CITY OF PELHAM – WORK SESSION

Pelham City Hall – Council Conference Room
March 17, 2014 – 6:00 p.m.

MINUTES

Proper notice of the regular scheduled Pelham City Council Work Session was given in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham City Council met March 17, 2014 at 6:00 p.m. The regular work session was held in the Council Conference Room in Pelham City Hall and was open to the public.

Call to Order
The work session was called to order by Council President Rick Hayes at 6:00 p.m.

Roll Call
The city clerk called the roll and the following elected officials were present:

Council President Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Councilmember Karyl Rice
Mayor Gary W. Waters

Media Present: Molly Davidson, Shelby County Reporter; Martin Reed, The Birmingham News; Rachel Crisson, Pelham City News.

Others present: City department heads, city employees and other members of the public.

Approval of Minutes
A motion was made by Councilmember Rice to approve the March 3, 2014 regular council work session minutes. The motion was seconded by Councilmember Mercer and passed unanimously by voice vote of those members present.

Mayor Waters' Comments
Mayor Waters welcomed everyone and had no further comments.

Review of Council Agenda
Council President Hayes reviewed the council agenda for March 17, 2014:

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Roll Call

E. Consent Agenda

(A consent agenda is presented by the Council President at the beginning of a council meeting. Items presented on the consent agenda are considered routine and non-controversial and are organized apart from the rest of the agenda and are adopted by general consent without debate. Items may be removed from the consent agenda on the request of any one member. Removed items may be taken up either immediately after the consent agenda is approved or placed later on the agenda at the discretion of the Council President and City Council.)

1. Approval of the March 17, 2014 City Council Agenda
2. Approval of the March 3, 2014 Regular City Council Meeting Minutes
3. Approval of non-budgeted expenses from restricted fund accounts: None

F. Public Hearing - None

G. Mayor Waters' Comments

H. Proclamations – National Safe Place Week
Representative Laura Junkins of Family Connection

I. Requests to Address the Council - None

J. Old Business - None

K. New Business

1. **Resolution 2014-03-17-01** for consideration to grant a Special Use Permit to AT&T for co-location on an existing tower facility located at 1000 Peavine Falls Road.

After studying visual assessment photos provided by AT&T and speaking with both the Pelham Fire and Police Departments, President Hayes, with the council's agreement, stated they had no other issues and were ready to consider the application.

2. **Resolution 2014-03-17-02** for consideration to grant a Special Use Permit to Verizon for co-location on an existing tower facility located at 5010 Oak Mountain Drive.

President Hayes stated the council had studied photos showing the visual impact of the additional antennas and discussed various options. There were no further comments.

3. **Resolution 2014-03-17-03** for consideration to authorize the mayor to execute documents with MassMutual for the City's 457(b) Plan in order to make the Plan fully effective.

Mr. Tom Hampton with MassMutual Financial was present to answer questions from the council. He stated the new plan before the council showed a change in the management entity from Hartford to MassMutual and also added a Roth option.

4. **Resolution 2014-03-17-04** for consideration to reject the single bid of $41,356.00 from Reliable Sign Services, Inc. and accept the negotiated price of $40,000.00 for a LED Video Marquee Display Unit for Pelham City Park.

Parks and Recreation Director Billy Crandall gave a brief overview of the new sign saying he was pleased with the sign, the price and the selected vendor is located in Pelham.

5. **Resolution 2014-03-17-05** for consideration to reject the single bid for a Commercial Front Mower for the Facilities and Maintenance Department and to rebid the mower with amended specifications to include a rear-discharge mower deck.

There was no discussion by the council.

L. Council and Public Comments

M. Public Announcements - None

N. Adjournment

(End of March 17, 2014 Agenda Review)

Council President Hayes announced he would skip to New Business, item 1 and called upon Wendy Sandlin to give her presentation. The council then followed the printed agenda's order.

<u>Old Business</u>

1. Traffic improvement updates related to County Road 52

City Engineer Jesse Jowers reported that the Federal Highway Administration (FHWA) would require an Interchange Modification Study (IMS) which would increase the costs of the project to modify the right turn lane on CR 52 E onto I-65 N. The FHWA was not in favor of the proposed dual right turn lanes, but would consider a single right turn lane extension.

Engineer Aubrey Long with Skipper Engineering addressed the council and discussed two options for improving traffic flow stating the options were rated equally effective. President Hayes requested data on the newer plan since the council already had the information on the first plan.

Engineer Christy Cahallan with AECOM addressed widening CR 52 E from I-65 to U.S. 31 to include two westbound lanes. Construction to widen CR 52 E was estimated at $13.2 million and would be an 80/20 split, with 80% federal funds and 20% local funds. This started as a TOPICS project with Pelham being the project sponsor, but was later included in the overall ALDOT project to relocate CR 52 W, build a flyover the CSX railroad tracks and intersect U.S. 31 at the point where CR 52 E intersects. The ALDOT project work on U.S. 31 would be a 90/10 split, 90% federal and 10% state.

2. Discuss city boards

Councilman Ron Scott made a recommendation to appoint the following five candidates to the soon to be formed Commercial Development Authority (CDA): Dr. Tim Alford, Tracey Morant Adams, Clay F. Alford, Thomas A. Martin and Lenny Glenn.

Councilmember Karyl Rice stated she was in agreement with the recommendation. President Hayes asked Mr. Scott to contact the candidates and request they send in an application to be appointed to the CDA.

New Business

1. Community Response Systems presentation – Wendy Sandlin

Ms. Sandlin introduced Mr. Jeff Windham, CFO and General Counsel of Community Response Systems. Together, they presented information highlighting the origin of the company and the capabilities of their software program giving examples of events, both emergency and non-emergency, where timely alerts could be issued by the city. They answered questions from the council about pricing, support and named a school and municipalities they are working with. Each councilmember received a packet of information about the company.

2. Discuss revisions to the Rules of Procedure ordinance

The council discussed sections in the current Rules of Procedure Ordinance 399-02 that should be changed or deleted. The city clerk was asked to prepare a new ordinance with the proposed changes for the next council meeting.

Announcements - None

Adjournment
A motion to adjourn was made by Councilmember Rice and seconded by Councilmember McMillan. The motion passed unanimously by voice vote of those members present, and the work session was adjourned at 6:55 p.m.

Respectfully submitted this 17th day of March 2014.

Marsha Yates

Marsha Yates, CMC, City Clerk

Rick Hayes, President of the Council

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