

CITY OF PELHAM – WORK SESSION

**Pelham City Hall – Council Conference Room
February 4, 2013 – 6:00 p.m.**

MINUTES

Proper notice of the regular scheduled Pelham City Council Work Session was given at least 72 hours in advance of such public meeting and the notice remained posted through the scheduled meeting.

Members of the Pelham City Council met February 4, 2013 at 6:00 p.m. The regular work session was held in the Council Conference Room in Pelham City Hall and was open to the public.

Call to Order

The work session was called to order by Council President Rick Hayes at 6:03 p.m.

Roll Call

The following elected officials were present:

Mayor Gary W. Waters
Council President Rick Hayes
Councilmember Ron Scott
Councilmember Beth McMillan
Councilmember Maurice Mercer
Councilmember Karyl Rice

Media Present: None

Others present: City department heads, city employees and members of the public.

Approval of Minutes

A motion was made by Karyl Rice to approve the January 22, 2013 regular work session minutes. The motion was seconded by Beth McMillan and was passed unanimously by voice vote by those members present.

A motion was made by Ron Scott to approve the January 28, 2013 special called work session minutes. The motion was seconded by Maurice Mercer and was passed unanimously by voice vote by those members present.

Mayor's Comments

Mayor Waters welcomed everyone in attendance and stated he had no further comments.

Review of Council Agenda

Council President Hayes reviewed the council agenda for February 4, 2013.

- A. Call to Order
- B. Invocation
- C. Pledge of Allegiance
- D. Roll Call
- E. Consent Agenda

(A consent agenda is presented by the Council President at the beginning of a council meeting. Items presented on the consent agenda are considered routine and non-controversial and are organized apart from the rest of the agenda and are adopted by general consent without debate. Items may be removed from the consent agenda on the request of any one member. Removed items may be taken up either immediately after the consent agenda is approved or placed later on the agenda at the discretion of the Council President and City Council.)

- 1. Approval of the February 4, 2013 City Council Agenda.
- 2. Approval of the January 22, 2013 regular City Council Meeting Minutes.
- 3. Approval of non-budgeted expenses from restricted fund accounts - None

- F. Public Hearing – None
- G. Mayor Gary W. Waters – Comments
- H. Proclamations - None
- I. Requests to Address the Council - Library Director Barbara Roberts, FINRA Grant update
- J. Old Business - None
- K. New Business

- 1. Resolution 2013-02-04-01 for consideration to appoint the following Pelham residents to the Pelham Park and Recreation Board to serve until September 30, 2019: Danny Barry, Rosemary Metcalf, Diane Morris and Caitlin Barker, and to reappoint Michael Helms to serve until September 30, 2019.

There was concern among the council members that all members of the Park & Recreation Board would roll off at the same time. Park Director Billy Crandall stated this did not

pose a problem for him. However, Rick Hayes asked the clerk to check the ordinance establishing the board to see what requirements applied for appointee terms of service. Tom Seale reported back to the council that the initial appointment terms to the board, at the time it was established, were ordained to be staggered. There was a general consensus of the council to table the resolution until the next council meeting.

2. Resolution 2013-02-04-02 for consideration to appoint Kimberly Speorl to the Pelham Planning Commission for a six-year term.

Karyl Rice, council representative to the planning commission, stated she had no objection to this appointment. There were no additional council comments.

3. Resolution 2013-02-04-03 for consideration to appoint the following Pelham residents to the Pelham Beautification Board: Ashley Miller-Anderson and Joel Price to serve until September 30, 2015, and David Russell to serve until September 30, 2014.

There were no council comments.

4. Resolution 2013-02-04-04 for consideration to approve a 140 Special Events Retail ABC license for LEA Enterprises LLC, trade name Premium Hospitality, located at 323 Cahaba Valley Parkway North, Pelham, AL 35124. A one-time benefit event.

Ron Scott asked the applicant, Jason Lea, what types of alcohol would be served and if all the bartenders were licensed. There were no additional council comments.

5. Ordinance No. 135-194 for consideration to rezone property located at 3507 Pelham Parkway (AABCO Rents) from present zoning of B-2 General Business to M-1 Light Industrial. Property owner is Alex Shahid. **(First Reading)**

Property owner Alex Shahid requested the council consider suspending the rules of the first reading in order to consider the rezoning request at tonight's council meeting. Karyl Rice stated she was alright to suspend the rules and vote tonight. Rick Hayes asked if the rezoning request was approved unanimously by the planning commission and Billy Crandall, a member of the commission, replied that it was unanimous.

