

CITY OF PELHAM – WORK SESSION

**Pelham City Hall – Conference Room
March 7, 2016 – 6:00 p.m.**

MINUTES

Proper notice of the regular scheduled Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham City Council met March 7, 2016 at 6:00 p.m. The regular work session was held in the Conference Room in Pelham City Hall and was open to the public.

Record of Attendance

The following elected officials were present:

Council President Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Councilmember Karyl Rice
Mayor Gary Waters

Media Present: Jessa Pease, Shelby County Reporter

Others present: city department heads, city employees and members of the public

Call to Order

The work session was called to order by Council President Hayes at 6:05 p.m.

Approval of Minutes

A motion was made by Councilmember Scott to approve the February 15, 2016 regular council work session minutes and the February 22, 2016 special called council work session minutes. The motion was seconded by Councilmember Mercer and passed unanimously by voice vote of those members present.

Mayor Waters' Comments - None

Review of Council Agenda

Council President Hayes reviewed the March 7, 2016 council agenda.

J. Old Business

1. **Ordinance #135-209** for consideration to rezone property located in Hayesbury Commercial Park from A-1 Agricultural District to B-2 General Business District

No discussion or comments

2. **Ordinance #288-11** for consideration to amend the City of Pelham Business License Ordinance #288-6, Section 28 License Fee Schedules, and to add Schedule GG to provide for licensing of “Transit and Passenger Transportation”

No discussion or comments

K. New Business

1. **Resolution 2016-03-07-01** for consideration to approve and adopt the amended Pelham Classification Pay Plan

Councilmember Mercer asked Fire Chief Danny Ray about the pay scale for the Deputy Fire Chief as compared to the pay scale for the police department for a comparable position. The difference was due to the extra position of Battalion Chief in the fire department.

2. **Resolution 2016-03-07-02** for consideration to repeal the Education Incentive Pay Resolutions in their entirety related to the approval of the new Pelham Classification Pay Plan and a need to ensure fairness in all City of Pelham incentive plans

President Hayes, HR Director Janis Parks and Fire Chief Ray commented that no recent action had ever been taken on the six resolutions being repealed and that no employee’s current salaries would be reduced. The new pay plan and the previous pay plan address the education achievements and the outstanding resolutions are no longer appropriate. The city attorney recommended this action to repeal the resolutions.

3. **Resolution 2016-03-07-03** for consideration to affirm the appointment of Mary Campbell as the Library Director for the City of Pelham

No discussion or comment

4. **Resolution 2016-03-07-04** for consideration to approve an ABC Application for 140 Special Events Retail License (No Alcohol Outside of Licensed Area and No To Go Sales) for applicant Margarita Grill, LLC operating under the trade name Margarita Grill Cinco de Mayo 2016, located at 234 Cahaba Valley Road, Pelham, Alabama 35124

Police Chief Larry Palmer recommended the council approve all three applications and Councilmember Scott asked that the council consider them all together rather than separately.

5. **Resolution 2016-03-07-05** for consideration to approve an ABC Application for 140 Special Events Retail License (No Alcohol Outside of Licensed Area and No To Go Sales) for applicant Margarita Grill, LLC operating under the trade name Margarita Grill Concert Series 19APR16, located at 234 Cahaba Valley Road, Pelham, Alabama 35124
6. **Resolution 2016-03-07-06** for consideration to approve an ABC Application for 150 Special Retail License – 30 Days or Less (No Alcohol Outside of Licensed Area and No To Go Sales) for applicant Margarita Grill, LLC operating under the trade name Margarita Grill Concert Series 24MAY16 and 02JUN16, located at 234 Cahaba Valley Road, Pelham, Alabama 35124

7. **Resolution 2016-03-07-07** for consideration to award the bid for Police Vehicle Emergency Equipment to Fleet Safety Equipment, Inc.

Police Chief Palmer stated he was confident with the bid results and recommended the low bid.

8. **Resolution 2016-03-07-08** for consideration to authorize a Memorandum of Understanding between the City of Pelham and Municipal Intercept Services for the collection of delinquent debts

Finance Director Tom Seale reviewed the program and recommended the city participate.

9. **Resolution 2016-03-07-09** for consideration to accept and approve two vehicles from Colonial Pipeline Company being donated to the Pelham Fire Department

Fire Chief Ray thanked Colonial Pipeline for the donated trucks. One will be used at the shop for the fleet mechanic and one will be used as a service truck to carry fire equipment.

