

CITY OF PELHAM – WORK SESSION

**Pelham City Hall – Conference Room
October 3, 2016 – 6:00 p.m.**

MINUTES

Proper notice of the regular scheduled Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham City Council met October 3, 2016 at 6:00 p.m. The regular work session was held in the Conference Room in Pelham City Hall and was open to the public.

Call to Order

The work session was called to order by Council President Hayes at 6:06 p.m.

Record of Attendance

The following elected officials were present:

Council President Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Councilmember Karyl Rice
Mayor Gary Waters

Media Present: Briana Harris, Shelby County Reporter

Others present: City department heads, city employees and members of the public

Approval of Minutes

A motion was made by Councilmember Scott to approve the September 19, 2016 regular council work session minutes. The motion was seconded by Councilmember McMillan and passed unanimously by voice vote of those members present.

Mayor Waters' Comments

Mayor Waters announced that he had a new granddaughter, Lyla Claire.

Review of Council Agenda

Council President Hayes reviewed the October 3, 2016 council agenda noting there were a proclamation and a request to address the council on the agenda.

J. Old Business

1. **Resolution 2016-09-19-07** for consideration to revoke the business license of R & R Millworks & Granite, LLC for failure to file tax returns and/or the non-payment of applicable sales taxes

Tom Seale updated the council on conversations he had with Mr. Hannah regarding the unpaid sales taxes. Mr. Seale recommended that Mr. Hannah start making payments to the city while waiting on the state audit to be completed. He also recommended for the council to table this resolution indefinitely if Mr. Hannah is agreeable to signing a promissory note to making payments.

K. New Business

1. **Resolution 2016-10-03-01** for consideration to approve the final assessment for the demolition cost of the property located at 1830 Trail Ridge Drive, Pelham, Alabama

Bob Miller and Tom Seale gave a brief report stating that all principles have been contacted by certified mail. If the demolition costs are not paid within thirty (30) days, the next step will be to file a certified copy of the resolution with the Probate Judge's office to file a lien against the property.

2. **Resolution 2016-10-03-02** for consideration to amend the current agreement with Trash Taxi Alabama for garbage and recycling services

The city is requesting to amend the agreement to extend the expiration date to January 31, 2017. Mr. Roberto Rodriguez requested to have his attorney review the amendment. President Hayes asked if everyone was comfortable considering the resolution with the understanding that Trash Taxi was requesting a few more days to review and approve the extension. The mayor and council agreed that the agreement should still be considered during tonight's council meeting.

3. **Resolution 2016-10-03-03** for consideration to appoint David Russell to the Pelham Planning Commission

It was discussed that all of the council members know Mr. Russell. There were no concerns raised about his appointment.

4. **Resolution 2016-10-03-04** for consideration to approve an ABC license application for 160 Special Retail – more than 30 Days for Entertainment 31, LLC, trade name Warehouse 31, located at 3150 Lee Street, Pelham, Alabama

Police Chief Larry Palmer recommended council approval stating the alcohol sales had been handled by an outside vendor in the past, but now the company wants to have the license in the company's name and to oversee the sale of alcohol in-house.

Councilmember Rice asked if the alcohol would be served inside or outside. Chief Palmer answered it would be served in a designated location inside a fence.

(End of October 3, 2016 Agenda Review)

Old Business

1. Discuss the city's garbage and recycle bid

Mr. Seale distributed the information requested by the council at the last meeting showing the results of a poll conducted with other municipalities in regard to garbage and recycle services.

The mayor and council discussed options for preparing the RFP for the city's upcoming garbage and recycle bid. They decided the RFP should have alternate bids to include curbside leaf vacuuming, two heavy trash pickups per year, weekly recycle service and debris and white goods pickup service to be billed at an additional charge when a pickup is requested.

2. Review status of the bid for the repair of the ice rink in the main arena of the Pelham Civic Complex & Ice Arena

Danny Tate updated the council saying the bid was posted today and would be opened next Monday at 2:00 p.m., and he reported the concrete had been demolished and taken up.

3. Discuss real estate purchase proposal related to the city's parcels adjoining Summer Classics

President Hayes said that a list of contract issues from the city attorneys had been sent to 1768 Development, LLC and that we are waiting on feedback. He also stated the Tom Seale had been working on the property valuation calculations discussed in a previous work session.

