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met June 18, 2018 at 6:00 p.m. The regular work session was held in the Council Conference Room in Pelham City Hall and was open to the public.

Call to Order

The work session was called to order by Council President Hayes at 6:02 p.m.

Record of Attendance

The following elected officials were present:

Council President Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Councilmember Mildred Lanier
Mayor Gary Waters

Media Present: Amalia Kortright, Shelby County Reporter
Others Present: City manager, city department heads, city employees, and members of the public

Approval of Minutes

A motion was made by Councilmember Scott to approve the June 4, 2018 Regular Council Work Session Minutes. The motion was seconded by Councilmember McMillan and passed unanimously by voice vote of those members present.

Mayor Waters' Comments

Mayor Waters discussed the entrance fee issue regarding "Fire on the Water" and Oak Mountain State Park. He stated he is working hard to reach a compromise with the State. His current proposal is for Pelham residents to receive a discount with a proof of residency.

City Manager's Comments – None

Review of Council Agenda

Council President Hayes reviewed the June 18, 2018 city council agenda.

F. Public Hearing – None

H. Proclamations

1. Proclaiming June 2018 as Scleroderma Awareness Month

J. Requests to Address the Council – None

K. Old Business / Resolutions / Ordinances / Orders and Other Business

1. **Ordinance No. 490** for consideration to declare that certain described real property of the City of Pelham, Alabama, is no longer needed for public or municipal purposes and to further consider approving the sale of the former Pelham Public Library building to the Pelham Board of Education. The First Reading of Ordinance No. 490 was on June 4, 2018.

Councilmember McMillan asked for the council's thoughts on the 0% interest rate, currently being offered by the city to the Pelham Board of Education (BOE). Councilmember Scott stated he felt it was a part of the city council's mission to provide assistance to the BOE whenever possible. Councilmember Mercer and Councilmember Lanier agreed with Councilmember Scott's comments. Council President Hayes stated he understood the concern, but believes the overall agreement is fair for both parties. Council President Hayes noted the building is being sold at its full appraised value.

L. New Business / Resolutions / Ordinances / Orders and Other Business

1. **Resolution 2018-06-18-01** for consideration to approve a request by Sprint for modifications to an existing telecommunications facility located at 1000 Martin Street

David Andrews, with the Center for Municipal Solutions (CMS), the city's telecommunications consultant, stated Sprint's application was for an upgrade to this site. He explained this site currently has a 146-foot monopole with six antennas. He stated after the service upgrades are completed the antenna count will be reduced from six to three. There will be no adverse impact to the visual aesthetics of the tower site. Mr. Andrews further stated the upgrade to the existing tower is for a change in technology. He said CMS has reviewed the application and recommends approval.

2. **Resolution 2018-06-18-02** for consideration to approve a request by AT&T for modifications to an existing telecommunications facility located at 2030 Valleydale Terrace

David Andrews stated AT&T's application was for an upgrade to this site. He explained this site currently has a 180-foot monopole with nine antennas. They are proposing to remove six existing antennas and replace with six new antennas. He stated after the service upgrade is completed the antenna count will remain the same. There will be no visual changes to the tower site. Mr. Andrews further stated the upgrade to the existing tower is for a change in technology. He said CMS has reviewed the application and recommends approval.

3. **Resolution 2018-06-18-03** for consideration to accept the lowest responsive bid from J & P Construction, Inc. for Lift Station J Improvements

Interim City Engineer Chris Cousins stated he was pleased with the lowest bid. He added he has worked with this vendor before and recommends approval. Council President Hayes asked about the timeline of the project. Mr. Cousins said he expects construction to begin in September with a completion date set for spring 2019.

4. **Resolution 2018-06-18-04** for consideration to appoint David Marsh to an expired term on the Pelham Storm Water Regulations Board

Council President Hayes stated he received positive feedback about Mr. Marsh and feels as though he will be a great asset to the Board.

5. **Resolution 2018-06-18-05** for consideration to declare certain personal property (vehicles) of the City of Pelham which are no longer needed for public or municipal purposes as surplus

Council President Hayes called on City Clerk/Treasurer Tom Seale. Mr. Seale stated these are four vehicles previously used by the Street Department and are no longer needed.

(End of June 18, 2018 Agenda Review)

Old Business - None

New Business

1. Presentation of FY2017 financial statements by Jenny Gray, Barfield, Murphy, Shank & Smith, LLC, Certified Public Accountants

Jenny Gray said the audit went well and this year's audit was unqualified, which is the ideal result. She thanked Mayor Waters, City Manager Gretchen DiFante, City Clerk/Treasurer Tom Seale, and city staff for their prompt response time and overall helpfulness. She presented the city council with the audit report and said there were no outstanding issues. She noted the city has a healthy income and balance sheet and sees no issues with the city maintaining their AAA bond rating.

She stated the audit staff encountered no difficulties and was treated with respect. She further stated the "Yellow Book" audit conformed to all uniform guidelines regarding accounting principles.

Council President Hayes noted certain aspects of city's investment policy needed updating. Mrs. Gray agreed.

City Manager DiFante said she had questioned Mrs. Gray and her staff about the processes of the audit. She stated the management letter has recommended moving to an accrual accounting basis. Mrs. DiFante suggested members of the city council schedule meetings to discuss different aspects of the audit. This would afford the city council an opportunity to ask questions and get answers as to why we do things a certain way, she said. Councilmember Scott asked Mrs. DiFante what her primary concern was about converting to an accrual basis from cash. She said her concern is the number of journey entries required each year. Council President Hayes suggested the city council email Mrs. DiFante and setup the meetings.

Councilmember Scott asked for feedback from Mayor Waters' and City Manager DiFante's meeting with Art Clarkson of the Birmingham Bulls. Mrs. DiFante stated concessions is the biggest opportunity the city has with the Bulls. She said the city needs to look at the total concessions operations at the Civic Complex. She said we need a professional concessions management in order to maximize our opportunities. Council President Hayes noted the city looked at external concessions providers prior to the start of last season. She said the ticketing is another area of concern for the city. Councilmember Scott said the parking charge, concession pricing and wait time were major concerns he was made aware of. Scott noted the internal challenges we face to make the events more fan friendly. Mayor Waters noted our issues are parking, ticketing and concessions. He further stated, "We need to be consistent."

Adjournment

A motion to adjourn the work session was made by Councilmember Scott and seconded by Councilmember Mercer. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 7:00 p.m.

Respectfully submitted this 18th day of June 2018,

Tom Seale, MMC, City Clerk/Treasurer

Rick Hayes, Council President

[SEAL]

CITY OF PELHAM
CITY SEAL
ALABAMA