

CITY OF PELHAM – WORK SESSION

**Pelham City Hall – Conference Room
December 19, 2016 – 5:30 p.m.**

MINUTES

Proper notice of the regular scheduled Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham City Council met December 19, 2016 at 5:30 p.m. The regular work session was held in the Conference Room in Pelham City Hall and was open to the public.

Call to Order

The work session was called to order by Council President Hayes at 5:34 p.m.

Record of Attendance

The following elected officials were present:

Councilmember Rick Hayes
Councilmember Ron Scott (arrived at 6:02 p.m.)
Councilmember Beth McMillan
Councilmember Maurice Mercer
Councilmember Mildred Lanier
Mayor Gary Waters

Media Present: Briana Harris, Shelby County Reporter

Others present: City department heads, city employees and members of the public

CDA Applicant Interviews

5:30 Amy Bradley
5:45 Tommy Johnson
6:00 Frederick Hamilton

All three applicants individually shared their ideas and areas of experience as they related to the CDA and answered questions from the city council.

The council decided to discuss the qualifications and best fit for the CDA during the January 3rd council work session at which time they will discuss potentially making their appointment to the CDA at the January 17th council meeting.

Approval of Minutes

A motion was made by Councilmember McMillan to approve the December 5, 2016 regular council work session minutes. The motion was seconded by Councilmember Lanier and passed unanimously by voice vote of those members present.

Mayor Waters' Comments

Mayor Waters said he would hold his comments until the council meeting. He invited Luke Camara with Me2graphics to address the council about marketing ideas for the city and alternatives for a city newsletter.

Mr. Camara presented a proposal packet for his services to the council and shared marketing ideas for new logos, branding, and broader ways to get messages out to city residents through Facebook, the city website, newsletters and photography to showcase city facilities such as the Pelham Racquet Club, Pelham Civic Complex & Ice Arena and Ballantrae Golf Club. He shared a 64-page quarterly magazine from the City of Oxford, Alabama to show how a similar magazine could be created for Pelham.

Review of Council Agenda

Council President Hayes reviewed the December 19, 2016 council agenda and noted the request from Chief Palmer for 911 funds that was included on the Consent Agenda. Chief Palmer explained that the requested funds would be used to purchase headsets and communication devices for the dispatch department.

K. New Business

1. **Resolution 2016-12-19-01** for consideration to authorize a lease/purchase agreement with Motorola Solutions for the P25 Digital Trunking Radio System

After discussion between President Hayes, Police Chief Palmer and Motorola representatives, it was suggested that this resolution be tabled for tonight and all council members agreed to table it.

2. **Resolution 2016-12-19-02** for consideration to authorize a lease/purchase agreement with TCF Equipment Finance for Ballantrae Golf equipment

Golf Director Hal Brown said he was pleased with the equipment and the lease, and Tom Seale said he was satisfied with the terms of the lease. President Hayes said that after conferring with Tom Seale, the two resolutions for small leases (Ballantrae and the Racquet Club) had been pulled from the draft agenda because these leases were not the best financial option for the city based on their short terms and relatively high lease costs.

3. **Resolution 2016-12-19-03** for consideration to authorize a lease/purchase agreement with TCF Equipment Finance for Pelham Park and Recreation equipment

Parks Director Billy Crandall stated he intends to buy the equipment at the end of the lease since the equipment is usually in good condition at the end of the lease and will last for additional years.

4. **Resolution 2016-12-19-04** for consideration to approve an ABC license transfer application for Poppa G's Billiards

Councilmember Scott asked the applicant, Will Lovelace, if he would keep the Responsible Vendor Program in place once he receives his ABC license. Mr. Lovelace said he would register for the training in the program to become a certified RVP trainer in order to properly train his employees.

5. **Resolution 2016-12-19-05** for consideration to affirm the Mayor's appointment to the Pelham Planning Commission

Mr. Chad Hester is the mayor's appointment for the planning commission. The council had no concerns about the appointment.

6. **Resolution 2016-12-19-06** for consideration to award the bid for the sports lighting retrofit project for the Pelham Park Complex

Billy Crandall and the electrical engineer, Kenny Gunn, told the council this project will correct some electrical issues and safety concerns with the lighting, as well as provide better lighting for the four larger baseball/softball fields at Pelham Park and reduce the related energy costs. The low bid received and the state bid amounts that will be used will allow the project to be completed for \$65,000.00 under the budgeted amount. Mr. Crandall said that Pelham will be the first city park in the state with LED field lighting.