New Business

1. Review a letter of intent from Swift Straw to purchase city owned property on Lee Street

Swift Straw requested water and sewer to the property. The city requested a Sales Contract to submit to Summer Classics for their review since Summer Classics has a First Right of Refusal for the proposed use of the parcel. Following the appropriate review by Summer Classics, the council will consider the offer and if approved authorize the mayor to sign the contract.

2. Discuss the Verizon small cell draft agreement for installing and leasing a cell at the Pelham Civic Complex & Ice Arena

Andy Rotenstreich, representing Verizon, explained the purpose of the small cell concept, saying this would relieve the capacity strain on towers in the immediate area but it would not increase the area of transmission for the towers. The small cell would not replace the standard tower but would supplement the tower. Verizon is proposing two small cells at the Pelham Civic Complex & Ice Arena, one to the east and one to the west in the parking lot.

CMS Representative David Andrews said the small cell is favorable to the city and that he expects to see many more of the small cells in the future. CMS will oversee the application and installation process, and application and escrow fees will apply.

3. Review dog park, dog shelter and additional athletic fields opportunities

President Hayes said Two by Two Rescue has expressed an interest in building a shelter adjacent to the proposed dog park, managing the city's proposed dog park, and also handling animal control for Pelham. A portion of the land the company is considering is not currently owned by the city, but the owner is interested in working with the city. In addition to the dog parks and shelter, there is a possibility to build additional athletic fields on the adjacent property.

Billy Crandall said it would help the city park to have a designated area for dogs and having additional fields available would be very helpful with scheduling travel ball games and tournaments.

Councilmember Scott said he was in favor of having a large and small dog park and recommended the city involve knowledgeable people who are experienced with dog parks in the planning.

4. Discuss city manager job description

President Hayes discussed the city manager job description again and the need to create the position so that the next council would have the option of hiring a city manager as previously contemplated. He told the council that he would forward the five sample city manager job descriptions that Sam Gaston had provided. The council must decide if this position will be a classified position under the Civil Service Act with benefits or if it will be a contract position with no benefits.

HR Director Janis Parks said all employees with benefits are classified and under the personnel board.

5. Schedule next budget hearing/special work session

The council agreed to call a special meeting for Monday, October 10th at 6:00 p.m. to canvass the runoff election to be followed by a special called work session to discuss the budget.

6. Discuss a business license for a business expansion

Councilmember Scott asked about a business license for Mr. Drew Shields who wants to expand his business. It was decided the warehouse license he was seeking was not restricted by the moratorium, but the warehouse expansion can only be used for storage, and not as a showroom or for sales.

Announcements

1. The Pelham Municipal Runoff Election is tomorrow at the Pelham Civic Complex & Ice Arena. The poll will be opened from 7:00 A.M. until 7:00 P.M. Exercise your right to vote.
2. The American Legion Post 555 will meet on Thursday, October 6th at the Pelham Senior Center at 7:00 P.M.
3. The City of Pelham will host a Bone Marrow Drive at the Pelham Civic Complex & Ice Arena on Thursday, October 13th from 3:00 - 7:00 P.M. in support of Judy McCoy, wife of Rick McCoy, manager of the Pelham McAllister's. Bone marrow typing consists of an oral swab and participants must be between the ages of 18 and 44.
4. The Pelham Public Library will host a Shred-It USA event on Saturday, October 15th in the parking lot in front of City Hall from 9:00 A.M. until 12 Noon. There is a six box limit per individual, and no CDs or DVDs will be accepted.
5. The City of Pelham will host the quarterly business council on Tuesday, October 18th at the Pelham Civic Complex & Ice Arena at 11:00 A.M.
6. The City of Pelham will host a Town Hall meeting at Pelham High School on Monday, October 24th at 7:00. Congressman Gary Palmer will be the guest speaker.

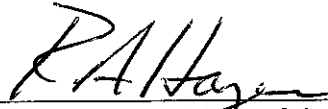
Adjournment

A motion to adjourn the work session was made by Councilmember Scott and seconded by Councilmember McMillan. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 7:31 p.m.

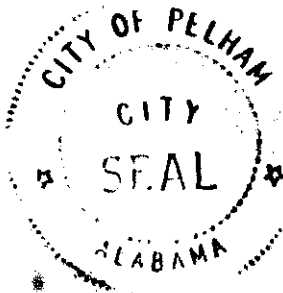
Respectfully submitted this 3rd day of October 2016,



Marsha Yates, MMC, City Clerk



Rick Hayes, President of the Council



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