

CITY OF PELHAM – WORK SESSION
Pelham City Hall – Conference Room
June 4, 2018 – 6:00 p.m.

MINUTES

Proper notice of the regularly scheduled Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met June 4, 2018 at 6:00 p.m. The regular work session was held in the Council Conference Room in Pelham City Hall and was open to the public.

Call to Order

The work session was called to order by Council President Hayes at 6:04 p.m.

Record of Attendance

The following elected officials were present:

Council President Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Mayor Gary Waters

Not Present: Councilmember Mildred Lanier

Media Present: None

Others Present: City Manager, city department heads, city employees and members of the public

Approval of Minutes

A motion was made by Councilmember Scott to approve the May 22, 2018 Regular Council Work Session Minutes. The motion was seconded by Councilmember Mercer and passed unanimously by voice vote of those members present.

Mayor Waters' Comments - None

City Manager's Comments

- City Manager Gretchen DiFante stated city business licenses, taxes and other revenues have all seen an increase in comparison to last year.
- The new Pelham Public Library has been open for two weeks and has already seen a drastic increase in numbers. She said the Library has issued three times as many library cards as they normally do during this time of year.
- She mentioned there are several job openings within the classified employee positions.

- A new biometric time clock trial is underway at the Garage, Civic Complex, Water, Sewer, Landscape, Maintenance, and Street Departments.
- The city is currently undertaking an internal audit of the Street Department brush truck procedures and operations. She said there are various types of debris the city has picked up for years which are not within the current guidelines. She shared pictures with the councilmembers. Over the coming months she hopes to update and improve the city's procedures.
- An auction containing Street Department equipment, no longer needed by the city, ended last week earning a total of \$12,510.
- City Manager DiFante stated planning for the upcoming budget cycle had already started. She said a budget meeting with the city council held prior to the department heads' meeting would be advantageous in the planning process. She stated she wanted the council to be involved from an early stage in order to gain a general sense of direction for Fiscal Year 2019. It was decided a special work session would be held on Tuesday, June 26, from 5:30 p.m. to 8:30 p.m.

Review of Council Agenda

Council President Hayes reviewed the June 4, 2018 city council agenda.

F. Public Hearing – None

H. Proclamations - None

J. Requests to Address the Council

1. Stephen Bryant, candidate for Alabama State House of Representatives, District 73

K. Old Business / Resolutions / Ordinances / Orders and Other Business – None

L. New Business / Resolutions / Ordinances / Orders and Other Business

1. **Resolution 2018-06-04-01** for consideration to approve a request by AT&T for modifications to an existing telecommunications facility located at 5050 Beabout Drive

David Aymett with the Center for Municipal Solutions (CMS), the city's telecommunications consultant, stated AT&T's application was for an upgrade to this site. He explained this site currently has a 146-foot monopole with 12 antennas. After service is completed, the antenna count will be reduced to 9. There will be no visual changes to the tower site. Mr. Aymett further stated the upgrade to the existing tower is for a change in technology. He said CMS recommends approval of the application.

2. **Resolution 2018-06-04-02** for consideration to approve a request by Sprint for modifications to an existing telecommunications facility located at 7050 Highway 11

David Aymett with the Center for Municipal Solutions (CMS), the city's telecommunications consultant, stated Sprint's application was for an upgrade to this site. He explained this site currently

has a 180-foot monopole with three antennas. Sprint is replacing and upgrading all three antennas. Sprint plans to improve gap coverage, capacity, upgrade carrier equipment and modification of the support structure. There will be no visual changes to the tower site. Mr. Aymett further stated the upgrade to the existing tower is for a change in technology. He said CMS recommends approval of the application.

3. **Resolution 2018-06-04-03** for consideration to approve a request by Sprint for modifications to an existing telecommunications facility located at 198 Parkview Drive

David Aymett with the Center for Municipal Solutions (CMS), the city's telecommunications consultant, stated Sprint's application was for an upgrade to this site. He explained this site currently has a 150-foot monopole with 3 antennas. Sprint is adding three antennas to bring the tower to a total of 6. Sprint plans to improve gap coverage, capacity, upgrade carrier equipment and modification of the support structure. There will be no visual changes to the tower site. Mr. Aymett further stated the upgrade to the existing tower is for a change in technology. He said CMS recommends approval of the application.

4. **Resolution 2018-06-04-04** for consideration to appoint Tom Hall to an unexpired term on the Pelham Beautification Board

Council President Hayes stated he contacted several people about Mr. Hall and heard only positive feedback. He feels as though he will make a great addition to the Pelham Beautification Board.

5. **Ordinance No. 490** for consideration to declare that certain described real property of the City of Pelham, Alabama, is no longer needed for public or municipal purposes and to further consider approving the sale of the former Pelham Public Library building to the Pelham Board of Education. **FIRST READING**

(End of June 4, 2018 Agenda Review)

Old Business

1. Discuss the alternatives for the former library building

Council President Hayes recalled the discussion from the previous work session stating the plan is to move forward with the sale of the library to the Pelham Board of Education, if so desired by the city council. City Manager DiFante stated she is eager to move forward with whatever decision the city council makes. She also noted the staff is working well together and will embrace the council's decision. Councilmember McMillan thanked Superintendent Dr. Scott Coefield for his evaluation of the potential scenarios for the Pelham Board of Education. Councilmember Scott and Councilmember Mercer made no additional comments but expressed they were both ready to move forward with the process. There was a consensus to move forward with the first reading of the related ordinance during tonight's council meeting.

New Business - None

Councilmember Scott said he was pleased to see the new lower price of \$5 per carload for the fireworks display, "Fire on the Water," at Oak Mountain State Park. He commended Mayor Waters for his effort in working with the State Park to reduce the price.

City Manager DiFante discussed her thoughts on reorganizing the code enforcement operations of the city to include building inspections. Police Chief Larry Palmer explained the job and responsibilities of the code enforcement officer. Councilmember Mercer stated there have been great strides made over the past few years to improve the look of the city.

Adjournment

A motion to adjourn the work session was made by Councilmember Scott and seconded by Councilmember McMillan. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 6:50 p.m.

Respectfully submitted this 4th day of June 2018,



Tom Seale, MMC, City Clerk/Treasurer



Rick Hayes, Council President

