

CITY OF PELHAM – WORK SESSION

**Pelham City Hall – Conference Room
August 17, 2015 – 5:30 p.m.**

MINUTES

Proper notice of the regular scheduled Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham City Council met August 17, 2015 at 5:30 p.m. The regular work session was held in the Conference Room in Pelham City Hall and was open to the public.

Call to Order

The work session was called to order by Council President Hayes at 6:00 p.m. as soon as a quorum of the council was established.

Roll Call

The City Clerk called the roll and the following elected officials were present:

Council President Rick Hayes
Councilmember Ron Scott
Councilmember Maurice Mercer
Mayor Gary W. Waters

Councilmember Beth McMillan joined the meeting at 6:08 p.m. and Councilmember Karyl Rice was absent.

Media Present: Jessa Pease, Shelby County Reporter and Laura Brookhart, Pelham City News

Others present: City department heads, city employees and members of the public

Approval of Minutes

A motion was made by Councilmember Scott to approve the August 3, 2015 regular council work session minutes as presented. The motion was seconded by Councilmember Mercer and passed unanimously by voice vote of those members present.

A motion was made by Councilmember Scott to approve the August 10, 2015 special called work session minutes as presented. The motion was seconded by Councilmember Mercer and passed unanimously by voice vote of those members present.

Mayor Waters' Comments

Mayor Waters held his comments for the city council meeting.

Review of Council Agenda

Council President Hayes reviewed the August 17, 2015 council agenda noting there was a proclamation and group to address the council on the agenda. The council moved on to items under new business.

K. New Business

1. **Resolution 2015-08-17-01** for consideration to grant a special use permit to Sprint for modifications to a wireless tower located at 1655 Morgan Park Road, Pelham, AL
David Andrews with CMS gave a brief explanation of the modifications being requested. There were no questions or comments from the council.

2. **Resolution 2015-08-17-02** for consideration to declare certain items as surplus property and authorize the disposal of same

President Hayes stated the surplus property consisted of two blowers and two trimmers which are to be donated to Pelham High School.

3. **Resolution 2015-08-17-03** for consideration to award the bid to Imaging Solutions & Services, Inc. for document imaging and image retrieval solutions

GIS Director Josh Osborne gave a brief overview of various imaging solutions received and how he expected to move forward with the project. President Hayes recommended rewording the resolution to authorize the bid award not to exceed the FY2015 budgeted amount of \$50,000.00 and instructed the city clerk to make the revision.

4. **Resolution 2015-08-17-04** for consideration to reject the single bid from Building Specialties Company, Inc. for manually operated individual panel operable wall partitions for the Pelham Civic Complex & Ice Arena and authorize the mayor to negotiate a price not to exceed the budgeted amount of \$75,000.00.

Civic Complex Administrator Danny Tate answered questions from the council about the air walls and weldments.

5. **Resolution 2015-08-17-05** for consideration to reject all bids for the purchase and application of a polyurethane foam and high solid silicone coating for the roof of the Pelham Civic Complex & Ice Arena

President Hayes explained that issues had been raised related to this bid and the related proposals. Given the tight schedule for this project, he recommended the bid be reviewed, updated as necessary and released for re-bid as soon as possible this week.

6. **Resolution 2015-08-17-06** for consideration to amend the FY2015 Fire Department budget for the emergency purchase of an air compressor.

Fire Chief Danny Ray explained the need for the compressor and answered questions from the council.

7. **Resolution 2015-08-17-07** for consideration to amend the Water Department FY2015 budget by transferring \$72,836.17 from GL407033 Repair and Maintenance-Tanks and Lines to GL407533 Repair and Maintenance-Building for the construction costs for the second floor build-out to the Pelham Water Administration Building

President Hayes explained several related upgrades and the related paybacks. The costs of the upgrades will be reimbursed in part by increased monthly rental payments.

(End of August 17, 2015 Agenda Review)

Old Business

Presentation and review of FY2016 Budget Court

City Clerk Marsha Yates and Court Clerk Jennifer Bridwell discussed the FY2016 projected revenues and expenses for the municipal court, including a capital expenditure request for the construction of a redesigned payment window area and an additional security door lock for the magistrates' office.

6:24 – 6:35 Information Technology

IT Manager Dell Ann Holly highlighted the requests for upgrades and other items on the FY2016 IT Budget and answered questions from the city council.

6:35 – 7:03 Parks & Recreation and Pelham Racquet Club

Parks Director Billy Crandall presented the FY2016 Budgets for the Parks & Recreation department and for the Pelham Racquet Club. He discussed the capital expenditure needs, the anticipated youth sports and tennis trends and answered questions from the council.

New Business - None

Announcements

1. The Pelham City Council will hold special called budget work sessions August 20, 2015 at 7:00 p.m. and August 24, 2015 at 6:30 p.m. here in the City Hall Conference Room.
2. The Taste of Pelham will be Tuesday, August 25, 2015 from 6:00 p.m. until 8:00 p.m. at the Pelham Civic Complex & Ice Arena. Tickets are \$25.00 and proceeds benefit the Pelham Library Guild.
3. The City of Pelham will host a town hall meeting Thursday, August 27, 2015 at 7:00 p.m. at the Pelham Civic Complex & Ice Arena.
4. The September 7, 2015 council meeting has been rescheduled to Tuesday, September 8th at 7:00 p.m. due to the Labor Day holiday.

Adjournment

A motion to adjourn the work session was made by Councilmember Mercer and seconded by Councilmember McMillan. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 7:03 p.m.

Respectfully submitted this 17th day of August, 2015,



Marsha Yates, CMC, City Clerk



Rick Hayes, President of the Council

