CITY OF PELHAM – WORK SESSION

Pelham City Hall – Council Conference Room
February 18, 2013 – 6:00 p.m.

MINUTES

Proper notice of the regular scheduled Pelham City Council Work Session was given at least 72 hours in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham City Council met February 18, 2013 at 6:00 p.m. The regular work session was held in the Council Conference Room in Pelham City Hall and was open to the public.

Call to Order
The work session was called to order by Council President Rick Hayes at 6:00 p.m.

Roll Call
The City Clerk called the roll and the following elected officials were present:

Mayor Gary W. Waters
Council President Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Councilmember Karyl Rice

Media Present: Martin Reed, Birmingham News

Others present: City department heads, city employees and members of the public.

Approval of Minutes
A motion was made by Karyl Rice to approve the February 4, 2013 regular work session minutes. The motion was seconded by Ron Scott and was passed unanimously by voice vote of those members present.

Mayor's Comments
Mayor Waters welcomed everyone in attendance and stated he had no further comments.

Review of Council Agenda

Council President Hayes reviewed the council agenda for February 18 2013.

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Roll Call

E. Consent Agenda

(A consent agenda is presented by the Council President at the beginning of a council meeting. Items presented on the consent agenda are considered routine and non-controversial and are organized apart from the rest of the agenda and are adopted by general consent without debate. Items may be removed from the consent agenda on the request of any one member. Removed items may be taken up either immediately after the consent agenda is approved or placed later on the agenda at the discretion of the Council President and City Council.)

1. Approval of the February 18, 2013 City Council Agenda.

2. Approval of the February 4, 2013 regular City Council Meeting Minutes.

3. Approval of the following non-budgeted expenses from restricted fund accounts:

    - $3,021.00 from the State Forfeiture Account for one Tact View Pole Cam for the Pelham Police Tactical Operations Unit

F. Public Hearing – None

G. Mayor Gary W. Waters – Comments

H. Proclamations - None

I. Requests to Address the Council – None

J. Old Business - None

K. New Business

1. Resolution 2013-02-18-01 to establish the City of Pelham Parks and Recreation Advisory Board and to repeal Resolution 1976-02-02-01 establishing a Pelham Recreation Board in its entirety.

Parks Director Billy Crandall spoke briefly confirming his agreement with dissolving the Pelham Parks & Recreation Board and establishing a Pelham Parks & Recreation Advisory Board.

2. Resolution 2013-02-18-02 for consideration to appoint the following Pelham residents to the Pelham Parks and Recreation Advisory Board: Michael Helms, Danny Barry, Caitlin Barker, Diane Morris and Rosemary Metcalf.

Mr. Crandall confirmed that all the appointees had been notified and term expiration dates discussed.

L. Council and Public Comments

M. Public Announcements – None

N. Adjournment

(end of February 18, 2013 council meeting agenda)

Council President Hayes stated the two zoning ordinance amendments had been pulled until further research could be done regarding the posting of notice and advertising costs for rezoning applications.

Old Business

1. Newsletter/Magazine RFP – Review Proposals

   Council President Hayes asked the City Clerk to verify that all the proposers have supplied the documentation needed to complete their individual proposal packets. Upon affirmation from the clerk, members of the council discussed the proposals. Ron Scott questioned the mayor about how the newsletter would be overseen day-to-day and the mayor answered it would be overseen by administration in city hall. Maurice Mercer questioned the number of issues proposed and the length of the contract. Without any recommendation heavily favoring any one proposal, Rick Hayes recommended the council go with the lowest proposal, Meridian Graphics, and asked for a motion to authorize the mayor to negotiate a contract with Meridian to be brought back to the council for approval. Beth McMillan moved to approve the motion and Ron Scott seconded. The motion passed with a vote of 4 yeas to approve with Karyl Rice abstaining.

2. Proposed Pay Plan

   Mayor Waters informed the council he was sending the pay plan back to the Personnel Board because one of the members was unable to attend the meeting when the board voted to approve the plan. Ron Scott suggested a special called city council meeting if needed to move the plan along once the board approves.

3. Budget Discussion

   Mayor Waters stated the city is operating without a 2013-14 budget, but that the pay revision must come first. Rick Hayes emphasized the need to complete the pay revision so the budget can be addressed.

New Business

Council President Hayes informed the council the city is now eligible to refinance 2001, 2003 and 2005 bond issues and will be eligible to refinance 2004 bonds in the fall of 2013. He is in favor of taking advantage of the lower rates the city qualifies for due to our good debt balance. He stated 90% of the city's debt will be paid off within ten years. Refinancing would free up 1.7 million dollars should the city decide to act on this opportunity.

The first step in the process is to get a Moody's rating at an approximate cost of $17,000. A resolution from the city council will be required to move forward.

Councilman Scott requested Mayor Waters to compile a comprehensive list of all capital expenditures requested from all city departments.

Ron Scott addressed a letter the council received from Charles A.J. Beavers, Jr. with Bradley, Arant, Boult, Cummings, LLP on behalf of Earl Gibson and McKay Management the current builder and HOA representative respectively, for The Ledges sub-division regarding the on-going discussions of installing eight street lights in the sub-division.

Maurice Mercer gave an update on his meetings and conversations with the residents and McKay Management and reported little to no progress has been made. He and fellow Councilmember Beth McMillan plan to attend a meeting Tuesday evening at city hall with the residents. McKay Management and Mr. Gibson were also invited.

Ron Scott suggested the council change the city ordinance pertaining to sub-division regulations in order to require builders and developers to post a substantial bond to cover the costs of street lights and sidewalks in addition to the seal coat paving on the roads.

Rick Hayes shared that our city attorney recommended the council rescind Resolution 2012-08-20-02 passed by the previous city council authorizing the city to pay for the installation of street lights since the purchase called for in the resolution cannot be completed as written and conflicts with the long-term city policy, which is to pay for the cost of the standard street lights (monthly electricity rate only) and not to buy street light poles for neighborhoods.

Announcements - None

Adjournment

A motion to adjourn was made by Karyl Rice and seconded by Ron Scott. The motion passed unanimously by voice vote of those members present. The work session adjourned at 6:61 p.m.

Respectfully submitted this 18th day of February 2013.

Marsha Yates

Marsha Yates, CMC, City Clerk

[Seal]