(End of December 19, 2016 Agenda Review)

Old Business - None

New Business

1. Review opportunity for a lease agreement with the Federal Hockey League (FHL) Alabama Bullz for the use of the Pelham Civic Complex & Ice Arena

Danny Tate and Eric Hudson discussed the potential for an agreement with a hockey team owner who approached the city about establishing a FHL professional hockey team that would be based at the Pelham Civic Complex & Ice Arena. Several points of the proposed agreement would have to be negotiated including the concessions revenue and the schedule for ice time. The University of Alabama and UAB Hockey programs along with the Youth Hockey, Adult Hockey, Skate School and free skate ice schedules would have to be considered when setting the schedule for the FHL.

2. Discuss garbage and recycling services transition

Mayor Waters shared the details of his meeting with Advanced Disposal and discussed the transition of the city's garbage and recycling services with the council. Advanced Disposal is interfacing with Trash Taxi to learn the routes. They would be willing to sign an agreement with the city for recycle service only for January, but they would prefer to start everything new on February 1st. The other option for recycling would be for residents who wished to recycle from now until the new service starts on February 1st to bring their recycle items to one of two dumpsters located in the city. One dumpster, provided by Trash Taxi, is located at the Trash Taxi business location, and the other dumpster, provided by Advanced Disposal, will be located at Fire Station One from December 23rd through January 3rd. The council accepted the mayor's recommendation to request the residents who would like to recycle during December and January to use these dumpsters instead of entering a temporary agreement with Advanced Disposal for recycling services during the month of January.

3. Discuss the renaming of Belle Vista Road

Eddy Jowers confirmed that this was a private road that had never been dedicated to the city. City Attorney Bill Justice was contacted to verify that the city now owns the road effective with the purchase of the Belle Vista property. The council will continue discussion related to naming the road at a future work session.

4. Discuss ways to improve unsightly properties in Industrial Park

Councilmember Scott asked Mayor Waters for an update on any existing overlay district plan or the possibility of getting one for the Industrial Park properties. He asked if there were any measures the city could take to improve the looks of some of the properties, including having the code enforcement officer inspect the properties for any violations to the zoning codes.

Mayor Waters said the city would follow the same steps we take to enforce the codes with residential private properties and consider other alternatives.

President Hayes reminded the council of the need to consider water pipe replacement in Industrial Park as discussed in the previous work session. Tom Seale will try to get the necessary information to complete the requested financial analysis and Mayor Waters said that he would help get this information.

President Hayes asked about the scheduling of a water board meeting in January to discuss water rates for the city. Municipal Consultants has provided data of current water rates by municipalities and other water systems in our area for comparison. President Hayes suggested a public hearing in conjunction with a city council meeting to discuss potential water rate changes before the related water board meeting. It was discussed that Pelham's water rates are lower than all of the comparable rates in this area and that some action will likely need to be taken related to Shelby County's 7% annual water rate increases that Pelham has absorbed over the last two years without any rate adjustment.

5. Discuss renovations to the Council Chamber in Pelham City Hall

Paula Holly presented a packet of information to the council related to remodeling and updating of the Council Chambers. The proposed Phase I for 2017 includes removing the pews and replacing them with chairs, painting the walls, replacing the flooring, installing a smart board, and adding the phrase "In God We Trust" on the walls. The packet showed options and price quotes for the renovations. Mrs. Holly told the council that the furniture delivery would take six weeks from the time of the order and the suggested time to remove the pews would be January 18th because that would allow 2-1/2 weeks before the next council meeting.

Announcements

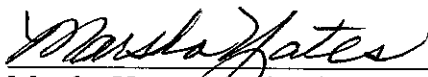
1. Pelham City Offices will be closed Friday, December 23rd and Monday, December 26th for the Christmas Holidays.
2. Pelham City Offices will be closed Monday, January 2nd for the New Year's Day Holiday and Monday, January 16th for the Martin Luther King, Jr. Holiday.
3. The Pelham City Council January 2017 meetings have been rescheduled to Tuesday, January 3rd and Tuesday, January 17th.

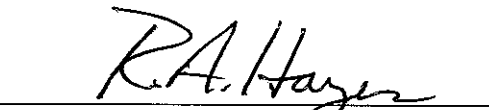
President Hayes reminded the council that it needs to revisit the temporary business license moratorium soon and try to put a permanent solution in place as planned. This will be discussed in a future work session.

Adjournment

A motion to adjourn the work session was made by Councilmember McMillan and seconded by Councilmember Mercer. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 7:20 p.m.

Respectfully submitted this 19th day of December 2016,


Marsha Yates, MMC, City Clerk


Rick Hayes, Council Member

