

CITY OF PELHAM – WORK SESSION

Pelham City Hall – Conference Room

July 10, 2017 – 6:00 p.m.

MINUTES

Proper notice of the regularly scheduled Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met July 10, 2017 at 6:00 p.m. The regular work session was held in the Conference Room in Pelham City Hall and was open to the public.

Call to Order

The work session was called to order by Council President Hayes at 6:04 p.m.

Record of Attendance

The following elected officials were present:

Council President Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Councilmember Mildred Lanier
Mayor Gary Waters

Media Present: Briana Harris, Pelham/Shelby County Reporter

Others Present: City department heads, city employees, and members of the public

Approval of Minutes

A motion was made by Councilmember Lanier to approve the June 19, 2017 regular council work session minutes and the June 20, 2017 and June 21, 2017 special called council work session minutes. The motion was seconded by Councilmember McMillan and passed unanimously by voice vote of those members present.

Mayor Waters' Comments

The Mayor called on HR Director Ty Story to report on the Alabama Legislature's approval of a lump sum payment for retirees. Mr. Story shared two options for granting the payment should the city council choose to participate. He recommended the one-time payment option which would cost the city approximately \$67,000.00 rather than the monthly payment option which would cost substantially more.

Review of Council Agenda

President Hayes reviewed the July 10, 2017 city council agenda, stating that there was one request to address the council.

K. New Business

1. **Resolution 2017-07-10-01** to confirm the establishment of the position of city manager and authorizing the hiring of a city manager pursuant to Section 11-43-20 ET SEQ., CODE OF ALABAMA (1975)

Council President Hayes said that this resolution and the next one on the agenda go together. He recommended that the council select Gretchen DiFante as the first city manager for Pelham. Each council member individually commented and voiced approval for Ms. DiFante's selection.

2. **Resolution 2017-07-10-02** for consideration to authorize the mayor to execute a city manager employment agreement

President Hayes stated that the city attorney had reviewed the agreement and made a few changes. The term of employment will run through the end of this current council term. The annual salary of \$136,000.00 is a contracted amount and will not have assigned pay steps like the city's classification pay plans.

3. **Resolution 2017-07-10-03** for consideration to authorize an application for an Alabama Bicentennial Commission Foundation Grant to be applied toward the replacement of the Historical Marker located near Pelham City Hall

Intern Jonathan Seale shared his research findings and his progress on the grant application for funding to replace the marker. The council thanked him for working on this bicentennial project.

4. **Resolution 2017-07-10-04** for consideration to authorize the mayor to enter into an agreement with Shelby County related to the construction of an outdoor volleyball, outdoor basketball, and trailhead facility to be located in the City of Pelham

Shelby County Manager Alex Dudchock addressed the mayor and council about this project saying he was excited to partner with Pelham to build a new outdoor facility. The county has been reinvesting lodging tax dollars to upgrade existing facilities and to build new ones. He was especially pleased with the location of the new facility because of the close proximity to numerous lodging options on or near Cahaba Valley Road. The facility will also be near the trailhead for the trails and greenway project that will eventually connect Pelham City Park, the new Pelham Recreation Center, the new Pelham Public Library and the new Pelham Park Middle School with Oak Mountain State Park.

Pelham Parks and Recreation Director Billy Crandall distributed copies of the design layout and said the new outdoor pavilion, volleyball courts and basketball courts will be lighted with LED lighting and there will be outdoor showers to wash off sand. There will also be restroom facilities on one end of the pavilion and lighted parking as part of the overall plan.

5. **Resolution 2017-07-10-05** for consideration to accept the dedication of certain public streets and rights-of-way in the City of Pelham

City Engineer Jesse Jowers reported that other than a few fire hydrant height adjustments that were made, there were no issues with either of the subdivision street dedications.

6. **Resolution 2017-07-10-06** for consideration to accept the lowest qualified bid for protective clothing for the Pelham Fire Department

Fire Chief Tim Honeycutt recommended awarding the bid to Sunbelt Fire, Inc. He explained that there were two companies with the exact same low bid. He recommended Sunbelt Fire because approximately 60% of the fire department's current protective clothing is from Sunbelt and this would maintain consistency in equipment.

7. **Resolution 2017-07-10-07** for consideration to authorize the Pelham Fire Department to renew Mutual Aid Agreements with Surrounding Fire Departments

Chief Honeycutt stated the mutual aid agreements had to be renewed periodically and recommended the council grant authorization for him to move forward.

8. **Resolution 2017-07-10-08** for consideration to declare certain items, which are no longer needed for public or municipal purposes, as surplus personal property and to authorize the disposal of the same

Police Chief Larry Palmer told the council that this was a military surplus truck that the city acquired at no cost, and that they are usually returned to the military when no longer needed. This truck, however, is no longer operational and not worth repairing and the military has released it to the city for disposal.

