

CITY OF PELHAM – WORK SESSION

**Pelham City Hall – Conference Room
March 21 2016 – 6:00 p.m.**

MINUTES

Proper notice of the regular scheduled Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham City Council met March 21, 2016 at 6:00 p.m. The regular work session was held in the Conference Room in Pelham City Hall and was open to the public.

Record of Attendance

The following elected officials were present:

Council President Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Councilmember Karyl Rice
Mayor Gary Waters

Media Present: None

Others present: city department heads, city employees and members of the public

Call to Order

The work session was called to order by Council President Hayes at 6:04 p.m.

Approval of Minutes

A motion was made by Councilmember Scott to approve the March 7, 2016 regular council work session minutes. The motion was seconded by Councilmember McMillan and passed unanimously by voice vote of those members present.

Mayor Waters' Comments - None

Review of Council Agenda

Council President Hayes reviewed the March 21, 2016 council agenda.

J. New Business

1. **Resolution 2016-03-21-01** for consideration to approve a Weapons Allowance for eligible sworn officers in the Pelham Police Department

Chief Larry Palmer explained that this allowance would be for all sworn officers and said that he thought it would encourage officers to upgrade their weapons. He explained that many police

departments provide weapons for their officers, but that Pelham does not. He thanked the council for considering the weapons benefit for the Pelham police officers.

2. **Resolution 2016-03-21-02** for consideration to award the Bearden Road Sidewalk Project Utility Relocation bid to Apel Machine and Supply Company, Inc.

Mr. Chris Cousins, Municipal Consultants, discussed the bid saying it had been reviewed by the Alabama Department of Transportation (ALDOT) and that the bid was within the budget. He added that 94.22% of the costs for the utility relocation are eligible for reimbursement by the State of Alabama (not including the related 20% matching required from Pelham), and the request must be submitted to ALDOT within six (6) months following completion and final acceptance of the work. However, 5.78% of these costs will not be reimbursable because of the related upgrades to the water lines.

President Hayes asked Mr. Eddy Jowers to request an estimate on timing for the related reimbursement. He also asked Mr. Jesse Jowers to confirm and report back to the council concerning that the reimbursement requests for the previous engineering work don't have to be submitted earlier than six (6) months following the completion and final acceptance of the construction.

3. **Resolution 2016-03-21-03** for consideration to award the 2016 Resurfacing Project bid to Wiregrass Construction Company

President Hayes asked Mr. Eddy Jowers to clarify for everyone how the list of streets to be resurfaced was determined. Mr. Eddy Jowers explained that Mark Keith and three supervisors in the public works department evaluated all the streets in the city and prioritized the resurfacing needs. The lists were compared and a determination made. The amount of time since the last resurfacing of a street was not considered in the evaluations. However, the attempt was made to repair and resurface multiple streets in the same area as a way to cut the overall cost.

Councilmember Scott asked if public works had other resurfacing projects planned for this year. Mr. Jowers replied they did not, but they may work on drainage projects in the city.

Councilmember Scott requested that public works check an area on Stoneykirk Drive where water appears to be seeping from the asphalt in the middle of the road.

4. **Resolution 2016-03-21-04** for consideration to award the Protective Clothing bid for the Pelham Fire Department to Sunbelt Fire, Inc.

Fire Chief Danny Ray addressed the bid being awarded to the third lowest bidder, explaining that the two lower bids did not meet the bid specifications.

5. **Resolution 2016-03-21-05** for consideration to award the Ice Rink Dehumidification System bid to Energy In-Hybrid Solutions, Inc.

Mr. Mike McGaughy, Pelham Civic Center & Ice Arena, and Mr. Mike Reddington, MJR Senter PC Consulting Engineer, discussed the bid and answered questions. The lowest bid was an alternate bid submitted by one of the two bidders, and it did not meet the specifications. Of the two responsive bids received, the lowest one met all the specifications and was the most energy efficient according to Mr. Reddington.

President Hayes asked Mr. McGaughy and Mr. Reddington to confirm that the bid was roughly \$54K over what was included in the budget because the initial estimate was based on a different unit. Mr. Reddington confirmed this, but said that the proposed unit will better handle the humidity at the complex and is a better investment in the long run. Mr. McGaughy and Mr. Reddington do not expect the installation to be more than budgeted and stated that the recommended solution will provide the city with a backup dehumidifier that could be put into service if needed. Councilmember Rice recommended the approval of this bid award.