10. **Resolution 2016-03-07-10** for consideration to terminate the agreement between the City of Pelham and Retail Strategies, LLC and authorize the Mayor to give notice of non-renewal

President Hayes stated a decision must be made tonight, and he had invited Retail Strategies to attend multiple work sessions to discuss their services. Councilmember Scott commented that the CDA is now doing this work.

11. **Resolution 2016-03-07-11** for consideration to authorize the Mayor, on behalf of the City, to enter into an agreement with ALDOT for utility and construction for sidewalks along Industrial Park Drive and Bearden Road

President Hayes stated the increase in costs for this project had to do with the utilities portion and not the sidewalk construction. Engineer Jesse Jowers said that he is in the process of applying for reimbursement related to the applicable 80% on funds previous spent related to this project. Councilmember Scott asked when construction would begin. Doug Peterson, Gonzalez Strength & Associates, said the bid should be let April 29th and construction started in early June in hopes that most of the construction can be completed by the time students return to school in August.

12. **Resolution 2016-03-07-12** for consideration to authorize the Mayor, on behalf of the City, to execute a Memorandum of Agreement between the City of Pelham and Shelby County and surrounding municipalities for COMPACT 2020

Police Chief Palmer said he was excited about this new, creative way to combat drug problems in Shelby County. COMPACT 2020 will involve schools, School Resource Officers (SROs) and extend to the current drug task force already in place.

13. **Resolution 2016-03-07-13** for consideration to authorize the Mayor, on behalf of the City, to execute a traffic study agreement between the City of Pelham and Goodwyn, Mills and Cawood, Inc. after final approval of the Pelham City Attorney

President Hayes told the council that City Attorney Bill Justice had approved this agreement today. Keith Strickland, Goodwyn, Mills & Cawood, said the traffic counts would be for current and

projected traffic. For projected traffic counts, the new middle school, recreation center, library, trails, outdoor courts and a new road would all need to be considered. Councilmember Scott added that we should also consider the future retail space and Mr. Strickland agreed.

14. **Resolution 2016-03-07-14** for consideration to authorize the Mayor, on behalf of the City, to execute an architect agreement related to the proposed recreation center between the City of Pelham and Goodwyn, Mills and Cawood, Inc. after final approval of the Pelham City Attorney

President Hayes reported the attorneys are working on a few updates to the agreement.

(End of March 7, 2016 Agenda Review)

Old Business - None

New Business

1. MOU with school board related to the recreation center

President Hayes said an MOU was needed to address cost sharing and that the city attorney will be preparing the agreement.

2. Renaming of Ball Park Road

President Hayes commented that "Pelham Park Boulevard" was the name that came up more often than any other in various surveys. Councilmember Mercer suggested that something like "Inspiration Boulevard" might be a good alternative to consider.

3. Streetlight request for Cahaba Manor neighborhood

President Hayes reported that the utility pole and light would cost \$3,700 and a standard fixture and the power to operate it would be \$11/month. Based on longstanding city policy, the residents would need to pay the \$3,700 for the installation since there is no active HOA or developer. Since the city building official confirmed that this location met the previously established requirements, the city would pay for a standard fixture and the related power as they have done in the past throughout the city. This will be addressed later if the residents wish to move forward with the installation. However, the resident who made the request had thanked the city for its efforts, but stated that they thought they would go with another alternative.

4. Boy's and Girl's State Donation

President Hayes, with the agreement of the city council, asked Tom Seale to prepare a check in the amount of \$850 from budgeted donation funds and to send it to the American Legion Post 555. The total will pay for two boys and two girls to attend Boy's and Girl's State. Only the cost to send one boy and one girl, \$450, had been specifically approved in the FY 2016 Budget.

Councilmember Scott asked about future plans for the city newsletter. Nothing has been decided at this time.

Announcements

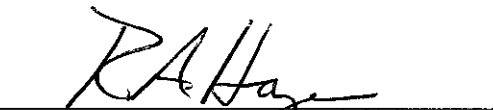
1. Family Night Dinner at Ballantrae Golf Club is scheduled from 6 p.m. until 8 p.m. on Tuesday, March 15th. Reservations are needed by Friday, March 11th.
2. Opening Day at Pelham City Park is scheduled for 9:00 a.m. on Saturday, March 19th.
3. The Pelham Easter Egg Hunt is scheduled for 9:00 a.m. March 26th at Pelham City Park.

Adjournment

A motion to adjourn the work session was made by Councilmember McMillan and seconded by Councilmember Scott. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 6:55 p.m.

Respectfully submitted this 7th day of March 2016,


Marsha Yates, MMC, City Clerk


Rick Hayes, President of the Council

