

CITY OF PELHAM – WORK SESSION

**Pelham City Hall – Conference Room
May 15, 2017 – 6:00 p.m.**

MINUTES

Proper notice of the regularly scheduled Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met May 15, 2017 at 6:00 p.m. The regular work session was held in the Conference Room in Pelham City Hall and was open to the public.

Call to Order

The work session was called to order by Council President Hayes at 6:00 p.m.

Record of Attendance

The following elected officials were present:

Council President Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Councilmember Mildred Lanier
Mayor Gary Waters

Media Present: Briana Harris, Pelham/Shelby County Reporter; local TV reporters/cameramen

Others present: City department heads, city employees and members of the public

Approval of Minutes

A motion was made by Councilmember Lanier to approve the May 1, 2017 regular council work session minutes. The motion was seconded by Councilmember Mercer and passed unanimously by voice vote of those members present.

Mayor Waters' Comments

1. Pleased to appoint Tim Honeycutt to the position of Pelham Fire Chief
2. Thanked the employees for the good job with the "Hometown Focus" on ABC 33/40, especially Paula Holly and Erik Hudson

Mayor Waters called on Paula Holly to share some additional information.

1. The Palooza "Just Show Up Show" will require a free ticket for admittance this year.
2. A professional photographer will take "head shot" photos of all city officials for the new website on June 5th at 5:00.

Review of Council Agenda

Council President Hayes reviewed the May 15, 2017 city council agenda, pointing out that there was a request to address the council.

J. Old Business

1. **Ordinance 135-213** for consideration to rezone property located at Highway 33 – West of Interstate 65 from B-1 Neighborhood Business District to R-G Residential Garden Home District and A-1 Agricultural District to R-G Residential Garden Home District and R-1 Residential Single Family District. Applicant: Randall Goggans

President Hayes distributed a revised redlined ordinance that had been emailed to the mayor and council members and discussed the updates, as well as the reasons for the additional items being included. The ordinance was made conditional upon the applicant fulfilling all the applicant's related commitments that are now listed in the ordinance. These commitments had been verbally agreed upon, but the city attorneys thought it best to have them in writing as a part of the ordinance. The changes required another first reading of the ordinance. Because the changes were not substantial, President Hayes suggested the council could suspend the rule and vote on the ordinance tonight if they so choose.

K. New Business

1. **Resolution 2017-05-15-01** for consideration to approve the mayor's appointment of a Fire Chief for the City of Pelham

Soon to be appointed Fire Chief Tim Honeycutt thanked the mayor for having confidence in his ability to lead the fire department and shared his goals for the department with the council.

2. **Resolution 2017-05-15-02** for consideration to declare certain items of personal property surplus located at 320 Bearden Road, Pelham, Alabama which are no longer needed for public or municipal purposes

Tom Seale reported there were two weeks remaining in the auction to sell the metal building on the property recently purchased by the city. The current bid stands at \$350.00.

3. **Resolution 2017-05-15-03** for consideration to approve a special use permit for modifications by AT&T to the wireless tower located at 2000 Bearden Road

David Aymett, CMS Representative, summarized the requested upgrades for the tower stating CMS had reviewed the modifications and recommended council approval of the permit.

4. **Resolution 2017-05-15-04** for consideration to accept the annual Municipal Water Pollution Prevention (MWPP) Program Report from Municipal Consultants

Chris Cousins, Municipal Consultants Representative, told the council that the Pelham sewer system did not require any action to be taken. He and Eddy Jowers said they recommended council approval of the MWPP annual report.

5. **Resolution 2017-05-15-05** for consideration to accept the bid for water meters from Central Pipe Supply, Inc. for the base bid amount of \$90,937.50

Eddy Jowers reviewed the bid results for the council and explained that the low bidder did not meet the bid specifications so the second lowest bid was recommended. This will be the first phase in the rollout of the new radio read meter reading system. The long-term goal is have 100% radio read water meters. Mr. Jowers confirmed that the plan is to install the base system and then to start replacing meters that are in the most dangerous locations for the meter reader personnel to service and read.

6. **Resolution 2017-05-15-06** for consideration to authorize the mayor and court clerk to enter into agreements with Pioneer Technology Group, LLC related to software for Pelham Municipal Court

Court Clerk Jennifer Bridwell updated the council on the project to replace the current case management software in the municipal court with the new Pioneer Court Software.

7. **Resolution 2017-05-15-07** for consideration to authorize the mayor to enter into an agreement with Pyro Shows of Alabama, Inc. for a July 3, 2017 fireworks display

Mayor Waters reported that he met with Oak Mountain State Park leaders last week to discuss this year's fireworks event. Admission will be \$1.00 per person. There will be a \$15.00 maximum for buses or other large transports carrying more than fifteen people.

8. **Ordinance 135-214 (First Reading)** for consideration to amend the zoning ordinance to allow new business licenses for certain businesses with distance separation requirements and the approval of the city council

The council discussed the changes being proposed through the ordinance and whether or not the changes would address what they were trying to accomplish. The ordinance is a "living" document and once it is in place, results will be more apparent and changes can be made when necessary. Members liked including the CDA in the review process since it will give more residents input into the decision process.

(End of May 15, 2017 Agenda Review)

Old Business

1. Discuss the City Manager candidates and interview process again

Three candidates are scheduled to meet individually with the council tomorrow night for interviews. A fourth candidate is scheduled to meet the following Tuesday night, May 23rd at 5:00. Council members shared questions they would like to ask during the interview process.

HR Director Ty Story shared his concerns about maintaining the anonymity of the candidates in order to protect their current jobs.

2. Review proposed City Hall renovations to improve customer service

Floor plan diagrams were distributed and discussed. The plans were not finalized during the meeting.

3. Evaluate changes in the council meeting schedule for the month of July

The council agreed to change the July meetings to the 10th and 24th due to the July 3rd conflict with the city's fireworks event and the July 4th holiday. July has five Mondays so this schedule worked well.

4. Revisit the renaming of Belle Vista Road

President Hayes asked the council members to give this some additional thought to a new name for Belle Vista Road so that options can be discussed during the June 5th council meeting.

New Business - None

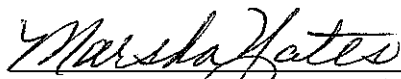
Announcements

1. The city council will hold a special called work session on Tuesday, May 16th at 6:30 p.m. related to city manager interviews and/or other council business.
2. The annual Pelham Palooza will be held this Saturday, May 20th, at the Pelham Civic Complex and Ice Arena from 9:00 a.m. until 5:00 p.m.
3. The 2017 "Just Show Up Show" at the Oak Mountain Amphitheater showcasing headliner Lukas Graham will be this Saturday, May 20th. Doors open at 6:00 p.m. with the concert beginning 7:00 p.m.
4. The city council will hold a special called council meeting on Tuesday, May 23rd at 5:45 p.m. to consider Ordinance #135-214 and/or other council business.
5. The 2017 Pelham High School graduation will be Thursday, May 25, 2017 at 7:00 p.m. at the Pelham Civic Complex and Ice Arena
6. Pelham City Offices will be closed Monday, May 29th in observance of Memorial Day

Adjournment

A motion to adjourn the work session was made by Councilmember Mercer and seconded by Councilmember Scott. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 6:57 p.m.

Respectfully submitted this 15th day of May, 2017,


Marsha Yates, MMC, City Clerk


Rick Hayes, Council President

