

CITY OF PELHAM – WORK SESSION

**Pelham City Hall – Conference Room
February 15, 2016 – 6:00 p.m.**

MINUTES

Proper notice of the regular scheduled Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham City Council met February 15, 2016 at 6:00 p.m. The regular work session was held in the Conference Room in Pelham City Hall and was open to the public.

Record of Attendance

The following elected officials were present:

Council President Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Mayor Gary Waters

Absent: Councilmember Karyl Rice

Media Present: Jessa Pease, Shelby County Reporter; ABC 33/40 reporters
Others present: city department heads, city employees and members of the public

Call to Order

The work session was called to order by Council President Hayes at 6:04 p.m.

Approval of Minutes

A motion was made by Councilmember McMillan to approve the February 1, 2016 regular council work session minutes as amended. The motion was seconded by Councilmember Mercer and passed unanimously by voice vote of those members present.

Mayor Waters' Comments

Mayor Waters elected to hold his comments for the council meeting.

Review of Council Agenda

Council President Hayes reviewed the February 15, 2016 council agenda.

J. Old Business

1. **Ordinance #196-02** for consideration to amend Chapter 5, Article VIII, Section 5-142 of the Code of Ordinances of the City of Pelham, Alabama to modify the Privilege or

License Tax for the business of renting or furnishing rooms, lodgings, or accommodations to transients

There were no questions or comments.

K. New Business

1. **Resolution 2016-02-15-01** for consideration to appoint Mr. Charles R. Rabon to the Pelham Beautification Board to fill the unexpired term of Mr. Joel Price

There were no questions or comments.

2. **Resolution 2016-02-15-02** for consideration to approve a special use permit for Verizon Wireless for the co-location and construction of equipment on the existing tower facility located at 2030 Valleydale Terrace

Mr. David Aymett, Center for Municipal Solutions, gave a brief description of the scope of work and reported the visual impact would be minimal.

3. **Resolution 2016-02-15-03** for consideration to approve an ABC license application for 050 Retail Beer (Off Premises Only) and 070 Retail Table Wine (Off Premises Only) for Circle K Stores, Inc., trade name Circle K Store 2723815, located at 7994 Helena Road, Pelham, Alabama

Resolutions 2016-02-15-03 and 2016-02-15-04 were discussed together. Councilmember Scott recommended approval of both, saying that Circle K Stores, Inc. participated in the Responsible Vendor Program.

4. **Resolution 2016-02-15-04** for consideration to approve an ABC license application for 050 Retail Beer (Off Premises Only) and 070 Retail Table Wine (Off Premises Only) for Circle K Stores, Inc., trade name Circle K Store 2723682, located at 715 Cahaba Valley Road, Pelham, Alabama
5. **Resolution 2016-02-15-05** for consideration to authorize the mayor to enter into a development agreement with Grey Oaks Properties, LLC and the Pelham Planning Commission

President Hayes stated the agreement was a step toward getting a fire station on County Road 11 within three miles of the Grey Oaks entrance. Grey Oaks Properties, LLC will charge an additional \$1,000 per lot which will be designated toward the new fire station.

6. **Ordinance #288-11** (First Reading) for consideration to amend the City of Pelham Business License Ordinance #288-6, Section 28 License Fee Schedules, and to add Schedule GG to provide for licensing of "Transit and Passenger Transportation"

President Hayes verified with Tom Seale a few changes they had discussed, and Mr. Seale agreed to update the ordinance with these changes.

7. **Ordinance #135-209** (First Reading) for consideration to rezone property located in Hayesbury Commercial Park from A-1 Agricultural District to B-2 General Business District

There will be a public hearing on March 7th to address this rezoning. There were no questions or further comments.

8. **Ordinance #267-04** (First Reading) for consideration to amend Ordinance #267-03 establishing the compensation of the mayor and city council members

President Hayes distributed revised pay plan comparisons to the council, mayor and city clerk. There will be a special called city council meeting on February 22nd to consider the ordinance.

(End of February 15, 2016 Agenda Review)

Old Business

1. Discuss alternatives for potentially hiring a city manager

President Hayes announced Mr. Sam Gaston, City Manager for Mountain Brook, will be at the town hall meeting tomorrow night to share information and answer questions. He also stated he had talked with some legislators about a bill being considered this year related to an additional city manager option.

2. Discuss salary and benefits for the next mayor and city council (Ord. #267-4)

President Hayes distributed additional salary comparisons showing other municipalities' compensation for the position of mayor, council member and council president. He included cities with water and/or sewer systems and cities with a city manager. He also recommended the pay schedule be changed from bi-monthly to monthly based on feedback from HR Director Janis Parks.

New Business

1. Municipal Intercept Services (MIS) opportunity presented by Tom Seale

Finance Director Tom Seale presented information about a new program being offered by the Alabama League of Municipalities to assist municipalities in recovering debt such as unpaid court fines, sales tax, utility bills, etc. from a taxpayer's State of Alabama Tax Refund. To participate, the city council must adopt a resolution and authorize the mayor to sign a MOU. The service charges \$25.00 for each intercept which is paid by the taxpayer. There is no cost to the municipality.

2. Education Incentives

President Hayes briefly discussed inequity issues within the education incentive plan that had come up during the personnel board meetings. He suggested the best time to address this issue would be when the new pay plans are approved.

Announcements

1. The Pelham Mayor and City Council will host a Town Hall Meeting on Tuesday, February 16th at 7:00 p.m. at the Pelham Civic Complex & Ice Arena. Among the topics of discussion will be the potential hiring of a city manager.
2. The Birmingham Metropolitan Planning Organization will hold a public involvement meeting Tuesday, February 23rd from 5:00 – 6:00 p.m. at the Regional Planning Commission of Greater Birmingham located at 2 North 20th Street, Suite 310, Birmingham, Alabama. The meeting is part of a review that will assess compliance with Federal regulations pertaining to the transportation planning process conducted by the Birmingham MPO, ALDOT, Birmingham/Jefferson County Transit Authority and units of local government in the Birmingham area.
3. Shelby County polls will be open on Tuesday, March 1st from 7:00 a.m. until 7:00 p.m. for the presidential primary, local official primaries and the Shelby County vote on Sunday Sales. We encourage everyone to exercise their right to vote.
4. The Pelham City Council will hold a public hearing March 7, 2016 in the Council Chambers at Pelham City Hall at 7:00 p.m. to consider Ordinance #135-209 to rezone property located in Hayesbury Commercial Park from A-1 Agricultural District to B-2 General Business District. Applicant: BB&T Bank

Before adjourning, President Hayes announced a special called council meeting for February 22nd at 6:30 p.m. to consider Ordinance #267-4, and a public participation meeting being held by the Pelham Board of Education this Thursday at the Pelham Civic Complex & Ice Arena at 6:00 p.m.

He also reported he had reached out to Retail Strategies but had not heard back from them. He would like to invite them to the work session on March 7th.

Adjournment

A motion to adjourn the work session was made by Councilmember Scott and seconded by Councilmember McMillan. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 6:57 p.m.

Respectfully submitted this 15th day of February 2016,



Marsha Yates MMC, City Clerk



Rick Hayes, President of the Council