L. Council and Public Comments

M. Public Announcements - None

N. Adjournment

(end of February 4, 2013 council meeting agenda)

Old Business

1. Budget Reviews and Discussion

Police Chief Tommy Thomas told the council his first priority and biggest expense this year

will be replacing nine vehicles, seven police units and two administration vehicles. His second priority will be to equip these vehicles with computers and cameras. His third priority is salary and benefits and Chief Thomas urged the council to support the new pay plan in order for Pelham to regain a competitive edge. In doing so, it will allow the Pelham Police Department to hire the best candidates. Other needs for the police department were replacing 46 body armor vests and repairs and maintenance on the building.

Ron Scott asked how many vehicles were in the department and was told there were 39, of which 15 are unmarked administration cars. Chief Thomas stated the department covered an area of about 50 square miles, including Oak Mountain State Park. This large geographical area and 140,000 calls for service per year add a lot of miles to the police vehicles.

Karyl Rice asked if there were plans to add a police officer. Thomas replied they do not have a request for an additional officer but do intend to fill five vacancies to bring the department up to full staff.

Public Works Director Eddy Jowers reported the street/public works department is working at \$37,260 under last year's budget. He has a \$33,000 request for a study regarding flooding issues in the Cedar Cove and Cahaba Valley areas and has budgeted \$11,127 for the lighting project in The Ledges subdivision. Mr. Jowers has identified ten streets, older streets not in a new subdivision, that need repaving. Rick Hayes requested that list of streets be sent to the council.

For the sewer department budget, Mr. Jowers gave each council member a packet showing money coming in, capital projects and projected costs. Repair and maintenance represented a large cost.

Karyl Rice questioned why we send lab work out for testing various chemical and pollutant levels and suggested employees are trained and tests be done in-house. Mr. Jowers stated the city currently uses TTL in Tuscaloosa because as the acceptable levels decrease, equipment must be upgraded to test at those new levels.

Ms. Rice asked if a portable generator was in a previous budget. Jowers replied that it was. Then Rice asked why it was not purchased, and Mr. Jowers said the engineers have looked at all possibilities trying to get the most for the money and determined the best fit would be a stationary generator. He added the proposed sewer budget should get us through 2013.

Reporting on the water budget, Mr. Jowers stated capital improvements needed are Chandalar water lines, a vacuum trailer unit to make repairs in order to cut back on digging, and two F-150 pickup trucks. He stated they should start planning for replacing old PVC pipe in other areas of the city once they determine if this helped with the pressure problem in Chandalar.

Maurice Mercer asked about the life cycle of the trucks. Mr. Jowers said the last trucks replaced were 2004 vehicles, each with over 100,000 miles.

City Engineer Jesse Jowers could not give a complete budget report because the engineering department will be merging with the fire department at some point. He said there will be

money needed for drainage projects for many years, money to match an 80/20 grant for the park will be due in a few weeks, and the cost of bridge inspections will need to be budgeted.

City Clerk Marsha Yates reported the Municipal Court has no major capital expenditures to request, but stated operational needs include two filing cabinets, a printer and an increase in salaries due to a fourth magistrate starting February 11, 2013. The additional magistrate will also increase the training line item in the budget. The magistrates will now be receiving on-call pay, according to the Civil Service Law, and this will also increase the salary budget.

2. Newsletter/Magazine RFP – Review Proposals

Council President Hayes asked the City Clerk to verify that none of the five proposals received met all the requirements of the RFP. This was confirmed by the clerk. Discussion followed about the legality of contacting the vendors to supply the missing requirements or if the proposals should all be rejected and the RFP resubmitted. With no definitive answers about rules governing a RFP, it was requested that the clerk contact the ALM and report back to the council.

New Business

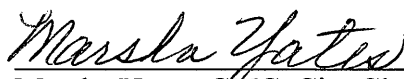
The council agreed to move the April 15, 2013 city council regular meeting to April 22, 2013 in order to accommodate Valley Intermediate School with planning for Youth Government Day. The VIS fifth grade will be in Washington, DC on April 15th.

Announcements - None

Adjournment

A motion to adjourn was made by Karyl Rice and seconded by Maurice Mercer. The motion passed unanimously by voice vote by those members present and the work session was adjourned at 7:10 p.m.

Respectfully submitted this 4th day of February 2013.


Marsha Yates, CMC, City Clerk

[Seal]

