

CITY OF PELHAM – WORK SESSION

**Pelham City Hall – Conference Room
March 6, 2017 – 6:00 p.m.**

MINUTES

Proper notice of the regularly scheduled Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted throughout the scheduled meeting.

Members of the Pelham City Council met March 6, 2017 at 6:00 p.m. The regular work session was held in the Conference Room in Pelham City Hall and was open to the public.

Call to Order

The work session was called to order by Council President Hayes at 6:00 p.m.

Appointment of Acting City Clerk

A motion to appoint Finance Director Tom Seale as acting city clerk in the absence of City Clerk Marsha Yates was made by Councilmember McMillan and seconded by Councilmember Scott. The motion passed unanimously by a voice vote of those members present.

Record of Attendance

The following elected officials were present:

Councilmember Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Councilmember Mildred Lanier
Mayor Gary Waters

Media Present: Briana Harris, Shelby County Reporter

Others present: City department heads, city employees and members of the public

Approval of Minutes

A motion was made by Councilmember Scott to approve the February 20, 2017 regular council work session minutes. The motion was seconded by Councilmember Maurice Mercer and passed unanimously by voice vote of those members present.

Mayor Waters' Comments

Mayor Waters elected to hold his comments until council meeting.

Review of Council Agenda

Council President Hayes reviewed the March 6, 2017 council agenda.

G. Public Hearing

1. The Pelham City Council will hold a public hearing to discuss and hear comments related to the Phase 2 findings and recommendations of the Pelham Park Middle School and City Center Traffic Study

H. Mayor Waters' Comments

I. Proclamation

1. Proclaiming the month of March 2017 as Developmental Disabilities Awareness Month

J. Old Business - None

K. New Business

1. **Resolution 2017-03-06-01** for consideration to accept the lowest bid from Loader Services and Equipment, Inc. for a T595 T4 Bobcat Compact Track Loader

Public Works Director Eddy Jowers said the bid met the specifications as advertised and came in under budget. Mr. Jowers stated he had no concerns and recommended the council award the bid to Loader Services and Equipment, Inc.

2. **Resolution 2017-03-06-02** for consideration to accept the lowest bid from Emergency Lighting by Haynes for emergency lighting and equipment for six (6) new police vehicles

Police Chief Larry Palmer said two bids were received. He stated the bid met all the specifications as advertised and came in under budget. Chief Palmer recommended the city council award the bid to Emergency Lighting by Haynes. Councilmember McMillan questioned Chief Palmer regarding the line item amount of \$138,964 in the Police's FY2017 budget. Chief Palmer explained the \$138,964 included, in addition to the emergency lighting, funds for new cameras, computers and wireless connections on the new police vehicles.

3. **Resolution 2017-03-06-03** for consideration to approve the temporary reopening of a connector public street or roadway between Village Place (Old Montevallo-Ashville Road) and Court Way

President Hayes explained to the city council information received today from City Attorney Butch Ellis and Mike Atchison, Shelby County Abstract and Title Company. Mr. Atchison located old non-indexed record books in the basement on the Courthouse containing 60+ pages of condemnation records from 1932/1933 related to Old Ashville Road. They found no record or evidence of the Old Ashville Road right-of-way being vacated or abandoned by the City of Pelham or Shelby County. Mr. Ellis further stated the Old Ashville Road right-of-way is at least 50 feet wide. Councilmember Mercer suggested adding a closing date as a part of the resolution. Discussion followed as to how long the road would remain open. It was suggested to listen to the feedback from tonight's scheduled public hearing before making a decision on a closure date. Road design and timelines were discussed with Keith Strickland

from the engineering firm of Goodwyn, Mills and Cawood. Councilmember Lanier suggested a 24 month timeline to be included in the resolution as the council continues to look at all options.