(End of March 21, 2016 Agenda Review)

Old Business

1. MOU with the Pelham Board of Education related to the recreation and community center design

A copy of the MOU and a draft resolution to approve it was distributed to the council for review. The resolution is expected to be on the April 4, 2016 council agenda.

2. Renaming of Ball Park Road

President Hayes reported that several good suggestions have been received, but no decision has been reached. The name "Pelham Park Boulevard" and a name with the word "Inspiration" or something similar are being considered. Councilmember Mercer said he would like a name that would be motivational to our students.

New Business

1. Retiree Health Insurance

President Hayes distributed copies of Ordinances #247-4 and #247-5 and discussed the need to amend the ordinance in order to correct and clarify the cost of insurance for retirees. He suggested the council revisit and evaluate the best way to amend Ordinance #247-5, probably through a new Ordinance #247-6 with an effective date of May 1, 2016 and a first reading during the April 4th council meeting.

Mayor Waters suggested the council also consider basing the benefit on length of service and not just on the age of the employee at the time of retirement. It was agreed that more updates to this ordinance should continue to be discussed, but these options should not delay correcting the first issue.

2. Engineering for Greenway/Trails Project

President Hayes discussed information that had been provided by Goodwyn, Mills & Cawood and Sain Associates related to the Pelham Greenway/Trails Project. The next step in the project is to send a letter to ALDOT requesting permission to select a consultant for the Preliminary Engineering (PE) services.

The council discussed potentially using either Goodwyn, Mills & Cawood, who is currently designing multiple projects adjoining the current Pelham City Park, or Sain Associates, who completed the APPLE Project related to the Pelham Greenway/Trails Project. Councilmember Scott

said he could see value in using Sain. President Hayes said that both have strengths and applicable experience. Approval from ALDOT to select a consultant for the PE services is required before a consultant can be chosen and engaged.

3. Annual Audit

Finance Director Tom Seale distributed draft copies of the city's FY2015 audit and said our auditor would like to make a fifteen minute presentation at the April 4th work session.

4. Donation to Pelham High School Thespians

A letter from Ms. Jamie Stephenson requesting support for the Pelham High School Thespians participation in the International Thespians Festival was reviewed. Mr. Seale confirmed that funds were budgeted that could be used related to this request. Councilmember Rice made a motion to donate \$3,000.00 from the budgeted funds to the Pelham High School Thespians as the city has done in the past. The motion was seconded by Councilmember McMillan and approved unanimously by the council. President Hayes asked Mr. Seale if he would take care of the donation and Mr. Seale said he would.

Announcements

1. The Easter Egg Hunt at Pelham City Park is scheduled for this Saturday at 9:00 a.m.
2. There will be a public meeting on March 30th from 4:00 - 6:00 p.m. in the Conference Room of Pelham City Hall related to a floodway revision being considered related to a proposed new railroad bridge over Buck Creek.
3. The spring Heavy Trash Day and Free Landfill Day is Saturday, April 2nd.
4. The American Legion Matthew Blount Post 555 will meet at the Pelham Senior Center at 7:00 p.m. Thursday, April 7th.
5. The primary run-off election is Tuesday, April 12th. We encourage everyone to exercise their right to vote.
6. The Pelham Public Library will host a Shred Event from 9:00 a.m. until 12 noon Saturday, April 16th.
7. The Pelham Business Council will hold their quarterly meeting from 11:00 a.m. until 1:00 p.m. at the Pelham Civic Complex & Ice Arena on Tuesday, April 19th.
8. The City of Pelham will host a Parrot and Fin Party at the Pelham Civic Complex & Ice Arena on Tuesday, April 19th to kick off the 2016 Concert Series. The party is from 4:00 until 11:00 p.m. and is open to the public. Admission is free.
9. Pelham High School will host an Alumni Football Game on May 17, 2016. More details will be announced closer to game day.
10. The Pelham City Council will be taking applications for the Pelham Board of Education through April 8, 2016. Interested individuals should forward a resume with a cover letter to the Pelham City Clerk.

11. The Pelham City Council is currently taking applications for the Pelham Storm Water Regulations Board. Interested individuals should forward a resume with a cover letter to the Pelham City Clerk.

Adjournment

A motion to adjourn the work session was made by Councilmember Mercer and seconded by Councilmember Rice. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 7:14 p.m.

Respectfully submitted this 21st day of March 2016,



Marsha Yates, MMC, City Clerk



Rick Hayes, President of the Council