9. **Resolution 2017-07-10-09** for consideration to approve a business license for Hoffman Auto

President Hayes stated that this resolution and the following resolution were related to the new ordinance that replaced the previous Business License Moratorium resolutions and that the Pelham Commercial Development Authority (CDA) had reviewed the applications. He called on Mr. Lenny Glynn to update the council on the CDA's recommendation.

Mr. Glynn reported that the CDA met, reviewed the applications and held public hearings for both Hoffman Auto and Legacy Motors. He said that neither business received any opposition at the hearings and that the CDA found that granting these business licenses are in the best interest of the city. The CDA voted unanimously to recommend approval of the applications.

Building Official Bob Miller said the owner of Legacy Motors has agreed to bring the building up to code at his new location. There are no upgrades needed for Hoffman Auto.

10. **Resolution 2017-07-10-10** for consideration to approve a business license for Legacy Motors

See above comments.

11. **Resolution 2017-07-10-11** for consideration to approve an agreement with Taylor & Miree Construction Company, Inc. for demolition services at the Pelham Civic Complex & Ice Arena

President Hayes stated that the demolition part of the overall contract has been broken out into a separate agreement in order to expedite the start of the demolition process. Goodwyn, Mills and Cawood will send a contract to replace the draft contract we have now.

12. Resolution 2017-07-10-12 for consideration to approve civil engineering services with Goodwyn, Mills & Cawood related to the Pelham Civic Complex Main Arena Renovation Project

President Hayes stated this was for civil engineering work needed on the outside of the Pelham Civic Complex & Ice Arena.

(End of July 10, 2017 Agenda Review)

Old Business

1. Discuss proposed City Hall funding for renovations to improve customer service

Paula Holly distributed an updated spreadsheet to show price quotes for the various areas in the proposed renovation project for city hall.

President Hayes said the current conference room, the mayor's old office and the city clerk's office are a top priority and need to be completed as soon as possible. He asked Bob Miller and Mrs. Holly to total the pricing for the upstairs and downstairs plans and also to get a timeline of completion and send it to him by Friday for distribution to the council and consideration during the proposed July 17th special called council meeting. He also asked if they could meet Monday night at the special called meeting to discuss the project.

2. Update on the Pelham Civic Complex & Ice Arena's Main Arena renovations

President Hayes reported that the construction will follow the demolition and that timing is critical. Councilman Scott suggested that the proposed special called council meeting on Monday, July 17th be held at the Pelham Civic Complex & Ice Arena and everyone was agreeable to this suggestion. President Hayes said he would confirm the day and time of 6:30 p.m. and send it out to everyone.

New Business

1. Pelham Beautification Board presentation of suggested projects and budgetary needs

Beautification Board Member Bill Daniel presented the city council with a proposal to upgrade the Pelham City Welcome Signs at entry points to the city along major roads. The current signs are approximately twenty-five (25) years old and are no longer in good condition. The council was presented with drawings of city welcome sign options along with cost estimates. Beautification Board Member Neville Peacock pointed out that the drawings showed the city seal on all the samples, but they may want to consider using the Pelham script logo instead because it would be more visible and readable for drivers passing on the roadways.

Councilmember Scott recommended adding additional signs on County Road 52 and Shelby County Highway 11.

The council agreed that new signs are needed to project the image we want for the city. President Hayes asked for these to be considered during the budget process. Paula Holly said the beautification board projects are a part of her budget and she, with Bob Miller's assistance, will look at some options and adjust her budget to include the new signs.

CDA Chairman Lenny Glynn said he would like for the Commercial Development Authority to be involved and the council agreed.

President Hayes thanked the beautification board for their work and asked them to also brainstorm about options to beautify the Pelham exits along I-65.

2. Discuss the expiration of the CDA Line of Credit

CDA Chairman Lenny Glynn told the council that the CDA wants to extend the Line of Credit. President Hayes suggested the discussion of some options before this is taken up during the proposed July 17th special called meeting.

Announcements

1. The Pelham City Council July meetings and work sessions were rescheduled related to July 4th holiday events. The next regularly scheduled council meeting will be July 24th.
2. South City Theatre will present "The Music Man" at the Pelham High School Auditorium Thursday and Friday, July 13th and 14th at 7:30 p.m., Saturday, July 15th at 2:00 p.m. and 7:30 p.m., and Sunday, July 16th at 2:00 p.m. Tickets are \$20 general admission, \$15 for students and seniors, and \$10 for PHS students and faculty with school ID.
3. The City of Pelham will host the quarterly Business Council Luncheon Meeting on July 18th at the Pelham Civic Complex & Ice Arena from 11:00 A.M until 1:00 P.M.

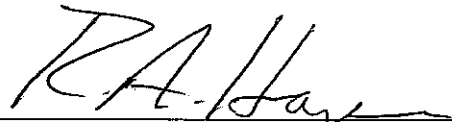
Adjournment

A motion to adjourn the work session was made by Councilmember Scott and seconded by Councilmember Mercer. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 7:21 p.m.

Respectfully submitted this 10th day of July 2017,



Marsha Yates, MMC, City Clerk



Rick Hayes, Council President