(End of March 6, 2017 Agenda Review)

Old Business

1. Review of the proposed Water Resources Conservation Plan

Chris Cousins with Municipal Consultants, Inc. discussed the Water Resources Conservation Plan. He stated all municipal water systems are required to have a drought plan in place. As a part of Pelham's conservation plan, water rationing is established using a baseline history of the customer's account. Penalties were discussed for those customers exceeding their water allocation. Mr. Cousins emphasized Pelham has a very good water supply system. He further stated there is a lot of flexibility in Pelham's Water Resources Conservation Plan. President Hayes asked the acting city clerk to have a resolution prepared for consideration to approve the plan for the March 20, 2017 city council agenda.

New Business

1. Budget/Financials Review – Tom Seale

At the request of the city council Finance Director Tom Seale presented a review of the first five months of the FY2017 fiscal year. Revenues are up \$1,520,850 (7.22%) over the same period last year. Expenses are up \$2,302,227 (14.89%) which can be attributed to construction projects at the Pelham Civic Complex and Ice Arena, the new library and recreation center and additional debt payments associated with the refinancing of the Series 2006-A and 2006-B warrants. The city's cash position as of the end of February 2017 increased \$2,524,312 (6.88%) compared to the end of February 2016 while outstanding debt decreased \$5,501,711 (6.88%) over the same period.

2. City Manager Position

Human Resources Director Ty Story updated the city council on the efforts to fill the city manager position. Mr. Story stated approximately 60 applications had been received with varying degrees of education and experience. He listed several governmental professional organizations and employment search websites contacted to assist in the search for qualified candidates to fill the position.

3. Pelham Civic Complex and Ice Arena Renovations

Councilmember McMillan asked the city council to consider several items as the city moves forward on renovations to the Pelham Civic Complex and Ice Arena. Those areas of concern include concessions, bathrooms and ticket booths. President Hayes agreed and stated meetings had already taken place to begin addressing the items mentioned by Councilmember McMillan. President Hayes suggested that the city consider selling naming rights for the Main Arena of the Pelham Civic Complex and Ice Arena. He mentioned that he and Mayor Waters had discussed this and agreed that this could be a good idea, but that the best timing would need to be determined.

Announcements

1. Tickets are on sale for the annual Taste of Pelham, which is scheduled for tomorrow night (March 7th) from 6:00 p.m. to 8:00 p.m. Tickets are \$25 in advance or \$30 at the door and

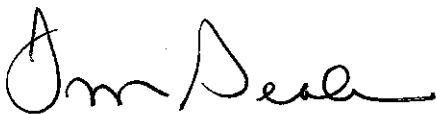
may be purchased at the Pelham Public Library, Iberia Bank or online through EventBright.com.

2. The mayor and city council will host a town hall meeting on Monday, March 13th at 7:00 p.m. at the Pelham Civic Complex and Ice Arena to discuss a city newsletter and the city's social media content, notifications and management and other topics of interest to Pelham residents.
3. Ballantrae Golf Club will host their monthly Family Night Dinner on Tuesday, March 21st from 6:00 until 8:00 p.m. Reservations are required by noon on Saturday, March 18th.
4. The Pelham City Council is accepting letters of interest from those who would like to be appointed to the Commercial Development Authority. These letters and related resumes will be accepted through 5:00 p.m. on March 17th. Please submit all letters and resumes to Pelham's city clerk.
5. The Pelham Civic Complex and Ice Arena will host "Kraft Hockeyville 2017" on March 31st at 7:00 p.m. There will be a free youth hockey game, a raffle for prizes and intermission entertainment. This is all part of a special event to "Pack the PCC" as the City of Pelham competes for the Kraft Hockeyville prize of \$150,000 in arena upgrades and a NHL preseason hockey game! Come out and be a part of the excitement and help Pelham win the title of "Kraft Hockeyville 2017."

Adjournment

A motion to adjourn the work session was made by Councilmember McMillan and seconded by Councilmember Scott. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 6:55 p.m.

Respectfully submitted this 6th day of March 2017,



Tom Seale, CMC, Acting City Clerk



Rick Hayes, Council President

